

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, March 30, 2011
10:00 a.m.**

**Conference Room – La Crete County Office
La Crete, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the March 8, 2011 Regular Council Meeting	9
		b)	
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)	
		b)	
DELEGATIONS:	5.	a) Rocky Lane Agricultural Program – 1:30 p.m.	25
		b)	
GENERAL REPORTS:	6.	a) Tompkins Crossing Committee Meeting Minutes – December 20, 2010	35
		b) Parks & Recreation Committee Meeting Minutes – January 10, 2011	41
		c)	
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 800-11 Land Use Bylaw Amendment to Rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3" (La Crete)	47

	7.	b)	Bylaw 801-11 Road Closure of FRD 570002 NW 6-104-14-W5M, SW6-104-14-W5M and SE 6-104-14-W5M (Old Buffalo Head Prairie Tower Road)	61
TENDERS:	8.	a)	Wadlin Lake Beach Construction – 1:00 p.m.	71
		b)	Tractor Tender – 1:00 p.m.	
		c)	Roadside Mowing Tender (Hand out)	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Bylaw 805-11 Fee Schedule Bylaw	73
		b)	Policy FIN017 Reserve Bid and Conditions of Sale	85
		c)	Policy FIN025 Purchasing Authority Directive and Tendering Process	89
		d)	Policy RESV016 La Crete Fire & Rescue Department	99
		e)	Tax Roll 106156, Cancellation of GRL15503	103
		f)		
		g)		
OPERATIONAL SERVICES:	11.	a)	County's Regraveling Program for 2011	105
		b)	2011 Road Construction Requests	109
		c)	Highway 88 Connector	115
		d)	Handi Van	129
		e)	La Crete Motel Alley	131
		f)		
		g)		

PLANNING AND DEVELOPMENT:	12.	a)	Bylaw 791-10 Land Use Bylaw	133
		b)	Bylaw 802-11 Land Use Bylaw Amendment to Rezone Plan 4974KS, Lot L from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP" (Fort Vermilion)	161
		c)	Bylaw 804-11 Road Closure lying between SE 13-104-18-W5M and NE 12-104-18-W5M (Blue Hills)	173
		d)	27-SUB-09 North Point Business Park Ltd. Subdivision Time Extension on Plan 072 7718, Block 2, Lot 4 (La Crete)	183
		e)	Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)	189
		f)	Safety Codes Contract	
		g)		
	h)			
EMERGENCY AND ENFORCEMENT SERVICES:	13.	a)		
		b)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence Items	209
IN CAMERA SESSION:	15.	a)	911 Dispatch Agreement	
		b)	Land Purchase	
		c)	Safety Codes Contract Negotiations	
		d)	Legal (Fire Invoicing, Road Allowance uses)	
		e)	Personnel	
		f)	High Level Housing Authority	

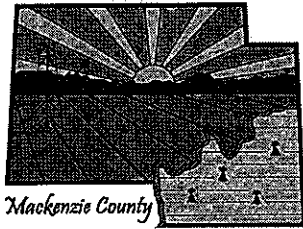
- g) Rural Water Line
- h) Highway 88 (Gov't)
- i) TALLCREE AGREEMENT

**NEXT MEETING
DATE:**

- 16. a) Regular Council Meeting
Tuesday, April 12, 2011
10:00 a.m.
High Level Rural Hall

ADJOURNMENT:

- 17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the March 8, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the March 8, 2011 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the March 8, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

CAO

A large, stylized handwritten signature in black ink, likely belonging to the Chief Administrative Officer, William Kostiw.

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**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, March 08, 2011
10:00 a.m.**

**Conference Room
Zama County Office, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Jacquie Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	Dicky Driedger	Councillor
	John W. Driedger	Councillor
	Odell Flett	Councillor
	Eric Jorgensen	Councillor
	Lisa Wardley	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	William (Bill) Kostiw	Chief Administrative Officer
	Joulia Whittleton	Director of Corporate Services
	Al Hoggan	Director of Operations North
	Marion Krahn	Supervisor of Planning & Development
	Don Roberts	Zama Site Manager
	Carol Gabriel	Executive Assistant

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on March 8, 2011 at the Conference Room, Zama County Office, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-03-213 MOVED by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 10. h) Ag Land Expansion
- 13. a) Fire Invoice #10941 – N. Klassen (HL Rural)
- 15. d) Footner Forest Products

- 15. e) Grow North, REDI, Mascoma
- 10. i) REDI: Strategic Planning Survey
- 10. j) Clearing Road Allowance
- 10. k) Teleconferencing for In-Camera Sessions

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) **Minutes of the February 23, 2011 Regular Council Meeting**

MOTION 11-03-214

MOVED by Councillor Bateman

That the minutes of the February 23, 2011 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) **None**

GENERAL REPORTS:

- 6. a) **Community Sustainability Committee Meeting Minutes – December 13, 2010**

MOTION 11-03-215

MOVED by Councillor Wardley

That the Community Sustainability Committee meeting minutes of December 13, 2010 be received for information.

CARRIED

- 6. b) **Mackenzie Housing Management Board Meeting Minutes – January 31, 2011**

MOTION 11-03-216

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of January 31, 2011 be received for information.

CARRIED

- 6. c) **Finance Committee Meeting Minutes – January 10, 2011**

MOTION 11-03-217

MOVED by Councillor Braun

That the Finance Committee meeting minutes of January 10,

2011 be received for information.

CARRIED

**6. d) Municipal Planning Commission Meeting Minutes –
February 1, 2011**

MOTION 11-03-218

MOVED by Councillor Wardley

That the Municipal Planning Commission Meeting Minutes of February 1, 2011 be received for information.

CARRIED

**6. e) Agricultural Land Use Planning Committee Meeting
Minutes – November 2, 2010 and February 2, 2011**

MOTION 11-03-219

MOVED by Councillor Wardley

That the Agricultural Land Use Planning Committee meeting minutes of November 2, 2010 and February 2, 2011 be received for information.

CARRIED

6. f) Agricultural Service Board Meeting Minutes

MOTION 11-03-220

MOVED by Councillor D. Driedger

That the Agricultural Service Board meeting minutes be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor Flett reported on the Community Education Council meeting, Land Use Bylaw public meetings in High Level, Fort Vermilion, and Zama, Parks & Recreation Committee meeting, Fort Vermilion Recreation Board meeting, AAMDC Zone meeting, Northeast Community Adult Learning Council meeting, Fort Vermilion Building Committee meeting, and the

Communications Committee meeting.

Councillor Jorgensen reported on the Fort Vermilion Recreation Board AGM, AAMDC Zone meeting, Land Use Bylaw public meetings, Fort Vermilion Building committee, and the meeting with Public Lands.

Councillor J. Driedger reported on the Land Use Bylaw public meetings, Municipal Planning Commission, Mackenzie Library Board, Tompkins Crossing, Equipment Committee meeting, AJA Friesen Road, AAMDC Zone meeting, Mackenzie Housing Management Board meeting, Communications Committee meeting, Rural Waterline Committee meeting, and the Inter-municipal Planning Commission meeting.

Councillor Wardley reported on the Land Use Bylaw public meetings, Mackenzie Library Board, Parks & Recreation Committee meeting, Business Planning Workshop, REDI meeting, and the Zama library grand opening.

Councillor D. Driedger reported on the Parks & Recreation Committee, AAMDC Zone meeting, Grow North hearing, Meeting with the Hon. Frank Oberle, and the Business Planning workshop.

Reeve Neufeld reported on the AAMDC Zone meeting and the NRCB hearing.

MOTION 11-03-221

MOVED by Councillor Flett

That all Councillors be authorized to receive per diems for attending the NRCB hearing on March 1, 2011 in High Level and the Land Use Bylaw public meetings.

CARRIED

Councillor Bateman reported on the Inter-municipal Planning Commission, Land Use Bylaw public meetings, meeting with SRD, and the meeting with Ainsworth.

Councillor Braun reported on the Finance Committee meeting, FCM Conference, Parks & Recreation Committee meeting, meeting with the Hon. Frank Oberle, and the REDI Tourism meeting.

Councillor Derksen reported on the Municipal Planning

Commission meeting, AAMDC Zone meeting, Land Use Bylaw public meetings, Rural Waterline Committee meeting, NRCB hearing, and the Equipment Committee meeting.

MOTION 11-03-222

MOVED by Councillor Flett

That the Council committee reports be received for information.

CARRIED

9. b) CAO and Director Reports

MOTION 11-03-223

MOVED by Councillor Wardley

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 11:28 a.m. and reconvened the meeting at 12:23 p.m.

**CORPORATE
SERVICES:**

**10. a) Policy ADM033 Personal Vehicle Allowance Rate
Structure**

MOTION 11-03-224

MOVED by Councillor Wardley

That Policy ADM033 Personal Vehicle Allowance Rate Structure be revised as amended.

CARRIED

10. b) 2010 Capital Projects – Over Budget

MOTION 11-03-225
(requires 2/3)

MOVED by Councillor Braun

That the 2010 capital projects over expenditures of \$264,495 be funded as follows: \$5,127 through operating fund and \$259,368 through reserves as recommended.

CARRIED

10. c) Tax Roll 410916 – Distress Warrant

MOTION 11-03-226
(requires 2/3)

MOVED by Councillor Wardley

That Administration be authorized to issue a Distress Warrant against property tax roll 410916.

CARRIED

DELEGATIONS:

5. a) Grow North Inc. – 1:00 p.m. (In-Camera)

Mike Mihaly, Manager, and Clarke McAskile, Secretary, were present to discuss the Grow North project with Council.

MOTION 11-03-227

MOVED by Councillor Jorgensen

That Council move in-camera at 12:44 p.m.

CARRIED

MOTION 11-03-228

MOVED by Councillor J. Driedger

That Council move out of camera at 1:15 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 1:15 p.m. and reconvened the meeting at 1:29 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 795-11 Land Use Bylaw Amendment to Rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" (Fitler Pit Area)

Reeve Neufeld called the public hearing for Bylaw 795-11 to order at 1:29 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 795-11 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on February 8, 2011.

Reeve Neufeld asked if Council has any questions of the proposed land use bylaw amendment. There was a question

regarding exact land location and size.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 795-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 795-11. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 795-11 at 1:32 p.m.

MOTION 11-03-229

MOVED by Councillor Derksen

That second reading be given to Bylaw 795-11, being a Land Use Bylaw amendment to rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

MOTION 11-03-230

MOVED by Councillor Braun

That third reading be given to Bylaw 795-11, being a Land Use Bylaw amendment to rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

10. d) Industrial Water Rate

MOTION 11-03-231

MOVED by Councillor Bateman

That the industrial water rate be TABLED to the next meeting.

CARRIED

10. e) Business Plan

MOTION 11-03-232

MOVED by Councillor Wardley

That the 2011 – 2014 Business Plan be approved as presented.

CARRIED

MOTION 11-03-233

MOVED by Councillor Flett

That Administration undertake an assessment of the current situation and bring forward recommendations to Council regarding options for improvement for the items identified as a result of the sustainability self assessment held at the Business Plan workshop on March 2, 2011.

CARRIED

10. f) ThinkLocalMarket.Com

MOTION 11-03-234

MOVED by Councillor Wardley

That all Councillors be authorized to attend the Think Local Market grand opening on April 27, 2011 and that the Council meeting be moved to April 28, 2011.

CARRIED

10. g) June 15, 2011 Regular Council Meeting

MOTION 11-03-235

MOVED by Councillor Bateman

That the June 15, 2011 regular council meeting be changed to June 9, 2011.

CARRIED

10. h) Ag Land Expansion (ADDITION)

MOTION 11-03-236

Requires unanimous

MOVED by Councillor Flett

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be TABLED to the next meeting for more information.

DEFEATED

MOTION 11-03-237

Requires unanimous

MOVED by Councillor Wardley

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be referred to the Agriculture Service Board for

action.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Derksen
Councillor Braun
Councillor Bateman
Reeve Neufeld
Councillor D. Driedger
Councillor Wardley
Councillor Jorgensen
Councillor Flett

Opposed:

Councillor J. Driedger

DEFEATED

MOTION 11-03-238
Requires unanimous

MOVED by Councillor Derksen

That the request to construct a drainage channel east from SW 6-105-13-W5 to SE 1-105-13-W5 for new lands on County road allowance be approved as presented and that administration ensure proper procedure is followed.

Councillor Braun requested a recorded vote.

CARRIED UNANIMOUSLY

10. i) REDI: Strategic Planning Survey (ADDITION)

MOTION 11-03-239
Requires Unanimous

MOVED by Councillor Jorgensen

That all Councillors complete the REDI: Strategic Planning Survey and forward to Councillor Wardley as soon as possible.

DEFEATED

MOTION 11-03-240
Requires Unanimous

MOVED by Councillor Bateman

That the REDI: Strategic Planning Survey be received for information.

CARRIED

10. j) Clearing Road Allowance (ADDITION)

MOTION 11-03-241

MOVED by Councillor Bateman

Requires Unanimous

That approval be given for the clearing of a road allowance located on SE 30-105-15-W5M for public use, subject to the developer getting Sustainable Resource Development (SRD) approval.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:53 p.m. and reconvened the meeting at 3:03 p.m.

**10. k) Teleconferencing for In-Camera Sessions
(ADDITION)**

MOTION 11-03-242

Requires Unanimous

MOVED by Councillor Jorgensen

That administration investigate what other municipalities do regarding teleconferencing during in-camera sessions.

CARRIED UNANIMOUSLY

**OPERATIONAL
SERVICES:**

11. a) Gravel Crush and Supply

MOTION 11-03-243

MOVED by Councillor Wardley

That the Gravel crushing contract be awarded to Knelsen Sand and Gravel for Schedules A, B & C; and that Schedule D be deleted from the gravel crushing contract.

CARRIED

MOTION 11-03-244

MOVED by Councillor Bateman

That the gravel supply contract for the Tompkins area be awarded to Tompkins Sand & Gravel at a bid price of \$7.38 per tonne.

CARRIED

11. b) Truck Purchase – Incoming CAO

MOTION 11-03-245

MOVED by Councillor Flett

That the purchase of a new pickup truck for the incoming CAO be awarded to the lowest qualifying bid as presented.

CARRIED

**PLANNING &
DEVELOPMENT:**

**12. a) Bylaw 800-11 Land Use Bylaw Amendment to
Rezone Plan 942 2756, Block 21, Lot 13 from Mobile
Home Subdivision District 2 "MHS2" to Hamlet
Residential District "HR1" (La Crete)**

MOTION 11-03-246

MOVED by Councillor Braun

That first reading be given to Bylaw 800-11, being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3".

CARRIED

MOTION 11-03-247

MOVED by Councillor Bateman

That Council grant a variance of the Boarding/Rooming House maximum guest room restriction to allow 7 guest rooms for the building proposed on Plan 942 2756, Block 21, Lot 13 and that the variance be subject to an approved Development Permit and compliance with the conditions contained therein.

DEFEATED

**12. b) Bylaw 801-11 Road Closure Bylaw – Forestry Road
FRD 570002 NE 6-104-14-W5M, SW 6-104-14-W5M, &
SE 6-104-14-W5M (Old Buffalo Head Tower Road)**

MOTION 11-03-248

MOVED by Councillor Bateman

That first reading be given to Bylaw 801-11, being a Road Closure Bylaw for the closure of Part of Forestry Road Designation 570002, which runs through Part of NW 6-104-14-W5M, SW 6-104-14-W5M, and SE 6-104-14-W5M.

CARRIED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

**13. a) Fire Invoice # 10941 – N. Klassen (HL Rural)
(Addition)**

MOTION 11-03-249
Requires unanimous

MOVED by Councillor Derksen

That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

14. a) Information / Correspondence Items

MOTION 11-03-250

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-03-251

MOVED by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:13 p.m.

15. a) Personnel

15. b) Ambulance Buildings Negotiations with AHS

15. c) Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10)

15. d) Footner Forest Products

15. e) Grow North, REDI, Mascoma

CARRIED

MOTION 11-03-252

MOVED by Councillor Derksen

That Council move out of camera at 5:27 p.m.

CARRIED

IN CAMERA SESSION:

15. a) Personnel

MOTION 11-03-253

MOVED by Councillor Wardley

That the personnel update be received for information.

CARRIED

15. b) Ambulance Buildings Negotiations with AHS

MOTION 11-03-254

MOVED by Councillor Derksen

That the Finance Committee be authorized to negotiate with Alberta Health Services regarding ambulance buildings as discussed.

CARRIED

15. c) Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10)

MOTION 11-03-255

MOVED by Councillor Braun

That the temporary road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) (Bylaw 783-10) be received for information.

CARRIED

15. d) Footner Forest Products (ADDITION)

MOTION 11-03-256

MOVED by Councillor J. Driedger

That the Footner Forest Products update be received for information.

CARRIED

15. e) Grow North, REDI, Mascoma (ADDITION)

MOTION 11-03-257

MOVED by Councillor Wardley

That a letter be sent to Grow North Inc. stating that the County will abstain from making a decision regarding the Grow North property request until the decision of the NRCB is received, subject to an official request in writing being received from Grow North Inc.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Wednesday, March 30, 2011

10:00 a.m.
Conference Room, La Crete County Office

ADJOURNMENT: 17. a) Adjournment

MOTION 11-03-258 MOVED by Councillor D. Driedger

That the Council meeting be adjourned at 5:40 p.m.

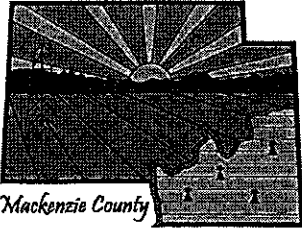
CARRIED

These minutes will be presented to Council for approval on March 30, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Rocky Lane School Agriculture Program – 1:30 p.m.

BACKGROUND / PROPOSAL:

Please see attachment.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Author: _____ Review by: _____ CAO _____

Rocky Lane School Agricultural Program

Funding Information:

Sources of Funding	\$ Confirmed (cash and in-kind)	\$ Anticipated (cash and in-kind)	\$ Total
Fort Vermilion School Division	150,000 Cash	100,000 House value 35,000 BLAST (in-kind) 20,000 Health and Safety (In-kind) 20,000 CTS Mobile Trailers (in-kind)	325,000
Rocky Lane Agriculture Society	0	108,000 Buildings use for 3 years 24,000 Land use for 3 years	132,000
Alberta Education	75 000	0	75,000
Mackenzie County		150,000 Cash (50,000/year for 3 yrs) - requested support	150,000
Industry Partners			
Beaver First Nation		100,000 Cash 100,000 Land and Equipment	200,000
Total Contributions from Your Organization and Others:			782,000
Amount You are Requesting from RADF:			900,000
Total Cost of Project:			1,682,000

Organization Description:

The Fort Vermilion School Division (FVSD) is a vibrant community of learners and educators. We strive to create positive, inspiring environments that foster sharing, learning and growth. Most importantly, we respect each child's uniqueness, and we make every effort to create educational experiences that are advantageous for every student. FVSD is known for its innovative and creative approaches to student engagement and success. Two such initiatives are the Busy Learning and Serving Together (BLAST) and Career and Technology Studies (CTS) Mobile Trailers. In the BLAST program, students are provided an opportunity to work in many of the different trade areas and all students experience the success of completing high quality projects for real clients. The CTS Mobile Trailers are used throughout the Fort Vermilion School Division. Each trailer is focused on a specific CTS strand and it provides the opportunity to broaden program offerings at schools.

Rocky Lane School is situated 24 kilometers northwest of the hamlet of Fort Vermilion in the middle of a farming area, bordering the Beaver First Nation reserve. The 2010-2011 student enrolment is 158. 65% of the students are Beaver First Nation and 35% are other students who typically come from an agricultural background.

The Fort Vermilion School Division Board of Trustees has identified four goals for the division:

1. High Quality Learning Opportunities for All
2. Excellence in Learner Outcomes
3. Success for First Nation, Inuit and Metis Students
4. Highly Responsive and Responsible Jurisdiction

In addition, the Fort Vermilion School Division Board of Trustees has identified two current areas of priority:

1. Increase the percentage of students reading at or above grade level
2. Increase the percentage of students completing high school within three years of entering grade 10

Project Description:

Students will be provided local off campus program opportunities through the development and operation of a farm / ranch. The farm / ranch would incorporate both agricultural and animal husbandry as staples for its operations. Students will be exposed to practical and purposeful farming activities and skills. The farming activities would take place on the Rocky Lane Agricultural Society's (RLAG) property which borders the school property. RLAG currently operates a horse riding arena, outside skating, cross country ski trails and a community hall. Through partnering with RLAG, Rocky Lane School would have the ability to explore many facets of agriculture and animal husbandry such as greenhouse, cow/calf, feedlot, dairy, equine, field crops, small animals, horticulture, and forest practices. The establishment and operation of a farm / ranch requires many other skills associated with other trades such as construction, mechanics and fabrication. These and other experiences will be explored as the program is further developed. The BLAST program would be assigned for a ten week block in each of the next three pilot years of the farm / ranch program. The BLAST students would be students attending Rocky Lane School and other nearby FVSD schools. BLAST would then assist in construction projects needed to establish the farm / ranch. The Fort Vermilion School Division would relocate one of its three homes to the farm / ranch. The home would then serve to support the program through having a staff member on site to oversee all resources. One particular and notable opportunity is for the Rocky Lane School to function a Riding School within its comprehensive off campus program. The Riding School would hold special appeal to the current Rocky Lane School enrolment but would also draw the interest of students within the school division, region and province.

Although the program requires further development, some of the initial goals are to:

- a. increase high school completion rates for Rocky Lane students
- b. provide meaningful and tangible off campus program options to students
- c. align off campus options to the context of the local people
- d. build off campus options which are within the capacity of the local people
- e. build skills students can apply to future career choices
- f. build skills students can apply at home
- g. provide students an opportunity to experience success in their education
- h. provide students an opportunity to make choices of off campus programming which align with their interest
- i. provide an opportunity for students to learn about and demonstrate citizenship
- j. unite a community around a common initiative which benefits all community members
- k. increase percentage of students completing school
- l. increase Rocky Lane School enrolment

How is your project new and innovative?

This project is the first of its kind in Alberta. No rural school in Alberta has partnered with the local Ag Society and local community to bring the 'farm' to the students. Typically, in Alberta, if a student wants to earn CTS or Green Certificate credit, she must go to the farm to earn those high school credits. In this design, the farm/ranch would come to the school. This proposal seeks to leverage the unique partnership between the school and the greater community. This initiative has great potential because of the willingness of all the partners including Rocky Lane School and local Agriculture Society, Alberta Agriculture, 4-H and NextGen which will benefit not only the students of the school but the Ag Society and the community as a whole. Another of the partners is the Beaver First Nation. This collaborative framework is a unique and creative solution to some of the challenges facing this First Nation community including high school completion and workplace readiness. Students will not only earn credits toward a high school diploma but skills learned will be immediately applicable to the community. Moreover, Alberta Education sees tremendous value in this program because it has the potential to be a model for other rural schools and communities to emulate. Finally, this initiative proposes to have a full-time employee live at the Ag Society to administer the program and maintain the Ag Society grounds.

Specifically how will your organization use any RADF funds?

Staffing Per Year	\$100,000 (\$300,000)
Operational Requirements Per Year	\$60,000 (\$180,000)
Transportation Per Year	\$30,000 (\$90,000)
Animals (Horses, Cows, Chickens,etc.)	\$75,000
Capital	
Horse Stable	200,000
Fence and Corrals	50,000
Animal Shelters	50,000
Greenhouses	50,000
Farm Machinery	150,000
Forestry Equipment	30,000
Machine / Mech Shop	50,000
Construction Shop	50,000
	\$630,000
Relocation of Home / Renovation	\$100,000
Total Estimated Cash Required.	\$1,375,000

Project Supporters:

One of the unique aspects of this proposal is the number of stakeholders who have committed funds, either in-kind or cash, to the initiative. The local community has embraced and continues to champion this initiative because of the far reaching benefits to the community as a whole. Partners currently committed are:

- Rocky Lane School
 1. Rocky Lane School will provide students, pedagogical expertise and student supervision
- Fort Vermilion School Division (FVSD)
 2. Leadership and funding
 3. BLAST Team
 4. CTS Mobile Trailers
 5. Health and Safety Orientation and Training
- Alberta Education
 6. Leadership and funding
- Beaver First Nation
 - In-kind funding (land, equipment)
 - Funding
- County of Mackenzie
 - Funding for the Ag Society

- Funding for Rocky Lane Agricultural Program
- Alberta Rural Development Fund
 - Potential Funding
- Rocky Agricultural Society
 - In-kind funding including land, capital and expertise
- Alberta Agriculture
 - Potential Funding
- 4 H Clubs
 - Collaboration between Rocky Lane School students enrolled in the Green Certificate program and the local 4H since the programs are designed to complement each other.
- Careers: Next Generation
 - An industry-driven private/public partnership dedicated to the career development of Alberta's youth. They have a proven track record for bringing together industry, educators, government, communities and students to meet the inter-dependent needs of youth employability and skilled labor shortages.

Sustainability Plans:

How will your project be sustained at the conclusion of any RADF funding?

With the commitment of the Rocky Lane Ag Society, Beaver First Nation, the Rocky Lane School, and the funding from Alberta's Rural Development Fund, the necessary infrastructure (e.g.: stables, barns, machinery, fences, etc.) will be in place to assure that the program will exist for years to come. Although the program will benefit from the non-financial resources supplied by partners, the program is designed to generate a positive cash flow from operations whether it originates from the greenhouse, grains or oilseeds production, the cow-calf operation, feedlot, etc. or combination thereof. The blend of resource contributions of partners and revenue generation by the off campus program should be sufficient to meet expenses incurred. One of the duties of the Principal of Rocky Lane School and the individual hired to manage the operation is create a detailed annual business plan that will be approved by the Rocky Lane School and Ag Society board to generate cash flow from operations and build a contingency fund for future growth. The Agriculture Program staff member would be supported through a partnership between the Fort Vermilion School Division, Rocky Lane Agriculture Society and the Beaver First Nation. Student enrolment will have been established within the school through success stories and modeling to younger students as they move through the elementary grades. Since it is the only one of its kind in Alberta, enrolment will be further supported by students from surrounding schools and the region. It is envisioned that students from across Alberta and areas of northern BC and Saskatchewan will come to Rocky Lane to obtain credits for particular programs. Tuition may be charged to these individuals to re-cover costs associated with program delivery.

Project Benefits:

What benefits and outcomes will the project have on your community and rural Alberta?

Attendance at Rocky Lane School is declining, especially at the secondary level, because the school cannot offer the programs that keep students engaged. What's more, the school program lacks off campus breadth due to its distance from a major business sector. Other high schools in the Fort Vermilion School Division have ready access to numerous off campus options. As such, many parents are choosing to drive children to neighboring communities where these programs are offered. In other cases, students are choosing to remain but are not engaged. In either case, students find the long commute or the lack of programming a major hurdle toward high school completion. The research indicates that one of the greatest factors toward student success and an engaged community is high school completion. The farm/ranch concept has been eagerly embraced by the Rocky Lane School administration, parents and students because all three groups see it as a robust strategy for keeping students engaged, in school, and significantly increases the likelihood of students obtaining a high school diploma. This initiative will help ensure that the Rocky Lane school remains vibrant which is crucial and beneficial for the surrounding community, students, and families. A majority of the students who attend the school come from the Beaver First Nation. Historically in Alberta, First Nation students high school completion rate is half that of the non-FNMI population. High school completion rates are a key factor for individual success over the long-term which is a significant factor toward a vibrant community. Providing programming which resonates with the local communities' needs and desires enriches the life, work and pride of the community. Rocky Lane Ag Society will benefit because there will be a greater utilization of Ag Society resources, and will help ensure the long term viability of the society. Alberta Education will benefit due to exploring a model which could be scaled to other regions in Alberta.

Project Timeframe:

When will your project start and end? List the major milestones of your project.

The pilot project will begin in September, 2011 and be completed by June, 2013. By June 2013 the project will be established as a self-sustaining local partnership which unites a community and provides off campus agricultural programming options to students of FVSD and the province.

Major milestones:

February – June 2011 – Agriculture course established at Rocky Lane School and students will be establishing vegetable and flower gardens on RLAG grounds.

September 2011 – August 2012 Year 1

- Harvesting vegetable gardens and fall celebration / citizenship activities
- Relocation and renovating of house for program coordinator
- Purchasing and housing of farm animals
- Construction of fencing and corrals
- Commencement of animal husbandry component of program

September 2012 – August 2013 Year 2

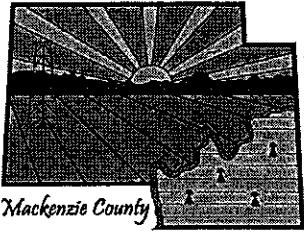
- Continuation of vegetable and flower gardening
- Enhancement of animal husbandry
- Commencing of grain farming component
- Construction of barn / stable
- Commencement of riding school

September 2013 – August 2014 Year 3

- Continuation of vegetable and flower gardening, animal husbandry, grain farming, and riding school
- Construction of smaller shelters, shed and machine shop

September 2014

- All infrastructure in place
- Student population actively engaged and healthy in number
- Partnership created to sustain staffing component
- Business plan fully operational to maintain appropriate cash flow for continued operation



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	John Klassen, Director of Operations – South
Title:	Tompkins Crossing Committee Meeting Minutes – December 20, 2010

BACKGROUND / PROPOSAL:

The adopted minutes of the December 20, 2010 Tompkins Crossing Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Tompkins Crossing Committee meeting minutes of December 20, 2010 be received for information.

Author: P. Short Review Date: _____ CAO

**Mackenzie County
Tompkins Crossing Committee
Monday, December 20, 2010 at 10:00 a.m.**

**Mackenzie County Office
La Crete, Alberta**

PRESENT

Bill Neufeld	Reeve
Dicky Driedger	Councillor
John Driedger	Councillor

ADMINISTRATION

Bill Kostiw	Chief Administrative Officer
John Klassen	Director of Operations South
Byron Peters	Project Construction
	/Superintendent-South
Pauline Short	Public Works Administrative Officer/Office Manager

INVITED GUESTS

Bill Gish	Department of Transportation
Rommel Directo	Department of Transportation

1. **CALL TO ORDER**

Meeting was called to order by John Klassen at 10:00 a.m.

2. **ELECTION OF CHAIR**

John Klassen calls for nominations for the position of Chair.

Councilor Driedger nominated Councilor J. Driedger.
Councilor J. Driedger accepted.

John Klassen called for nominations a second time.
No nominations received.

John Klassen called for nominations a third time.
No nominations received.

MOTION 10-01 **MOVED** by Councilor Neufeld

That the nominations cease.

CARRIED

John Klassen declared Councilor J. Driedger, Chair by
acclamation.

3. **ADOPTION OF AGENDA**

MOTION 10- 02 **MOVED** by Councilor Neufeld

That the Agenda be adopted as presented with the following addition:

4 c) Level of Service by La Prairie Group

CARRIED

4. **NEW BUSINESS**

4 a) **Tompkins Ice Bridge**

MOTION 10-03 **MOVED** by Councilor Neufeld

That Mackenzie County set aside a \$10,000.00 contingency for any “extras” that may be required and for actual costs to be determined in the spring 2011.

CARRIED

4 b) **Safety Pre-Construction Meeting**

John Klassen suggested for the Committee to go through the Ice Bridge Safety Pre-Construction Meeting with Bill Gish and Rommel Directo of Alberta Transportation.

CARRIED

4 c) Level of Service by La Prairie Group

Councilor Driedger suggested for the Committee to discuss the low level of service the County is receiving from La Prairie Group with Bill Gish and Rommel Directo of Alberta Transportation.

5. **DELEGATION**

Councilor J. Driedger welcomed Bill Gish and Rommel Directo with Alberta Transportation to the meeting at 11:00 a.m.

6. **INFO FOR DISCUSSION**

MOTION 10-04 **MOVED** by Councilor Driedger

That the presentation made by Bill Gish and Rommel Directo be accepted for information.

CARRIED

The Committee went through the Ice Bridge Safety Pre-Construction Meeting Agenda with Alberta Transportation.

Bill Gish requested that Mackenzie County provide Alberta Transportation with an Operations and Safety Plan for the Ice Bridge.

MOTION 10-05 MOVED by Councilor Neufeld

That the Contractor conducts weekly safety meetings and Mackenzie County conducts monthly safety meetings.

CARRIED

Bill Kostiw advised administration to monitor the amount of sand/salt on the hill and apply as needed.

Bill Kostiw suggested for the “new” Ice Bridge chart to be tailored to meet the North West Territories chart.

Bill Gish requested that the County provide Alberta Transportation with a Traffic Accommodation Strategy.

Councilor Driedger requested for Bill Gish and Rommel Directo to look into the low level of service being provided by La Prairie Group.

9. NEXT MEETING

To be determined.

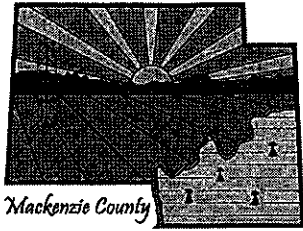
10. ADJOURNMENT

MOTION 10-06 MOVED by Councilor Neufeld

That the Tompkins Ice Bridge Meeting be adjourned at 12:00pm.

CARRIED

These minutes were adopted this ____ day of _____, 2011.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes January 10, 2011

BACKGROUND / PROPOSAL:

The adopted minutes of the January 10, 2011 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of January 10, 2011 be received for information.

Author: L. Schmidt Review Date: _____ CAO 

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

**January 10, 2011
6:00 pm**

**La Crete Boardroom
La Crete, Alberta**

MINUTES

PRESENT: Lisa Wardley Chair, Councilor
Peter Braun Vice Chair, Councilor
Dicky Driedger Councilor
Odell Flett Councilor

ALSO PRESENT: John Klassen Director of Operations, South
Al Hoggan Director of Operations, North
Lisa Schmidt Public Works Administrative Officer,
South

ABSENT: Colleen Nate Public Works Administrative Officer,
North

CALL TO ORDER:

1. a) Call to Order

Councilor Wardley called the meeting to order at 6:15 pm

AGENDA:

2. a) Adoption of Agenda

MOTION 11-001

MOVED by Councilor Braun

That the agenda be adopted as amended with the addition of:
4a) 2011 Budget

CARRIED

MINUTES:

3. a) Adoption of the November 23, 2010 minutes

MOTION 11-002

MOVED by Councilor Flett

That the minutes of November 23, 2010 Parks and Recreation
Committee meeting be adopted as presented.

CARRIED

ACTION LIST: 5. a) Adoption of the November 23, 2010 action list

MOTION 11-003 **MOVED** by Councilor Flett

That the Action List be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:** 4. a) 2011 Budget

John Klassen explains managements proposed cuts to the parks budget.

MOTION 11-004 **MOVED** by Councilor Driedger

That the 2011 Budget be accepted as presented.

CARRIED

NEW BUSINESS: 7. a) Campground Fee Schedule

MOTION 11-005 **MOVED** by Councilor Braun

That the fee schedule for parks bylaw 728/09 be brought before council as amended.

CARRIED

DELEGATIONS: 6. a) Darlene Bergen, Swimming Pool Committee

Darlene Bergen updated the Parks Committee on the current plans for a swimming pool in La Crete and presented a letter addressed to Council.

MOTION 11-006 **MOVED** by Councilor Driedger

That the Swimming Pool Committee delegation be received for information.

CARRIED

NEW BUSINESS: 7. b) La Crete Welcome Signs

MOTION 11-007

MOVED by Councilor Wardley

That the current signs in La Crete be left as they are.

CARRIED

- c) Wadlin Beach Update

MOTION 11-008

MOVED by Councilor Braun

That administration continue to work with DFO to meet the originally requested beach development.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

- 8. a) Water Spray Park Options
- b) RBC Play Hockey Grants

John Klassen presented an information package on RBC Play Hockey Grants.

MOTION 11-009

MOVED by Councilor Wardley

That the three recreation board representatives on the committee forward the grant information to their respective boards.

CARRIED

**NEXT MEETING
DATE:**

- 11. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for February 23, 2011 at 12:00 noon at the La Crete council chambers.

ADJOURNMENT:

- 12. a) Adjournment

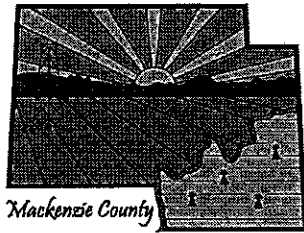
MOTION 11-010

MOVED by Councilor Wardley

That the Parks and Recreation Committee Meeting be adjourned at 7:35 pm.

CARRIED

These minutes were adopted this 23 day of February, 2011



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	PUBLIC HEARING Bylaw 800-11 Land Use Bylaw Amendment to Rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3" (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 800-11, being a Land Use Bylaw amendment application to rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 (MHS2) to Hamlet Residential District 3 (HR3), received first reading at the March 8th, 2011 Council meeting.


The applicant intends to remove the existing Mobile Home and construct a building to provide long term rental accommodations.

OPTIONS & BENEFITS:

While the applicant cited a Bed and Breakfast as the reason for rezoning, the proposed use does not fit the County Land Use Bylaw definition of a Bed and Breakfast which states:

"a business operation that uses part of the principal residential dwelling for overnight accommodation and may serve breakfast as part of the accommodating service."

The applicant will not be residing in the proposed building and therefore, the proposed use cannot be classified as a Bed and Breakfast. The proposed use fits the Land Use Bylaw definition of a Boarding/Rooming House which states:

Author: M. Krahn Review by: _____ CAO 

"a building used for gain or profit (other than a hotel or motel) containing up to four (4) guest rooms where meals may or may not be served, and in which the proprietor may supply accommodation for his family."

The applicant requested the Hamlet Residential District 1 (HR1) zoning for the subject property however the zoning does not include a Boarding/Rooming House. The Hamlet Residential District 3 (HR3) contains a Boarding/Rooming House as a discretionary use and therefore is the zoning recommended by the MPC.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given Bylaw 800-11, being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3".

MOTION 1

That third reading be given Bylaw 800-11, being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3".

Author: M. Krahn Review by: _____ CAO _____

BYLAW NO. 800-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Boarding/Rooming House.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 942 2756, Block 21, Lot 13

be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3", as outlined in Schedule "A".

READ a first time this 8th day of March, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

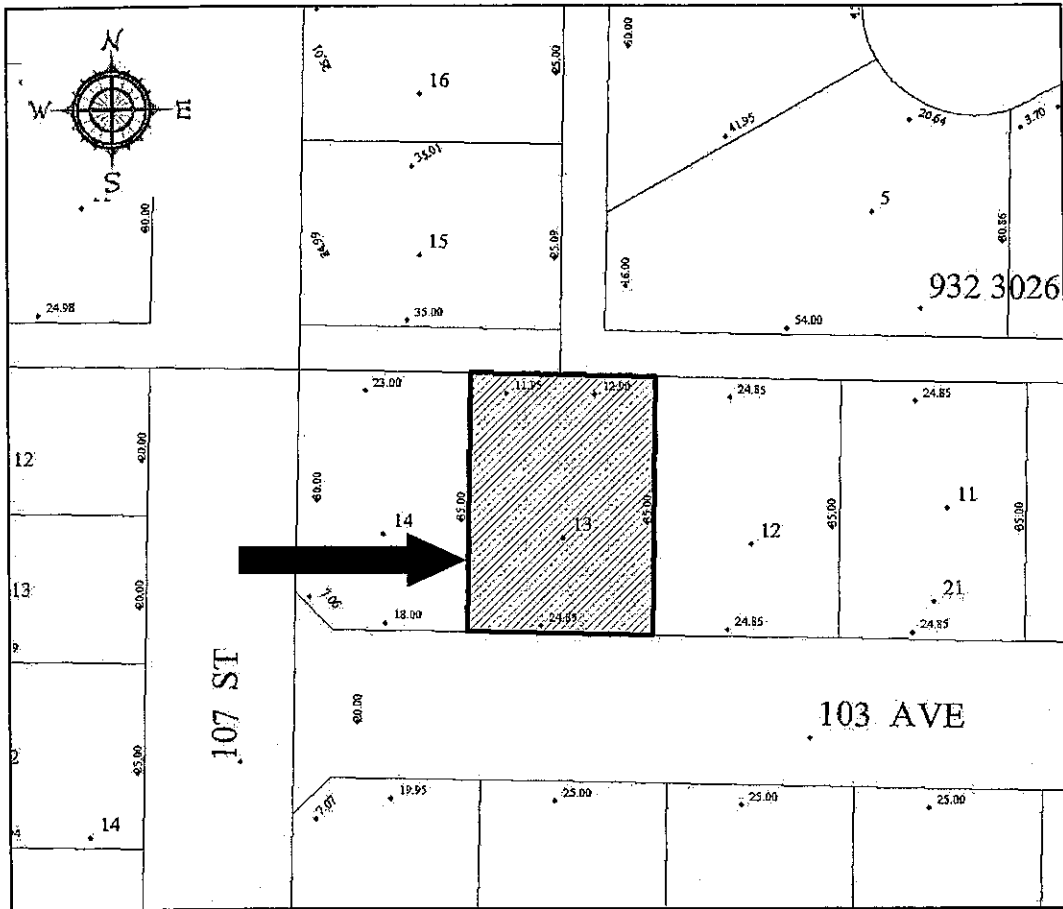
BYLAW No. 800-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 942 2756, Block 21, Lot 13

in the Hamlet of La Crete, be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3".



FROM: Mobile Home Subdivision 2 "MHS2"

TO: Hamlet Residential District 3 "HR3"

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 800-11

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

Strong prices have area cow-calf producers cautiously optimistic

New price insurance program for calves launched amid optimism and uncertainty

AFSC

With a new calving season underway and Alberta calf prices at near-record highs, there's a renewed sense of optimism building among cattle producers in Mackenzie County and across the province. But it's cautious optimism, says an Alberta beef industry analyst who warns there is plenty of uncertainty over where prices may end up between now and the fall when most calves are weaned and sold as feeder cattle.

"I see lots of opportunity for continued strength in prices, and lots of risks," says Brian Perillat, Senior Analyst with Canfax, a division of the Canadian Cattlemen's Association, that tracks cattle industry prices and trends in Alberta and across North America. He points out fall calf prices have climbed more than 30 per cent over the last year and futures prices on feeder cattle remain bullish.

"Since February, we've been watching feeder cattle prices bounce around the record levels set in 2001 before BSE hit. It's exciting to see prices finally rising when they've been down in the doldrums for so long," explained Perillat. Beef Demand is "Soft"

The strong prices are being driven by a shrinking cow herd and growing demand for beef, which was

hammered hard by the recession - both in Canada and internationally, explains Perillat. Alberta's cow herd has shrunk 20 per cent since its peak in 2005 due to several years of poor prices and high feed costs. The U.S. herd is at 50-year lows. Tightening supplies and improved demand have resulted in a significant price rally for beef, says Perillat.

"A lot of it is being spurred on by a low U.S. dollar which is fuelling U.S. exports and driving up beef prices." However, he cautions beef demand is still relatively "soft" because the U.S. and world economies are far from stable and could easily stumble backwards, causing demand and Alberta cattle prices to weaken again.

Perillat adds the strong dollar and high feed costs are also key risk factors that could trigger a sudden drop in calf prices.

"With last year's carry-over corn stocks at almost record lows, any issue such as drought or frost that impacts the 2011 corn crop could cause a huge spike in feed costs - taking all the bloom off the calf market," he said.

Floor Price Protection

With so many unknowns, Perillat says Alberta's new Cattle Price Insurance Program for calves (CPIP-Calf), launched this month,

could prove to be a valuable tool for local cow-calf producers. "There are definitely guys who have been waiting for this because it lets them lock in a floor price on their calves for this fall, helping protect them from the negative risk we're seeing." It also leaves their upside wide open because it doesn't limit them from selling those calves at the highest price if the market climbs further, says Perillat. He notes CPIP-Calf is the third price insurance program unveiled for Alberta cattle producers by Agriculture Financial Services Corporation (AFSC), which administers CPIP on behalf of the

provincial government.

The other two CPIP programs launched previously include CPIP-Fed for feedlot operators who feed cattle to slaughter weight, and CPIP-Feeder for producers who feed calves to about 850 pounds before they move to a feedlot to be finished. The new CPIP-Calf program is designed for cow-calf producers who sell weaned calves weighing 550-to-650 pounds.

"A Real Need"

"We've had strong interest in the Fed and Feeder programs, and producers tell us there's a real need for this third program because most

CONTINUED ON PAGE 11



Mackenzie County

Tenders For Roadside Mowing

Mackenzie County invites bids for roadside mowing of grass and small brush for 2011, 2012, 2013 & 2014. Mowing will be done on a job contract basis, not on an hourly basis. There are four geographical areas to be mowed. Interested contractors should place separate bids for each different area.

Bid packages can be picked up at the County offices in Fort Vermillion and La Crete. Sealed tenders must be submitted to the County office in La Crete, AB prior to 12:00 PM, March 25th, 2011.

Tenders will be opened 1:00PM March 25, 2011 at the Agricultural Service Board meeting and submitted to Council for approval on March 30, 2011.

Sealed tenders may also be mailed or couriered

For more information please contact Grant Smith, Agricultural Fieldman, 927-3718.

Mackenzie County reserves the right to refuse or reject any tender it deems necessary

Grain Farm in Eaglesham Area Looking for FARM HAND

Spring, Summer, Fall Employment Potential for full-time employment Wages negotiable! Housing available. Farm machinery experience necessary. Good work ethic necessary. Class 1 would be an asset.

Call Steven 780-864-1916 Or Mel 780-831-0069



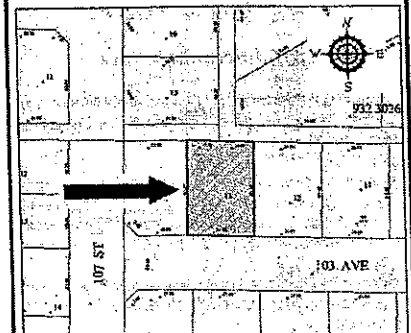
MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 800-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 800-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the property in the Hamlet of La Crete known as Plan 942 2756, Block 21, Lot 13, as highlighted below, be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 3 "HR3". The adoption of this Bylaw may allow various residential uses including an Ancillary Building or use, Park, Boarding or rooming house, Dwelling - Apartment, Dwelling - Group Home, Dwelling - Multiple, Dwelling - Row, Home based business or a Public use. (All use definitions as found in the County Land Use Bylaw 462-04.)

A Boarding or rooming house is intended for these lands.



The Public Hearing is to be held at 1:00 p.m., Wednesday, March 30th, 2011 in the Mackenzie County Conference Room in La Crete. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Assistant Development Officer prior to 4:30 p.m., Friday, March 25th, 2011. If you have any questions regarding the hearing or the bylaw, please call the Assistant Development Officer at 780-928-3983.



MACKENZIE COUNTY

PRIVATELY OWNED EQUIPMENT

In the event Mackenzie County requires privately owned equipment for various projects within the County, a list of available equipment is requested. Typical equipment which could be hired include:

- Earthmoving equipment (crawler tractor with scraper, motor scraper)
- Compaction equipment (pull-type or self-propelled wobblers, pad foot or sheeps foot compactors)
- Graders, trucks, loaders, backhoes, etc.
- Snow removal equipment

Rates will be calculated based on 80 percent of the 2011 Equipment Rental Rates Guide.

2011 Equipment packages are available at all County offices. Please call Pauline at (780) 928-3983 for more information. Equipment packages will be received until 4:30 p.m. on Thursday, March 31, 2011.

MAILING ADDRESS

Mackenzie County
P.O. Box 1690
La Crete, Alberta T0H 2H0
ATTN: John Klassen
Director of Operations-South



Mackenzie County

P.O. Box 640, 4511 46 Avenue
Fort Vermillion, AB T0H 1N0

Request for Proposals

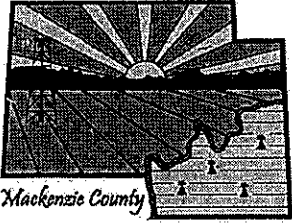
Mackenzie County Wadlin Lake Beach Construction NW 10-101-10 W5M

Request for proposal packages may be obtained from the Mackenzie County Office in La Crete.

Sealed proposals will be received at the La Crete Office located at 9205 100 Street or by registered mail to P.O. Box 1690, La Crete, AB T0H 2H0 by 12:00 noon on the 30th day of March, 2011.

If you have any questions, require further information or would like to obtain a request for proposal package please do not hesitate to contact:

Henry Klassen
Leadhand of Parks and
Playgrounds, South
or
Lisa Schmidt
Public Works Administrative
Officer, South
Mackenzie County
Phone: 928-3983
Fax: 928-3636



Mackenzie County

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Cozy Corner Guest Home</i>		
ADDRESS <i>Box 415</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>841-1995</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <i>George Zacharias + Caroline Zacharias</i>		
ADDRESS <i>Box 415</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>942 2756</i>	BLK <i>21</i>	L <i>13</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Mobile Home Subdivision 2* TO: *HR 1*

REASONS SUPPORTING PROPOSED AMENDMENT:

Wants to operate bed + breakfast.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150.⁰⁰* RECEIPT NO. *Invoice 129189*

[Signature] APPLICANT DATE *Jan 31 2011*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] REGISTERED OWNER DATE _____

**7.27 MOBILE HOME (MANUFACTURED HOME)
SUBDIVISION DISTRICT 2 “MHS2”**

CURRENT

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Ancillary building and use.
- (2) Mobile home.

B. DISCRETIONARY USES

- (1) Convenience store.
- (2) Home based business.
- (3) Park.
- (4) Playground.
- (5) Public use.
- (6) Additions to existing houses

C. MINIMUM LOT WIDTH

20 metres (66 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, to the satisfaction of by the Development Officer. Mobile Homes shall have a factory constructed peaked roof.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

J. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

7.20 HAMLET RESIDENTIAL DISTRICT 3 “HR3”

PROPOSED

The general purpose of this district is to permit medium and high-density residential development in established hamlets.

A. PERMITTED USES

- (1) Ancillary building or use
- (2) Park

B. DISCRETIONARY USES

- (1) Boarding or rooming house
- (2) Dwelling - Apartment
- (3) Dwelling - Group home
- (4) Dwelling - Multiple
- (5) Dwelling - Row
- (6) Home based business
- (7) Public use

C. MINIMUM LOT WIDTH

22 metres (72 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet).

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet) or minimum required for on-site parking.

G. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet), or as required by Development Officer.

H. MINIMUM INTERIOR SIDE YARD SETBACK

4.6 metres (15 feet), or as required by Development Officer.

I. OTHER

Notwithstanding the above, any apartment projects shall provide for:

- (1) The provision and access to garbage storage.

- (2) Lighting between dwelling units
- (3) Privacy for dwelling units in and adjacent to the development.
- (4) Orientation of buildings and general site appearance.
- (5) Safe pedestrian access to and from the public sidewalk fronting the building.
- (6) Parking areas adjacent to streets must be paved.

J. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

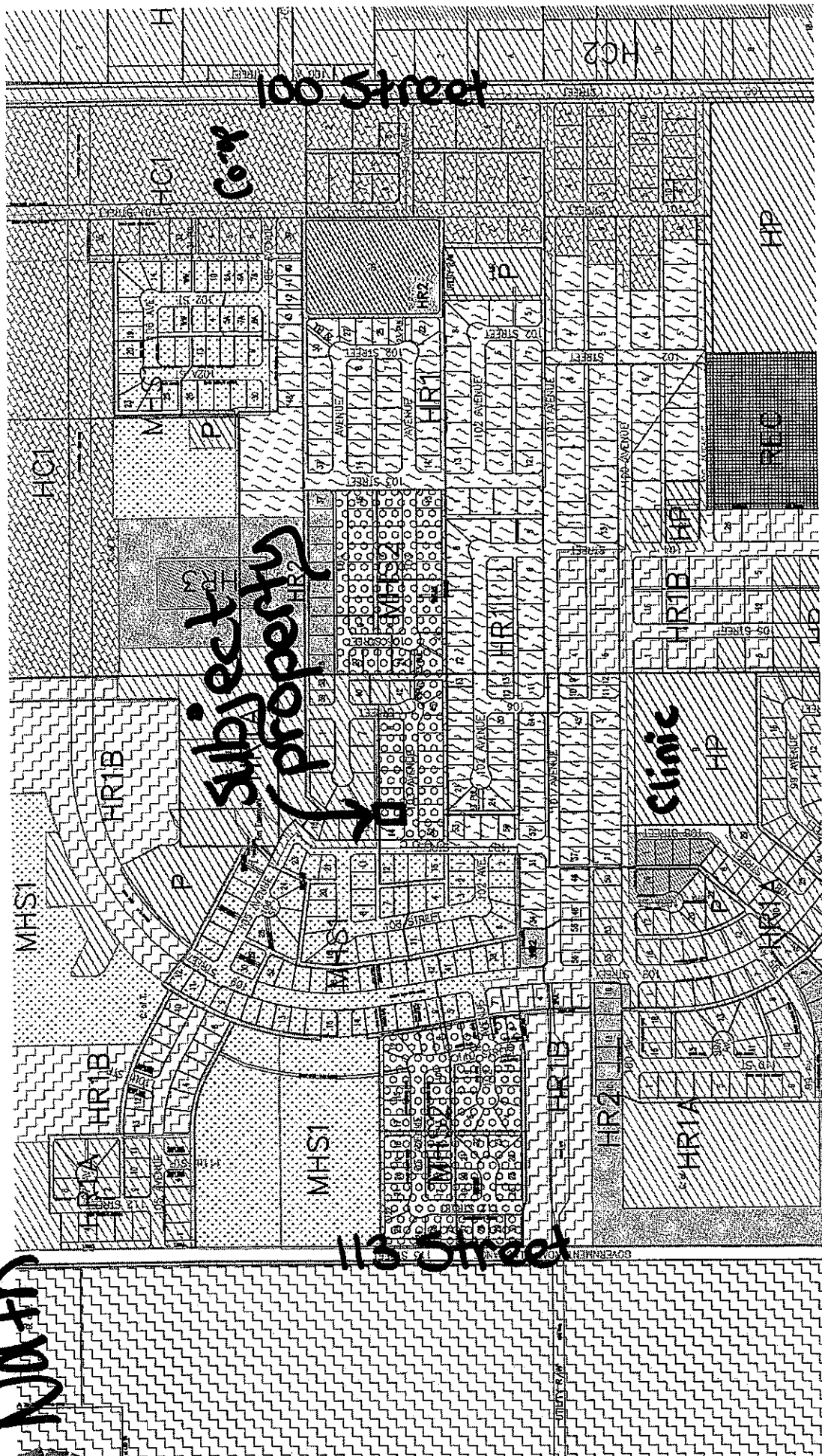
K. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

North
↑



100 Street

subject property
↓

Clinic

113 Street



103 AVE

107 ST

Subject Lands

Applicants Residence

Existing B & B

20-03

8-15

00-59

49

12

00-59

14

23-00

00-33

141

1-00

2-00

2-00

11-0

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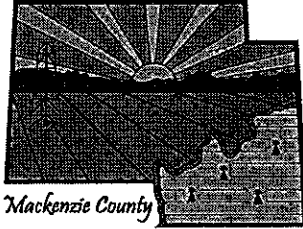
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	PUBLIC HEARING Bylaw 801-11 Road Closure of FRD 570002 NW 6-104-14-W5M, SW 6-104-14-W5M and SE 6-104-14-W5M (Old Buffalo Head Prairie Tower Road)

BACKGROUND / PROPOSAL:

Bylaw 801-11, being a Road Closure Bylaw for the closure and abandonment of part of Forestry Road Dedication (FRD) 570002 lying within NW 6-104-14-W5M, SW 6-104-14-W5M and SE 6-104-14-W5M, received first reading at the March 8, 2011 Council meeting.

This Bylaw has been amended since the first reading to add the abandonment of the road dedication as required by Alberta Transportation.

OPTIONS & BENEFITS:

Three quarter sections, NW 6-104-14-W5M, SW 6-104-14-W5M and SE 6-104-14-W5M, in the Buffalo Head Prairie area were slated to be sold at the April 5, 2011 Sustainable Resources Development (SRD) land sale. These lands are intersected by a portion of the former Buffalo Head Prairie Tower Road which has been reclaimed. The road lease was to be closed years ago however this was not done. Research indicates that these quarter sections cannot be sold until the intersecting road has been closed and abandoned.

SRD was unable to close this road as it is not a registered road plan. In accordance with the Road Authority Transfer Order – I.D. 23, November 29, 1993, Mackenzie County is the road authority and as such, Forestry Road Designation (FRD) 570002 must be closed pursuant to Section 22 and 606 of the Municipal Government Act.

Author: L. Lambert

Reviewed by: M. Krahn

CAO 

BYLAW NO. 801-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING AN
FORESTRY ROAD DESIGNATION IN ACCORDANCE
WITH SECTIONS 22 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that the road designation FRD 570002, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and abandon the road designation described as follows, subject to the rights of access granted by other legislation or regulations:

Part of Forestry Road Designation 570002
Located on NW, SW & SE Quarter of Section 6, Township 104, Range 14, West
of the 5th Meridian

READ a first time this 8th day of March, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this ____ day of _____, 2011.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2011.

READ a third time and finally passed this ____ day of _____, 2011.

Bill Neufeld
Reeve

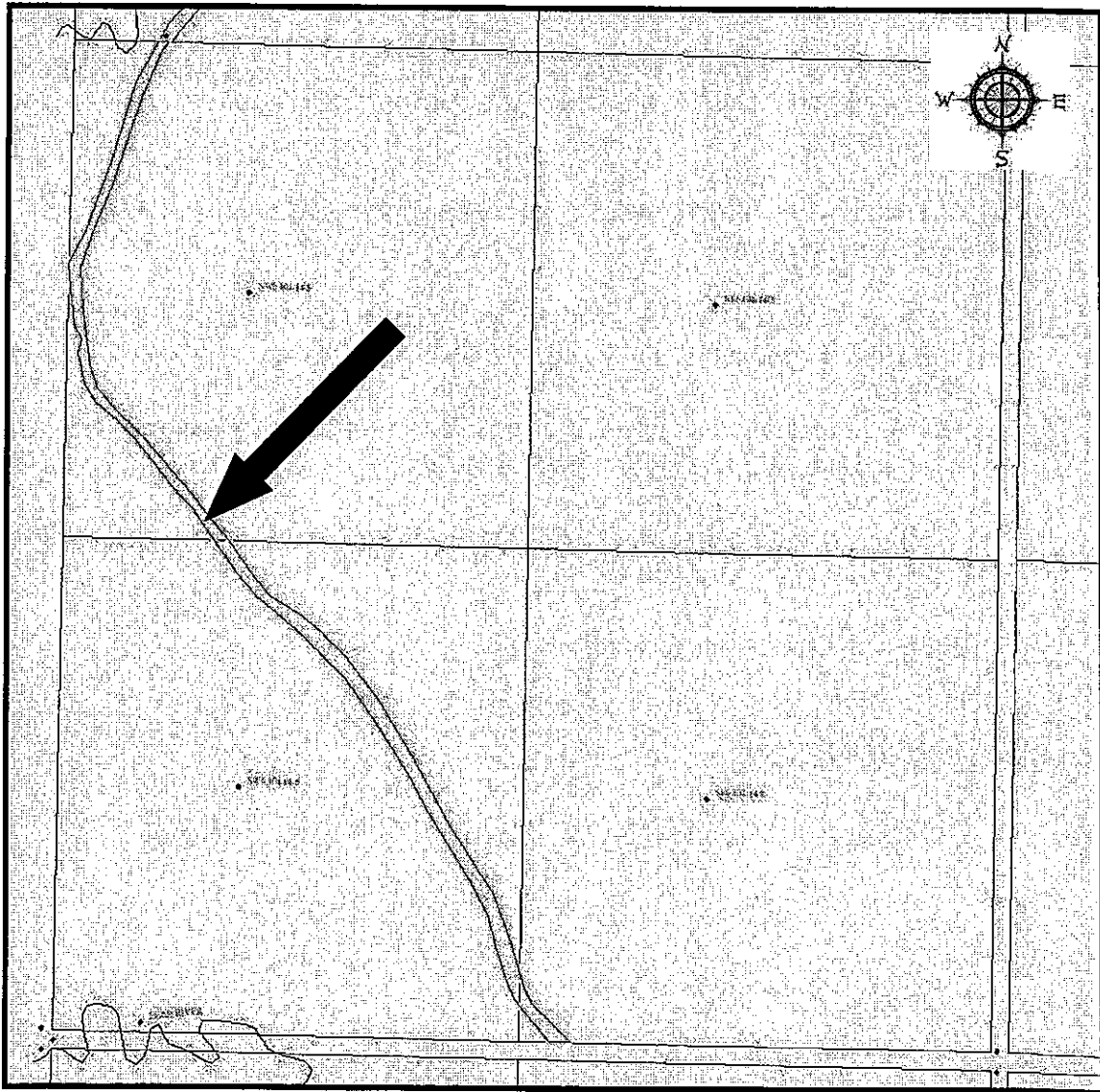
William Kostiw
Chief Administrative Officer

BYLAW No. 801-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

All that portion of Forestry Road Designation 570002 running through the NW, SW & SE Quarter of Section 6, Township 104, Range 14, West of the 5th Meridian be subject to road closure.



Mackenzie County

PUBLIC HEARING FOR ROAD CLOSURE BYLAW

BYLAW 801-11

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

La Crete Ferry Campground begins Phase 3 expansion

federal and municipal grants, \$18,000 in public donations

Key Foley
La Crete Ferry Campground has received another federal grant. The grant will allow for further expansion in the campground, including additional sites. In total, 30 new sites,

picnic tables, and fire pits will be provided, as well as electronic wiring, filter cloth and another generator.

Susan Siemens, La Crete Ferry Campground Grant Supervisor, said they were given the news

on the morning Thursday, March 3.

The grant has been provided by Western Economic Diversification, which will cover roughly 62 per cent of the expansion cost.

On top of the federal grant, the La Crete Ferry Campground has also received additional funding from the County and local donations.

Mackenzie County has provided \$19,720.00 for the expansion, and over \$18,000.00 has been raised and donated locally.

The federal grant is for \$70,814, paying 62 per cent of the costs, while local funding pays the rest.

The expansion is "Phase 3" and will allow the campground to eco-

nomically and financially function independently.

However, there's a catch. The deadline for the Western Economic Diversification grant is March 31, 2011, said Siemens.

They have allowed for the roads to be incomplete at this time, but campsites must be cleared and fire pits and picnic tables must be complete.

Siemens says the biggest challenge will be to see if the campground can get all their supplies and volunteers in time.

All the clearing and a lot of the labour work will be done 100 per cent by volunteers, says Siemens. That's not something the grants have factored into the Phase 3 costs.

RCMP Report

lost crime and traffic cases increased by half

RCMP in Fort Vermillion recently released statistics concerning traffic and crime incidents in the Mackenzie County for the months of January and February. There were 359 calls for service in January and only 239 in February.

Traffic Accidents: January, 22; February, 12.
Impaired Driving: January, 7; February, 4.
Provincial Traffic: January, 80; February, 42.
Provincial Statutes (Except Traffic): January, 27; February, 19.

Assaults: January, 22; February, 14.
Sex Offences: January, 8; February, 6.
Break & Enter: January, 4; February, 2.
Arson: January, 1; February, 1.
Theft: January, 10; February, 3.
Mischief: January, 26; February, 26.
Weapons Offences: January, 0; February, 2.
Drug Offences: January, 2; February, 0.

CRIME STOPPERS

1-800-222-TIPS



MACKENZIE COUNTY
P.O. Box 1690, 9205-100th Street
La Crete, AB T0H 2H0

INVITATION TO TENDER

2011 Tractor Purchase

Tender Packages may be obtained at the Mackenzie County Offices in Zama, High Level, La Crete and Fort Vermillion.

Sealed tenders will be received at the La Crete office, located at 9205-100th Street or by registered mail to the address shown above by 4:00 p.m. local time on March 30, 2011.

Mackenzie County reserves the right to reject all or any tenders and to accept any tender that is deemed most favorable to the County.

If you have any questions or require further information please do not hesitate to contact:

Al Hogan
Director of Operations - North
Mackenzie County
Phone: 780-927-3718
Fax: 780-927-4266
Toll Free: 1-877-927-0677



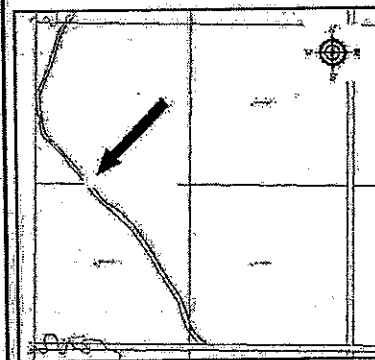
MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 801-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 801-11 being a road closure Bylaw. The proposed amendment is:

That all that portion of Forestry Road Designation 570002, located within the NW, SW & SE Quarters of Section 6, Township 104, Range 14, West of the 5th Meridian, be closed and abandoned. Adoption of this Bylaw will remove the road dedication from the lands.

This road dedication is part of the old Buffalo Head Prairie Tower Road.



The Public Hearing is to be held at 1:00 p.m., Wednesday, March 30th, 2011, in the Mackenzie County Conference Room in La Crete. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Assistant Development Officer prior to 4:30 p.m., Friday, March 25th, 2011. If you have any questions regarding the hearing or the bylaw, please call Mackenzie County's Assistant Development Officer at 780-928-3983.



Mackenzie County EMPLOYMENT OPPORTUNITY

Administrative Assistant Full Time - Permanent

Mackenzie County is currently accepting applications for a full-time permanent position of Administrative Assistant. This position will be located in La Crete with the main duties being provision of administrative support to the two enhanced RCMP officers operating out of the La Crete office under direction of the Fort Vermillion RCMP Detachment. The work environment is fast paced with a wide variety of duties and involves daily interaction with a team of professionals including other clerks, police officers and Victim Service Volunteers. The position will be under the direct supervision of the Fort Vermillion Detachment Commander.

The Administrative Assistant's duties include, but are not limited to:

- Answering inquiries from the public in person or via telephone and documenting inquiries or calls for service;
- Computer data entry, entering reports, and transcribing from audio and digital media;
- Dispatching police officers and utilizing the police radio system;
- Preparation of legal documents and reports;
- Querying, entering and modifying data from a variety of police computer systems;
- Attending criminal court in an administrative capacity;
- Ability to work alone in a stressful situation;
- Adhere to a dress code.

The ideal candidate must have the ability to communicate effectively both verbally and written, a team player, willing to learn.

This position may require shift work, overtime and some training in Edmonton or Grande Prairie. This position is conditional upon fulfilling the RCMP Security Clearance requirements, RCMP skills test and interview. Interested applicants must include a valid criminal record check with their application. Training will be provided and may be two months in length and will occur at the Fort Vermillion Detachment.

Requirements for this position are:

- Business Administration Diploma or combination of equivalent training and experience are required;
- Proficient in Microsoft Word, Word Perfect (type excess of 40 words per minute), Excel;
- Knowledge of mapping software and other police data base program would be an asset;
- High level and effective interpersonal & organization skills;
- Excellent oral and written communication skills;
- Mature individual with the ability to work with minimal supervision.

Pay grid as per the Collective Agreement with the salary range of \$34,012 - \$46,768; working hours are 8:45 a.m. to 5:00 p.m. Monday to Friday. Mackenzie County offers a comprehensive benefit package.

For additional information regarding this position, please contact S/Sgt. Tom Love or Cpl. Phil Viers at 780-927-3258.

This competition will remain open until a suitable candidate is found.

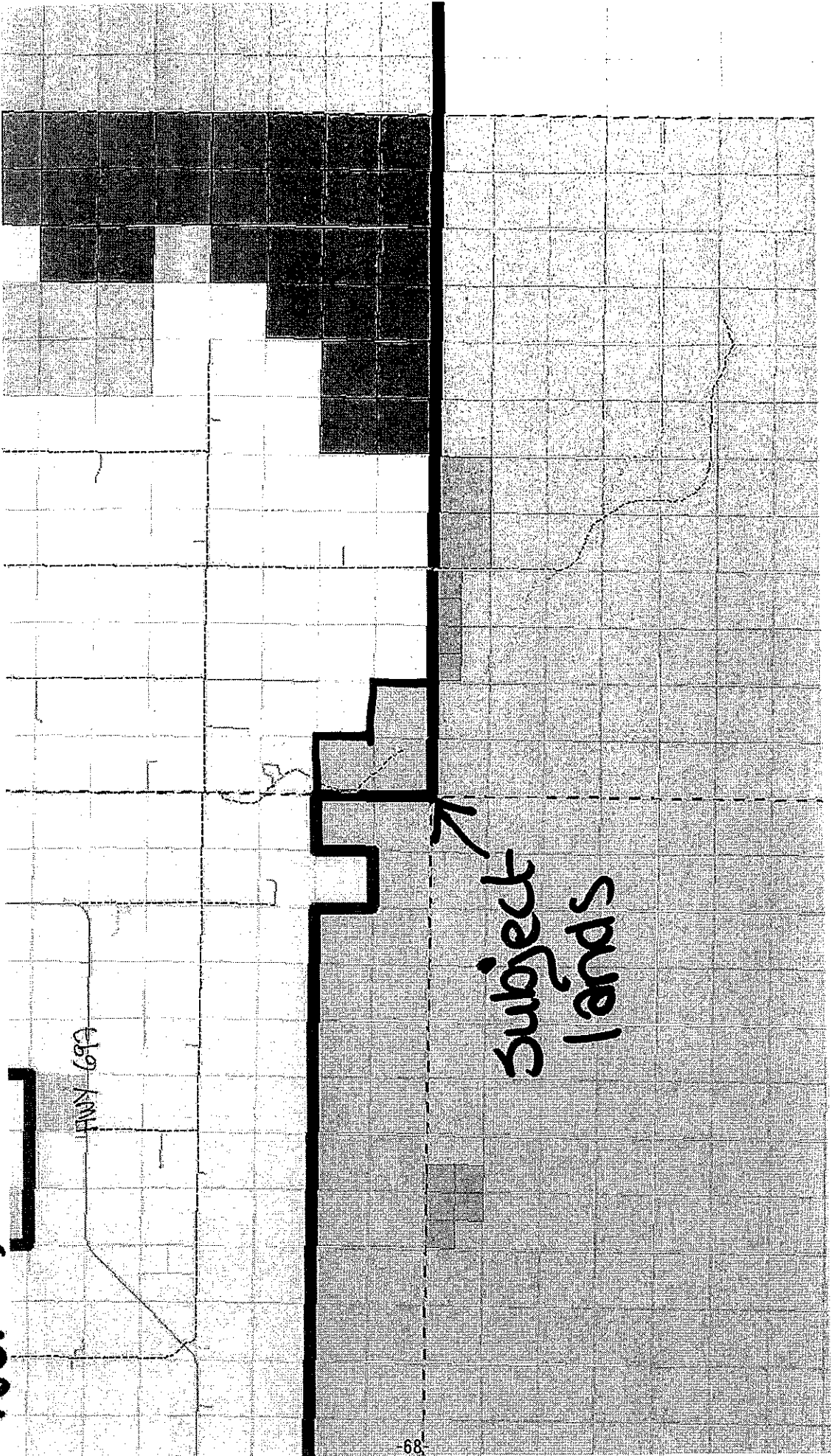
Please forward all resumes and applications to:

Eileen Steuermagel,
Payroll/Human Resources
Mackenzie County
Box 640, Fort Vermillion, AB T0H 1N0
Ph. (780) 927-3718 Fax: (780) 927-4266
Email: hr@mackenziecounty.com

North ↑

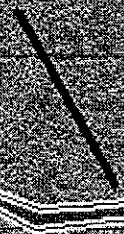
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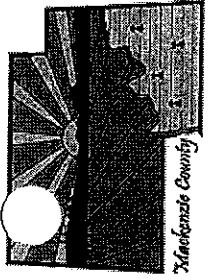
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FRB 570002



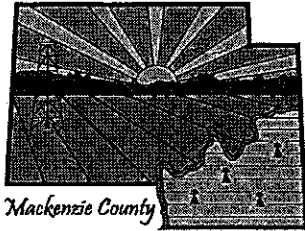


Wadlin Lake Beach Construction

Request for Proposals
March 30, 2011

Supplier	Start Date	End Date	Total Tender Price	Comments

Opened by: _____
 Witnessed by: _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 805-11 – Fee Schedule Bylaw

BACKGROUND / PROPOSAL:

Council approves various fees for services.

OPTIONS & BENEFITS:

The following fees have been proposed for revision:

Land Titles Fees
Maps Fees

Please review the revised draft bylaw.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 805-11 being the Fee Schedule Bylaw.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 805-11 being the Fee Schedule Bylaw.

Author: _____ Review Date: _____ CAO 

Motion 3: (requires unanimous)

That consideration be given to proceed to the third reading of Bylaw 805-11 being the Fee Schedule Bylaw.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 805-11 being the Fee Schedule Bylaw.

Author: _____ Review Date: _____ CAO _____

BYLAW NO. 797-11-805-11

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the fees for services be approved as follows:

ADMINISTRATION

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00 As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$15.00 \$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$5.00 \$10.00	Applicable
Aerial Photos	Size 8.5 x 11 to 11 x 17" black & white - \$5.00 color - \$10.00; Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable

Item	Amount	GST
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map – 14 Laminated Pages	\$25.00	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

DEVELOPMENT

Item	Amount	GST
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

PUBLIC WORKS

Item	Amount	GST
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

EQUIPMENT AND LABOUR

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

AIRPORTS

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	\$1.25 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
Wadlin Lake					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day plus \$250 damage deposit	<u>Seasonal:</u> May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall; \$10/day without camping stall
Machesis Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Hutch Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Zama Community Park					
No Charge	Non-Serviced: \$10 Partially Serviced: \$15 Fully Serviced: \$20	Non-Serviced: \$60 Partially Serviced: \$90 Fully Serviced: \$100	N/A	<u>Monthly:</u> Non-Serviced: \$200 Partially Serviced: \$275 Fully Serviced: \$400	N/A
Tourangeau Lake					
No Charge	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

TRAFFIC REGULATIONS

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person's Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

2. This Bylaw shall come into force and effect upon receiving third reading and shall repeal Bylaw ~~774/10~~ 797/11.

3. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

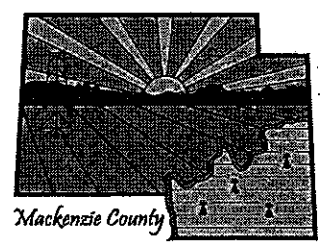
READ a first time this _____ day of _____, 2011.

READ a second time this _____ day of _____, 2011.

READ a third time and finally passed this _____ day of _____, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Reserve Bid and Conditions of Sale Policy FIN017

BACKGROUND / PROPOSAL:

In 2001, Council established the FIN017 policy – the Reserve Bid and Condition of Sale Policy.

OPTIONS & BENEFITS:

As all policies need to be reviewed and revised periodically to reflect the current situation/condition, the FIN017 policy was reviewed by Administration and a few changes are proposed. The proposed changes are highlighted on the attached document.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION: (requires 2/3)

That the Reserve Bid and Conditions of Sale Policy FIN017 be amended as presented.

Author: _____ Review Date: _____ CAO

Municipal District of Mackenzie County No. 23

Title	RESERVE BID & CONDITIONS OF SALE	Policy No:	FIN017
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Legislation Reference	Municipal Government Act, Section 419
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Purpose

To establish a policy for the setting of reserve bids and conditions of sale for parcels of land to be offered for sale at a public auction.

Policy Statement and Guidelines

For each parcel of land to be offered for sale at a public auction, the reserve bid must be set as close as reasonably possible to the market value of the parcel.

Administration may authorize the assessor appointed by the municipality to assess the parcel at fair market value and adopt that assessment figure as the reserve bid for that parcel.

Administration may authorize an appraiser to appraise the parcel and adopt that appraisal figure as the reserve bid for that parcel.

All non-residential and non-vacant agricultural parcels shall be appraised.

The following conditions shall apply to the sale:

Each Parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the certificate of title.

Terms: Cash, Certified Cheque or Money Order

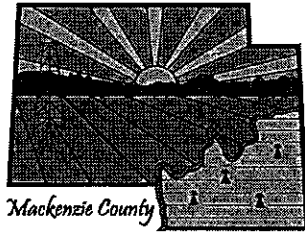
Deposit: ~~\$1,000~~ 500.00 (non-refundable) at time of the sale

Balance: To be paid to the M.D. **Mackenzie County** within 7 ~~30 (thirty) calendar~~ days of the date of the auction.

The ~~Municipal District of Mackenzie County No. 23~~ may become owner of any parcel of land that is not sold at the public auction, immediately after the public auction.

Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the date of sale.

	Date	Resolution Number
Approved	March 6/01	01-128
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Purchasing Authority Directive and Tendering Process Policy FIN025

BACKGROUND / PROPOSAL:

Council established the FIN0025 policy – the Purchasing Authority Directive and Tendering Process Policy.

OPTIONS & BENEFITS:

An amendment to the policy is proposed to reflect the changes in organizational structure. Please review the attached policy.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the Purchasing Authority Directive and Tendering Process Policy FIN025 be amended as presented.

Author: _____ Review Date: _____ CAO _____

Mackenzie County

Title	Purchasing Authority Directive and Tendering Process	Policy No:	FIN025
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Legislation Reference	Municipal Government Act, Section 209 and 248 (1) and Part 5
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Purpose <ul style="list-style-type: none">• To provide Council and municipal employees with a clear understanding of purchasing authority, what that purchasing authority is and the process in which the municipality is committed to an expenditure, and approval for payment of such an expenditure.• To establish a policy for the tendering for the supply of goods and services and the subsequent opening and award of contracts.
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<p><u>Policy Statement, Definitions and General Guidelines</u></p> <p>1. Policy Statement</p> <p>Policy will provide guideline for the purchasing of goods and services and on the tendering process.</p> <p>2. Definitions</p> <p>Recurring expenditure:</p> <ul style="list-style-type: none">• For the purpose of this policy, "Recurring" expenditures shall include items such as utilities, telephone, lease payments, contract payments, payroll or items as identified by the Chief Administrative Officer (examples of non-recurring expenditure: traveling, training & education). <p>Tender:</p> <ul style="list-style-type: none">• For the purpose of this policy, "tender" means an invitation to tender, bid, quotations and requests for proposals. <p>Bidder:</p> <ul style="list-style-type: none">• For the purpose of this policy, "bidder" means a person, groups of persons, corporation or agency that submits a tender for the supply of goods and/or services to the municipality. <p>Local Supplier:</p> <ul style="list-style-type: none">• For the purpose of this policy, "local supplier" means a business located within the Mackenzie County including Towns of High Level and Rainbow Lake. <p>Council:</p> <ul style="list-style-type: none">• For the purpose of this policy, "Council" means Council as whole.
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Designated Officer:

- For the purpose of this policy, "Designated Officer" means an individual or individuals as described in MGA.

COR:

- The Certificate of Recognition (COR) in safety is issued to employers who develop and implement health and safety programs that meet established standards. COR is an essential component of WCB's Partners in Injury (PIR) program. Certificates for the Alberta construction industry are issued by the Alberta Construction Safety Association and are co-signed by Alberta Human Resources and Employment.

3. Responsibilities

Chief Administrative Officer (CAO) and/or Designate Officer will:

- a) Provide requisition forms and procedures to support the implementation of this policy.
- b) Reserve the right to remove or amend the purchasing authority for any staff position of the municipality.

Chief Administrative Officer (CAO) and/or Designate Officer and the Reeve and/or Deputy Reeve will:

- c) Be the signatories required on all contract and agreement documents for purchases approved by Council.

Director of Corporate Services will:

- d) Provide procedures for the processing of invoices and statements.
- e) Provide procedures for the recording of purchases into inventory.
- f) Provide procedures for the recording of capital assets additions.
- g) Provide the capital budget projects codes annually and as required.
- h) Provide capital and operating income statements at no less than monthly frequency and reasonably upon request to the department heads for their review to supplement spending monitoring.

CAO, Directors and Managers will:

- i) Ensure that all tendering and purchasing complies with this policy.
- j) Ensure the proper coding of their departmental invoices to operating and capital codes.
- k) Review the monthly capital and operating income statements and provide comments for the monthly variance report prepared for Council by the Finance Department.

4. Purchasing from Local Suppliers

Council recognizes that it is in the best interest of the region to encourage local supply of required goods and services and is therefore committed to purchasing, where permitted, from the local suppliers where costs and quality are competitive and comparable, considering travel time, specifications and investment in local communities.

Purchasing Authority

5. List of positions authorized to commit expenditures on behalf of the municipality with the maximum amounts those positions are authorized to commit:

a) Chief Administrative Officer	As approved by Budget
Director of Corporate Services & Assistant CAO	As approved by Budget
Director of Operations (North)	\$10,000
Director of Planning, Enforcement & Emergency Services	\$10,000
Director of Operations (South)	\$10,000
Supervisor of Planning & Development	\$10,000
Hamlet of Zama Supervisor	\$10,000
Agricultural Field Man	\$10,000

b) Delegated Expenditure Authority:

Other municipal employees may make purchases under a written authorization of their respective directors, providing these expenditures have been approved in the current budget and they are not exceeding the maximum allowable commitment amounts for the respective department head positions. All written authorizations are to be approved (prior) by the CAO or by the Designated Officer. The Finance Department will receive the original approved written authorizations, and will maintain an up to date list of delegated expenditure authorities.

6. Spending Authority in a Disaster Situation

- a) In a disaster situation, defined by the Chief Administrative Officer or the Director of Disaster Services, authority is granted to spend up to \$50,000 without the need to tender on the sole authority of the Chief Administrative Officer or the Director of Disaster Services. During the disaster, spending in excess of \$50,000 is to be approved by Reeve or Deputy Reeve, or in absence of both, any Councillor, and the Chief Administrative Officer or the Director of Disaster Services without the need to tender.

7. Regulations

Notwithstanding the above authorizations, the following regulations shall apply:

- a) No expenditure or total of such expenditures shall exceed the approved budget amount of each general ledger code without prior authorization of the CAO or Council.
- b) Where a required purchase exceeds the authority noted above, approval of such purchase shall be obtained from the CAO or Council prior to the commitment of the purchase. Approval is deemed to be given when the CAO signs and dates the purchase order requiring approval.
- c) It shall be the responsibility of each individual preparing a purchase order to know the estimated amount and not to exceed his/her limit or budget; the individual requesting approval must identify available funds for the required

expenditure.

- d) It shall be the responsibility of each department head to assure that an invoice is coded to the correct general ledger code. At no time is an expenditure to be coded to another department/function to which it does not belong.
- e) Where expenditures are recurring the CAO shall review and approve such expenditures for payment. Should a department head request that recurring expenditures are required and approved by him/her prior to payment, that department head shall advise the CAO in writing of such requests identifying what recurring expenditures he/she wishes to review.

8. Tendering Process and Proposal Call Process

- a) Tenders shall be requested from not less than the number of sources listed below, all tender documents to be retained for a period of not less than two years and copies to be submitted to the Finance Department. In addition, the following criteria shall be used for determining if Council decision is required in awarding a tender:

Purchase Scale	Minimum Approval Level on Invoice for Budgeted Expenditures	Tender Requirement	Council Approval Requirement
Up to \$500	Leadhand or Controller via written authorization from an appropriate Director	Phone quotes or catalog pricing are encouraged to compare prices	No
>\$500 to \$5,000	Leadhand or Controller via written authorization from an appropriate Director and Directors	Phone quotes or catalog pricing for price comparison is required	No
>\$5,000 to \$10,000	Directors	Three written quotations	No
>\$10,000 to \$74,999 for goods and materials; and >\$10,000 to \$199,999 for construction projects	Directors and CAO	Three written quotations	No
\$75,000 and up for goods and materials; and \$200,000 and up for construction projects	Directors and CAO	Open advertised tenders or proposal as approved by Council and as per TILMA (Trade, Investment and Labour Mobility Agreement)	Yes (tender contract to be signed by CAO and Reeve)

- b) Where tenders are received that do not comply with Section 8(a), or where three (3) tenders cannot be obtained, the tenders received will be accepted provided that:

- i. Tenders or quotes have been requested from local suppliers of the goods or services required for goods and materials under \$74,999 and for construction projects under \$199,999,
 - ii. Tenders received which are believed to reflect a fair market price based on the conditions of the request for quotes, and
 - iii. The successful bidder is capable of providing the goods or services as per the conditions of the request for tender or quote.
- c) Where the nature of the services required does not provide for public the competition necessary for the tendering process, Council may by resolution, or the CAO in writing, provide for special tendering and award processes. Examples of these are invitational tenders, legal, architectural and engineering services, accommodations.
- d) No tenders are required when group-purchasing programs are utilized (AAMD&C and AUMA group purchases), but periodic price check must be conducted.
- e) Standing quotations may be obtained and used to satisfy the requirements in Section 8(a) for the time period the vendor agrees to honour the quotation.

9. Request for Tender Process (excludes quotes)

- a) Sealed tenders shall be processed in the following manner:
- i. Sealed tenders to be received marked in the specified manner prior to the designated tender closing. Each tender must be time and date stamped upon receipt and must be kept confidential in a secure place.
 - ii. The sealed tender will be considered invalid if opened prior to the public opening, or if the contents are disclosed to any municipal staff member prior to the public opening.
 - iii. The tender opening shall be held at the Fort Vermilion Corporate office in a presence of CAO or designated officer or Council and be recorded using a Tender Document Form.
 - iv. A summary of the tender opening shall be included in the council meeting minutes.
- b) Withdrawal of a sealed or written tender will only be accepted prior to deadline for receipt of tenders. The request to withdraw the tender must be received in writing.

10. Information to Bidder

- a) Each request for a sealed tender shall provide a clearly defined description of the goods or services required by the municipality, and shall include a statement that the terms of this policy shall apply to each tender.
- b) If additional information is developed during the request for sealed or written tenders, due to meetings, questions raised, or changes in specifications, this information shall be forwarded in writing to all bidders.
- c) Where telephone quotations or written quotes are requested, staff shall ensure that

the same information and deadline is given to each person quoting.

- d) No information regarding tenders or bidders will be released until a tender has been closed. Details of a specific tender are not to be disclosed in accordance with the Freedom of Information and Protection of Privacy Act. The name of a bidder, the date of a tender, the unit or lump sum price may be disclosed.

11. Security, Bonding and Other Requirements

- a) Prior to awarding of the contract, all security, insurance, and if required naming the Municipality as an additional insured, and Workers Compensation Board requirements as required at the closing time of the tender, shall be in place.
- b) A bid deposit will be forfeited to the municipality if the successful bidder fails to accept the award of tender within 15 days after award of tender.
- c) A Performance Bond or equitable security is required and the successful bidder shall submit it to the municipality following the award of tender, within the time specified, and the municipality shall retain the Performance Bond until the terms of the tender are complete. The Performance Bond will be forfeited to the municipality if the successful bidder fails to comply with the terms and conditions of the award.

A Performance Bond must be obtained for all projects per the following threshold:

Road Infrastructure Projects	Water/Sewer Infrastructure (underground construction)	Buildings
\$200,000 and up	\$75,000 and up	\$100,000 and up

- d) All security and bonding documents shall be held in a safe at the Fort Vermilion Corporate Office.
- e) COR is required for construction tenders of \$200,000 and up.

12. Analysis of Tenders

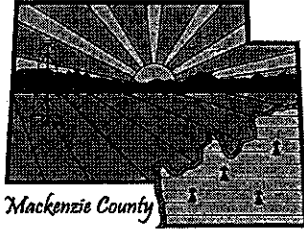
- a) The following factors, presented without any priority, shall be used to evaluate all bids received:
 - i. **Price**, based on the same FOB location, same currency including goods and services tax, and with discounts applied.
 - ii. **Record** of a bidder's previous performance on quality, experience, service, delivery and safety.
 - iii. **Ability** of the bidder to meet the requirements of the tender regarding quality, specifications, delivery and service.
 - iv. **Standardization** of goods to reduce inventory and future costs.
 - v. **Bulk Purchasing**, through larger quantities, cumulative quantities or bulk packaging.
 - vi. **Life Cycle Costs** of goods or services.

- b) The municipality reserves the right to reject any and all tenders for any cause, to award tenders based on conditions other than price, or to reject all tenders without cause.
- c) The municipality shall not accept tenders, quotations or the supply of services from contractors or suppliers of services who have initiated litigation against the municipality, for a period of one year after the litigation is resolved.

13. Contingency Allowances

- a) Contingency allowances may only be spent to meet the costs of unexpected site conditions, which prevent the contractor from meeting the project specifications as approved by Council.
- b) Contingency allowances and unspent project funds may only be applied to changes in project specifications and approved by CAO or designated officer or Council.

	Date	Resolution Number
Approved	Dec 11, 2007	07-12-1120
Amended	Dec 9, 2008	08-12-979
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Fire & Rescue Department – RESV016

BACKGROUND / PROPOSAL:

Council can establish operating and capital reserves.

OPTIONS & BENEFITS:

The La Crete Fire & Rescue Department indicated that they wish to fundraise towards acquisition of some new fire vehicles. The County can issue a tax deductible receipt for this type of a donation. In order to avoid the raised funds being absorbed in the general operating revenue, administration recommends establishing a capital reserve to which all funds raised by the La Crete Fire Department will be allocated on an annual basis until such time as required towards the vehicles/equipment acquisition.

Please see the attached correspondence from Peter Wiebe, the LC Fire Chief and the draft policy.

COSTS & SOURCE OF FUNDING:

During the year, the raised funds will be coded to the Fire Department general operating revenue and a year-end transaction will be processed to allocate all or the unused portion of the funds to the reserve.

RECOMMENDED ACTION:

That the La Crete Fire & Rescue Department Reserve RESV016 be established as presented.

Author: _____ Review Date: _____ CAO _____

Mackenzie County

Title	Emergency Service Reserve	Policy No.	RESV16
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Account Code	4-23-766
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Purpose	To establish the La Crete Fire and Rescue Department Equipment reserve.
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Targeted Minimum	NA
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Targeted Maximum	NA
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Funding	This reserve will be to used to retain the funds acquired through the community fundraisers towards acquisition of new fire equipment for the La Crete Fire & Rescue Department.
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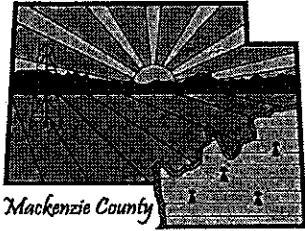
Policy Statement and Guidelines

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the County.

2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to County council, a list indicating the current and previous year-end balances for this reserve will be provided.

3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Roll 106156, Cancellation of GRL15503

BACKGROUND / PROPOSAL:

On March 10 2011, a confirmation was received that the lessee requested removal of this disposition from the records of Alberta Sustainable Resource Development for Grazing Lease GRL15503 as of September 15, 2009. The lessee has no further right or interest in these lands and must not make use of them.

There was a \$14.33 levy on this roll in 2010, \$0.86 penalty for 2010 and \$1.82 penalty for 2011.

OPTIONS & BENEFITS:

GRL15503 under roll 106156 has been cancelled and should be inactivated.

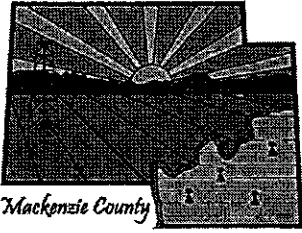
COSTS & SOURCE OF FUNDING:

2011 Operating Budget – Property Tax Write-offs

RECOMMENDED ACTION: (requires 2/3)

That the 2010 property tax of \$14.33 and penalty of \$.86 be written off and that the 2011 penalty of \$1.82 be voided for tax roll 106156.

Author: _____ Review Date: _____ CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	County's Regraveling Program for 2011

BACKGROUND / PROPOSAL:

Annually the County engages in a regraveling program for the maintenance of the County's gravel roads. Approximately 80% to 90% of the work is performed by external contractors, with the remainder being performed by the County in the form of spot graveling.

The gravel quantities used in the gravel tender are based on prior year application rates. The actual quantities should be similar to the quantities used in the tender documents. Variances do occur which can be attributable to unit price variances between the gravel pits and need reassessments.

OPTIONS & BENEFITS:

The tender document is consistent with the tender document of 2010. Additional clarification was added to the current year tender in respect of Spot Graveling.

The estimated gravel quantities are listed in the attached document.

COSTS & SOURCE OF FUNDING:

Total budget for regraveling, crushing and other gravel costs for 2011 is funded out of the operating budget.

RECOMMENDED ACTION:

That management proceeds with the regraveling tender process and that the tender document be accepted as presented/amended.

Author: _____ Review Date: _____ CAO _____

TENDER FORMS

2.3 Unit Prices Schedule

The Mackenzie County reserves the right to accept or reject any of the schedules A to E, including accepting them on an individual basis or in combination, which ever might be regarded as being the most beneficial to the County as interpreted by the County.

2.3.1 Unit Price Schedule A – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
1	Fidler Pit North Vermilion Pit			\$ _____		\$ _____
		25	40,000			

2.3.2 Unit Price Schedule B – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
2	West La Crete Pit Tompkins Pit			\$ _____		\$ _____
		20	30,000			

2.3.3 Unit Price Schedule C – Deletable

Bid Item	Area	Estimated Quantities		Unit Price Contractor Supply Des 4 Cls 20		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
3	Zama Access			\$ _____		\$ _____
			15,000			

The tonnes for the Zama Access includes a 1,000 tonnes that will be applied within the hamlet of Zama.

2.3.4 Unit Price Schedule D – Deletable

Bid Item	Area	Estimated Quantities		Unit Price Contractor Supply Des 4 Cls 20		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
4	Assumption Area			\$ _____		\$ _____
			4,000			



TENDER FORMS

2.3.5 Unit Price Schedule E – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
5	South Tall Cree Area	10	1,000	\$ _____		\$ _____

2.3.6 Total amount for bid items 1 to 5 is \$ _____ .

NOTE:

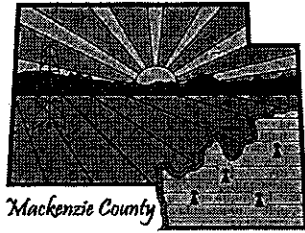
1. The unit price for the County Supply of road crush gravel shall include any basic loading factor and the cost of supplying: a loader to load the material, hauling the material anywhere in the Contract area, the necessary sign package, **an acceptable scale with paper printout**, the cost of providing a project supervisor, dust control, **maintenance of the haul route** and all other costs associated with the loading, hauling, and truck spreading of gravel for road purposes.
2. The unit price for the Contractor Supply of road crush gravel shall include all costs related to the supply of gravel, including, but not limited to, costs of stripping, clearing, crushing, and reclamation and shall include any basic loading factor and the cost of supplying: a loader to load the material, hauling the material anywhere in the Contract area, the necessary sign package, the cost of providing a project supervisor, dust control, maintenance of the haul route and all other costs associated with the loading, hauling, and truck spreading of gravel for road purposes.
3. The quantities, which include the average haul in kilometers and quantity in tonnes, supplied in section 2.3 are only estimated quantities only supplied as an aid in calculating the unit prices and total bid prices. The County shall not be held liable for any losses, which may have resulted from variations between the estimated quantities supplied and the actual quantities hauled to the roads.

2.4 Spot Gravelling

Mackenzie County reserves the right to do spot gravelling when and where it so desires and shall not be limited by this agreement in anyway, including the use of private contractors which might not be part of the 2011 tender contract. It is anticipated that the County will do approximately 20% spot gravelling of the total amount of regravelling done within the County.

Spot gravelling will be compensated at the successful bidder's tender unit prices, except if the CAO has agreed an adjusted unit price with a contractor. Spot gravelling performed at a unit price exceeding the successful tender unit price, which has not been pre-approved by the CAO, will be paid at the successful bidder's tender unit price.





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	2011 Road Construction Requests

BACKGROUND / PROPOSAL:

Policy PW019 Road Construction Eligibility and Prioritization (attached) states that applications for road construction must be received by August 31 annually.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

Included in the 2011 capital road construction/reconstruction budget is \$1,000,000.00. Therefore, in considering all 11 qualifying roads at \$50,000.00/1/2 mile it would require \$700,000.00 of the current budget.

RECOMMENDED ACTION:

That the following road construction requests be considered in the 2011 budget as per Policy PW019:

<u>Access to:</u>	<u>Along RR or TWP</u>	<u>Distance</u>
SW13-109-14-W5M	TWP 109	0.5 Miles
SE8-107-14-W5M	TWP 107	1.0 Miles
SW24-106-13-W5M	TWP 106	0.5 Miles
NW30-107-12-W5M	TWP 107	0.5 Miles
SW-19-107-11-W5M	TWP 107	0.5 Miles
NW36-105-13-W5M	TWP 105	0.5 Miles
NW16-106-14-W5M	TWP 106	0.5 Miles

Author: P. Short Review By: _____ CAO

SE6-104-16-W5M
Lot 4, Block 2, Plan: FORTVER
SW35-105-13-W5M
NW2-105-14-W5M

TWP 104

TWP 105

TWP 105

1.0 Miles

0.5 Miles

0.5 Miles

1 Mile

Author: P. Short Review Date: CAO

Road Construction Requests 2011

Applicant	Access to following legal	TWP or RG Road	No. of Miles	Current use of Land	Acres	Proposed "Road" Land Legal Location	Additional Information	Qualify?
DeKaf, Doug & Ruby	SW13 109 14 W5	109	0.5	residential		SW&SE18 108 13 W5 /NW&NE 18 108 13 W5	Planning to live on this property soon. Have already built there and applied for power. This road will form a part of a school bus route in the future.	Yes, requires security
Braun, Peter	SW8 107 14 W5	107	1	farmland	100	SE&NE6&SE7 107 14 W5/SW5&NW5&SW8 107 14 W5	Planning to live on this land in a couple of years. Currently farming 80 acres with 20 acres of recently cleared land	Yes
Doerksen, Walter	SW35 105 15 W5	105	0.5	recreation	34	NE&SE34 106 15 W5/NW&SW35 106 15 W5	Lease Agreement that carries with the land and with adjacent landowners. Planning to build a house on the land location in the summer of 2010. 80 acres of crop & 80 acres of Other uses (i.e. recreation) Lives at this location seasonally. Notes David Dyck, Martin Wolfe & Isaac Doerksen will also benefit from this road.	No
Doerksen, George	NE11 107 14 W5	107	1	residential/farmland	160	NE&NW10 107 14 W5/SW&SE15 107 14 W5	100 acres of crop & 160 acres of recently cleared land. Driving over brothers quarter to access this quarter. Planning to live at this location upon road being built	No
Dyck, Henry	SW24 106 13 W5	106	0.5	farmland	260	NE23 106 13 W5/NW24 106 13 W5	Planning to set up a business on this property and requires access. Possibility of living on this property. Notes Joe Friesen and Richard Jack will also benefit from this road.	Yes
Doerksen, Peter	SE26 104 14 W5	104	1	farmland/recreational	112	NW&NE26 104 14 W5/SW&SE26 104 14 W5	This request includes a group of 20+ farmers who graze a lease from the government. 1 mile of farm access already exists and would like this mile upgraded along with an additional .5 mile of road built	No
Doerksen, Peter	NW17 110 14 W5	110	1.5	farmland	4200 aum	NE&SE8&NE7 110 14 W5/NW&SW17&NW8 110 14 W5	There is no access to this property. Have been crossing NE21 107 12 W5 to access this location. Notes Gordon Foster also benefiting from this road.	No
Friesen, Brian Brent	NW30 107 12 W5	107	0.5	farmland	140	SE25 107 13 W5 /SW30 107 12 W5	Would like access instead of having to drive around. Notes David Dyck, Martin Wolfe & A. Driedger also benefiting from this road.	No
Friesen, Dan	NE9 107 14 W5	107	1	residential/farmland	151	NW&NE10 107 14 W5/SW&SE15 107 14 W5	Recently purchased this property from Tom and Wendy Neudorf. Property has just recently been cleared and is currently being plied and brushed. Have started to build house on this property. Notes L. P. Flooren & J. M. Martens has also benefiting from this road.	Yes
Friesen, Milton	SW19 107 11 W5	107	0.5	farmland	160	NE24/NW19 107 11 W5 or NE13/SE24 107 11 W5	There is no roadway to this property. Have recently cleared 130 acres consisting of crop & hay. Notes Dave Unrau & Henry Wiebe has also benefiting from this road.	Yes
Friesen, Pet & Irma	NW36 105 13 W5	105	0.5	farmland	130	SE2 106 13 W5 /SW1 106 13 W5		Yes

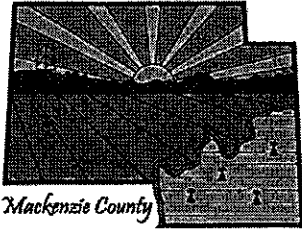
: Same as Application from George Doerksen, as above.

Giesbrecht, Henry & Gertrude	NE35 103 18 W5	103	1	residential/farmland	165	NE35 103 18 W5 /NW36 103 18 W5	40 acres of crop & 125 acres of recently cleared land. Present access consist of all bush which was recently cleared. Notes John Buerard, John Zacharias, George Zacharias & George Krahn.	No
Juckles, Simon & Debbie	NE14 110 17 W5	110	1	residential/farmland	65	NE14 110 17 W5	Has 15 ha of pasture, 25 ha of crop & 25 ha for other uses. Notes Peter & Paul Driedger will both benefit from this road. Jake Krahn is planning to move here during the summer of 2011. Currently there is no access to this property. Jake is in the process of having title to the property transferred to him and should be completed by year end. Jake already has power leading to the property. Notes Andy Teichroeb & Ernie Driedger has also benefiting from this road.	No
Krahn, Aaron/Jake Krahn	NW16 106 14 W5	106	0.5	farmland	160	SE17 106 14 W5 /SW16 106 14 W5	Would like access instead of driving around. Notes Danny Friesen, Cory Martens, Jake Neufeld, Henry Wiebe, Abe Derksen, Cory Thiesen & Isaac Derksen has also benefiting from this road. Would like access instead of having to drive around. States this road would form a part of a school bus route in the future. Notes Danny Friesen, Martin Wolfe & Isaac Derksen as also benefiting from this road.	Yes
Krahn, Jacob & Annar	NW9 107 14 W5	107	1	Other		NW&NE10 107 14 W5 /SW&SE15 107 14 W5	Planning to build on this property in the spring of 2011. Currently accessing from the west over adjacent lands. Notes David & Diana Wall, Martin & Elizabeth Friesen & Joseph & Marie Martens has also benefiting from this road.	No
Martens, Cornelius	NW9 107 14 W5	107	1	residential		NW&NE10 107 14 W5 /SW&SE15 107 14 W6	Planning to build on this property. Waiting on Development Permit which cannot be issued until the road is built. There is no access just dirt track. Notes Jason Friesen has also benefiting from this road.	Yes, requires security
Martens, Peter L.	SE6 104 16 W5	104	1	farmland	145	SE7&NE6 104 16 W5/NW7&NW6 104 16 W5	Currently live on this property and farm this property. Notes Isaac Derksen, Monty Thiesen, Danny Friesen, Cory Martnes & Jake Krahn has also benefiting from this road.	No
Neudorf, Tom & Wendy	Lot 4, Bilk 2, Plant:Fortver		0.5	farmland	70	See Attached Map	100 acres of crop in & 160 acres recently cleared. Currently accessing property through neighbours property. Possibility of building on this property & this road forming a part of a school bus route in the future. Notes Peter Friesen as also benefiting from this road.	Yes
Neufeld, Jake & Tina	SE17 107 14 W5	107	1	residential/farmland	260	NE8 107 14 W5/NW9 107 14 W5 or NW&NE10 107 14 W5/SW&SE15 107 14 W5	80 acres of crop & 80 acres of recently cleared land. Currently cleaning property on SW11 104 16 W5. Planning to put acreage on NW property & farm land on SW11. Notes Peter Bergen & Herman Friesen has also benefiting from this road.	No
Unrau, David & Anna	SW/NW/NE 35 105 13 W5	105	0.5	farmland		SE2 106 13 W5/SW1 106 13 W5		Yes
Unrau, Jerry & Susar	11 104 16 W5	104	0.5	residential/farmland	160	NE10 104 16 W5/NE11 104 16 W5		No

Same as Application from George Doerksen, as above

Will call applicant for more information. Same as Application from George Doerksen, Dan Friesen ????

oife, John & Mary	NW2 105 14 W5	105	1	farmland	120	SE&NE3 105 14 W5/SW&NW2 105 14 W5	No existing access on property. Currently accessing property via NE2 105 14 W5 but through a creek. Notes Abe Harms & David Peters has also benefiting from this road.	Yes
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MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Bill Kostiw, CAO
Title:	Highway 88 Connector Base Pave

BACKGROUND / PROPOSAL:

Council has identified two major Resource Road projects within the County, namely the Highway 88 Connector (88 Connector) and the Zama City Access road. The funding applications for the 88 Connector in the past have been unsuccessful; the County has been more successful with the Zama City Access road applications under the Resource Road programme in the past.

Alberta Transportation (AT) continues to support the requests from the County to have Highway 88 paved. Gas and oil development in Fox Lake and the Mikkwa River areas will also improve the need to have Highway 88 paved. It is therefore probable that the remainder of Highway 88 will be paved within the next few years. This may result in a significant increase in the traffic volume on Highway 88 and consequently on the 88 Connector too.

The Zama City Access road will continue to be a significant Resource Road within the County. Funding applications for the Zama City Access road have been successful in the past and will likely continue to be successful in the future. The funding for the Zama City Access road has been funded on an equal basis between the County and the Province.

OPTIONS & BENEFITS:

Administration have been reviewing other options to have the 88 Connector paved due to the improbability of securing funding from the Province.

Pave or Gravel

Various options were considered between having the 88 Connector paved or leaving it as a gravel road. The financial consideration and impact of having the 88 Connector paved is one of the most significant factor that were considered. The initial cost to have the 88 Connector paved by far exceeds the current operational cost of maintaining the road on an annual basis.

The current estimated traffic volume of 325 vehicles per day (measured at the 88 Connector and RR 14-2) is within the general parameters of 50 to 400 vehicles per day that could justify having a gravel road paved. The number of vehicles will decrease as the distance increases from La Crete. Again, it is anticipated that the number of vehicles will significantly increase on the 88 Connector when Highway 88 has been paved.

The increase in traffic volume on the 88 Connector will also result in an increase in the annual maintenance cost of the road. The current annual maintenance cost is estimated at \$211,000 per year. This excludes any repair work on the road like the repair of soft spots, rebuilds and shoulder pulls.

The paved roads will improve safety by improving visibility due to less dust, improved handling of vehicles especially in adverse weather conditions. However, it could also result in increased travelling speeds.

Direct borrowing or P3

The two primary funding options that are being considered are direct borrowing from Alberta Capital Finance Authority and the other is via a P3 process. Direct borrowing will result in a lower interest rate than would be the case with a P3. There will be no benefit with a P3 except for the fact that the debt is not directly in the County's name.

Day labour or contractor

Day labour is an option considered by the County when a project is small enough to justify using day labourers and when no government funding is involved. This project will be large project and it is not practical to manage such a large day labour project. Additionally, government funding will be required for the gravel supply, engineering and bridge upgrades. This project will have to be tendered due to its size and NWPTA.

COSTS & SOURCE OF FUNDING:

The County has requested AT for assistance to have the 88 Connector paved. It is expected, from preliminary discussions, that AT could supply the gravel, the engineering for the project and a possible upgrade on two bridges.

It is administration's expectation that the project, excluding engineering, gravel and bridge upgrades, could be ranging from \$12 million to \$16 million. The size of the project will likely attract more contractors which could result in a highly competitive bid.

Below is an analysis of the loan payments at various project cost possibilities:

Author: _____ Review Date: _____ CAO _____
-116-

Borrowing from Alberta Capital Finance Authority

Loan amount of \$12 million

Bond rate	2.75%	3.56%	3.97%	4.27%
Period in years	5	10	15	20
Payment per month (\$)	(214,294)	(119,020)	(88,582)	(74,430)
Payment per year (\$)	(2,571,525)	(1,428,244)	(1,062,987)	(893,158)
Total payments (\$)	(12,857,623)	(14,282,439)	(15,944,806)	(17,863,153)
Total financing cost (\$)	857,623	2,282,439	3,944,806	5,863,153
Avg. finance cost per year (\$)	171,525	228,244	262,987	293,158

Loan amount of \$14 million

Bond rate	2.75%	3.56%	3.97%	4.27%
Period in years	5	10	15	20
Payment per month (\$)	(250,009)	(138,857)	(103,346)	(86,835)
Payment per year (\$)	(3,000,112)	(1,666,285)	(1,240,152)	(1,042,017)
Total payments (\$)	(15,000,561)	(16,662,846)	(18,602,273)	(20,840,345)
Total financing cost (\$)	1,000,561	2,662,846	4,602,273	6,840,345
Avg. finance cost per year (\$)	200,112	266,285	306,818	342,017

Loan amount of \$16 million

Bond rate	2.75%	3.56%	3.97%	4.27%
Period in years	5	10	15	20
Payment per month (\$)	(285,725)	(158,694)	(118,110)	(99,240)
Payment per year (\$)	(3,428,700)	(1,904,325)	(1,417,316)	(1,190,877)
Total payments (\$)	(17,143,498)	(19,043,252)	(21,259,741)	(23,817,538)
Total financing cost (\$)	1,143,498	3,043,252	5,259,741	7,817,538
Avg. finance cost per year (\$)	228,700	304,325	350,649	390,877

P3 financing

Loan amount of **\$12 million**

Bond rate	6.00%	6.00%	6.00%	6.00%
Period in years	5	10	15	20
Payment per month (\$)	(231,994)	(133,225)	(101,263)	(85,972)
Payment per year (\$)	(2,783,923)	(1,598,695)	(1,215,154)	(1,031,661)
Total payments (\$)	(13,919,617)	(15,986,952)	(18,227,307)	(20,633,214)
Total financing cost (\$)	1,919,617	3,986,952	6,227,307	8,633,214
Avg. finance cost per year (\$)	383,923	398,695	415,154	431,661

It is assumed that the P3 partner will finance the project at prime plus 3%.

Debt to debt limit

	\$	\$	\$
Debt Limit	41,931,304	41,931,304	41,931,304
Current Debt	13,729,965	13,729,965	13,729,965
88 Connector	12,000,000	14,000,000	16,000,000
Zama Access	3,000,000	3,000,000	3,000,000
Total Debt	25,729,965	27,729,965	29,729,965
<i>% of Debt Limit</i>	<i>61%</i>	<i>66%</i>	<i>71%</i>

RECOMMENDED ACTION:

Motion 1

That management proceeds with the tender to have the 88 Connector paved with awarding subject to confirmation of AT's financial support in either cash or in kind; and the Borrowing Bylaw passing with appropriate budget amendments.

Motion 2

Council confirms Zama City Access road as the first priority for Resource Road funding until substantially complete.

Motion 3

That the 2011 budget be amended to include \$6 million for the paving of the Zama City Access, with \$3 million being funded by the Province and \$3 million from County borrowing.

TURNING MOVEMENT SUMMARY DIAGRAM

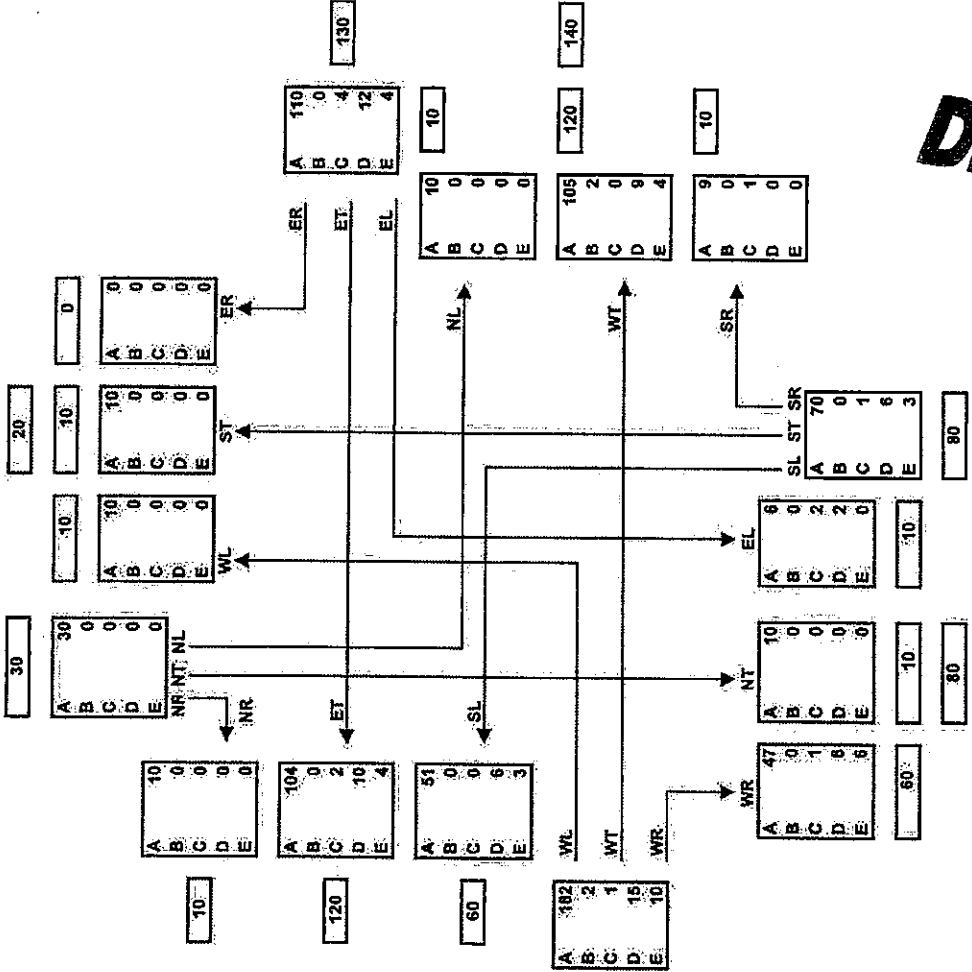
TRAFFIC COUNT ON: HWY 88 CONNECTOR & RGE RD 14-2

2007 AADT & ASDT ESTIMATES

NORTH ON		RGE RD 14-2	
VEH. TYPE	VOL	%	
A: PASSENGER VEHICLES	50	100.00	
B: RECREATION VEHICLES	0	0.00	
C: BUSES	0	0.00	
D: SINGLE UNIT TRUCKS	0	0.00	
E: TRACTOR TRAILER COMB.	0	0.00	
ASDT	50		50

WEST ON		HWY 88 CONNECTOR	
VEH. TYPE	VOL	%	
A: PASSENGER VEHICLES	327	86.05	
B: RECREATION VEHICLES	2	0.53	
C: BUSES	3	0.79	
D: SINGLE UNIT TRUCKS	31	8.16	
E: TRACTOR TRAILER COMB.	17	4.47	
ASDT	360		360

EAST ON		HWY 88 CONNECTOR	
VEH. TYPE	VOL	%	
A: PASSENGER VEHICLES	234	86.87	
B: RECREATION VEHICLES	2	0.74	
C: BUSES	5	1.85	
D: SINGLE UNIT TRUCKS	21	7.78	
E: TRACTOR TRAILER COMB.	8	2.96	
ASDT	260		270



DRAFT

SOUTH ON		RGE RD 14-2	
VEH. TYPE	VOL	%	
A: PASSENGER VEHICLES	133	83.13	
B: RECREATION VEHICLES	0	0.00	
C: BUSES	4	2.50	
D: SINGLE UNIT TRUCKS	14	8.75	
E: TRACTOR TRAILER COMB.	9	5.63	
ASDT	150		160

- TURNING MOVEMENT ABBREVIATIONS**
- NL: TRAFFIC FROM NORTH TURNING LEFT
 - NT: TRAFFIC FROM NORTH PROCEEDING THROUGH
 - NR: TRAFFIC FROM NORTH TURNING RIGHT
 - SL: TRAFFIC FROM SOUTH TURNING LEFT
 - ST: TRAFFIC FROM SOUTH PROCEEDING THROUGH
 - SR: TRAFFIC FROM SOUTH TURNING RIGHT
 - EL: TRAFFIC FROM EAST TURNING LEFT
 - ER: TRAFFIC FROM EAST TURNING RIGHT
 - WL: TRAFFIC FROM WEST TURNING LEFT
 - WT: TRAFFIC FROM WEST TURNING THROUGH
 - WR: TRAFFIC FROM WEST TURNING RIGHT

Current Cost

Description	Units		Rate	Cost	
Grader					
- Operator cost annually	832	hours	35.54	29,573	Estimate
- Machine cost annually	832	hours	31.09	25,867	Estimate
- Fuel cost annually	16,640	litres	0.92	15,359	Estimate
Regravel 2010					
- Contractor				57,719	Prior year
- Gravel cost	7,467	tonne	8.43	62,911	Prior year
Dust control				20,000	Estimate
Total cost				211,429	

Possible Savings

Description	Units		Rate	Cost	
Grader					
- Operator cost annually	624	hours	35.54	22,179	Theoretical saving
- Machine cost annually	624	hours	31.09	19,400	Theoretical saving
- Fuel cost annually	12,480	litres	0.92	11,519	Theoretical saving
Regravel 2010					
- Contractor				57,719	Actual saving
- Gravel cost	7,467	tonne	8.43	62,911	Actual saving
Dust control				20,000	Actual saving
Total cost				193,729	

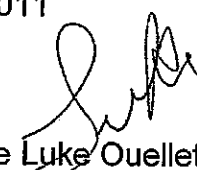


Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

COPY

January 25, 2011


The Honorable Luke Ouellette
Minister of Transportation
320 Legislative Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Minister:

RE: MEETING – JANUARY 20, 2011

Thank you very much for meeting with Mackenzie County representatives on January 20, 2011 to discuss Highway 88 and the Tompkins crossing.

We certainly thank you for your past support in advancing Highway 88 base paving; it's wonderful to drive on pavement. Hopefully your department can keep this project going and completed by the end of 2012. Our request is for this project to be funded for completion by the fall of 2012.

The Tompkins crossing on the Peace River is also a critical transportation link and is in dire need of upgrading. The summer months are currently served by a ferry which is getting old and frail. Last year low and extreme fluctuations in water levels reduced the number of operational days drastically causing much hardship to local businesses and the travelling public.

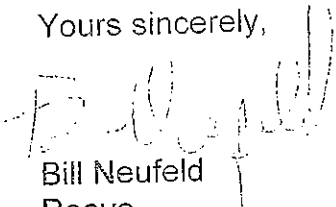
Council feels the best solution is a bridge but if this is not currently feasible we suggest Alberta Transportation seriously look at the hover barge option. The barge could be leased by either the County or your maintenance contractor reducing any long term risk to the Province.

In summary, we respectfully request your continued support on completing the base paving of Highway 88 and serious consideration to improve the Tompkins crossing.

Hon. Luke Ouellette
Page 2
January 25, 2011

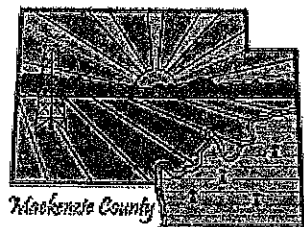
Thank you and we really look forward to hearing from you. If you require more information or wish to meet please feel free to contact me at (780) 841-1806 or our Chief Administrative Officer, William Kostiw, at (780) 927-3718 at your convenience.

Yours sincerely,



Bill Neufeld
Reeve
Mackenzie County

pc: Hon. Frank Oberle, Solicitor General and Minister of Public Security,
MLA—Peace Region
Wayne Franklin, Regional Director, Alberta Transportation
Council



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

January 25, 2011

COPY

The Honourable Ed Stelmach
Premier of Alberta
Room 307, Legislative Building
10800 – 97th Avenue
Edmonton, Alberta
T5K 2B6

Dear Premier:

RE: HIGHWAY 88

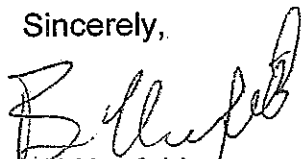
We wish to thank you and the Hon. Frank Oberle and the Hon. Luke Ouellette very much for your past support on advancing Highway 88 base and paving, it's such a relief to have this project moving forward and it's really appreciated by our public and industry in the north.

The need to complete the base paving on Highway 88 is ever increasing for safety, health, economic development and industrial development in northern Alberta and beyond into the Northwest Territories.

Mackenzie County is seeing a lot more development on the east side of our County especially on the north end of Highway 88. There is significant gas development in the Fox Lake areas and oil well drilling in the south east around the Mikkwa River area. There is also significant oil activity in the Red Earth area which is served by Highway 88. We also have several sawmills around La Crete that haul much of their wood supply on Highway 88.

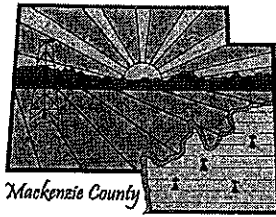
Again, thank you and we really look forward to hearing from you. If you require more information please feel free to contact me at your convenience at (780) 841-1806 or our Chief Administrative Officer, William Kostiw, at (780) 927-3718.

Sincerely,


Bill Neufeld
Reeve

Premier Stelmach
Page 2
January 25, 2011

pc: Hon. Frank Oberle, Solicitor General and Minister of Public Security,
MLA--Peace Region
Hon. Luke Ouellette, Minister of Transportation
Mackenzie County Council



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

March 11, 2011

Mr. Wayne Franklin
Regional Director – Peace Region
Alberta Transportation
3rd Floor Provincial Building
9621 - 96 Avenue
Peace River, AB T8S 1T4

Dear Mr. Franklin:

RE: HIGHWAY 88 CONNECTOR ROAD

This letter is to express our sincere thanks for all the work and support you have provided to Mackenzie County and to request your support on a special project proposal.

The County has two major Resource Road projects that we have been requesting funding for for several years. These projects are the La Crete Highway 88 Connector and the Zama City Access Road. As was indicated by the Resource Road application and by the Alberta Transportation Resource Road review process, the Highway 88 Connector did not qualify; therefore, we are looking at the following alternative to base pave this vital connector road.

The County is contemplating completing the base paving of the 88 Connector as a municipal project either as a P3 type or by tender with some local industry interim financing. Our initial discussions with local businesses and contractors have been positive, therefore, we are requesting Alberta Transportation's assistance as discussed by telephone on March 10, 2011.

Our specific request is three fold as follows to complete the total project of approximately 28 kilometers.

1. That Alberta Transportation provide approximately 220,000 – 250,000 tonnes of gravel from the North Wabasca pit at no cost to the County.
2. That Alberta Transportation or Alberta Transportation designated engineers develop the project to the tender stage at no cost to the County, full engineering cost support would even be better.

Mr. Wayne Franklin
Page 2
March 11, 2011

3. That Alberta Transportation provide funding for any necessary upgrades or repairs that the two bridges on the Connector may require.

If this support was provided I would strongly recommend Council approve the Zama Access Road as our number one priority for Resource Road funding for the next several years as we discussed. The base and paving of the Zama City Access in Resource Road phases should coincide with the increased development that will happen when oil and gas prices stabilize.

The base and paving of the Highway 88 to La Crete Connector is critical to the whole region and especially the businesses and industry in the La Crete area. Completing this base paving of the Connector would also be a tremendous benefit to the travelling public, emergency vehicles, forestry, and oil and gas development east of Highway 88.

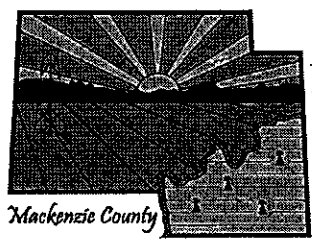
Thank you for your consideration and I would be pleased to meet or provide more detailed information at your pleasure.

Sincerely,



William Kostiw
Chief Administrative Officer
Mackenzie County

pc: Reeve and County Finance Committee



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	John Klassen, Director of Operations-South
Title:	Handi Van

BACKGROUND / PROPOSAL:

As per Equipment Committee's Motion #11-05:

"That the Equipment Committee recommended to Council that the budget be amended to include a purchase of a new Handi Van for La Crete. Cost of the Handi Van will be approximately \$83,000.00".

Therefore, administration proposes to amend the budget for the purchase of a new Handi Van.

OPTIONS & BENEFITS:

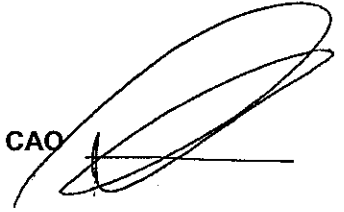
For discussion.

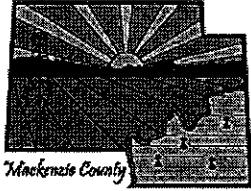
COSTS & SOURCE OF FUNDING:

Emergency Services Reserve

RECOMMENDED ACTION:

That the 2011 Budget be amended to include \$83,000.00 for the purchase of a new Handi Van for the La Crete area with funding coming from the Emergency Services Reserve.

Author: Pauline Short Review By: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	La Crete Motel Alley

BACKGROUND / PROPOSAL:

Over the past few years there has been a fair amount of discussion pertaining to public use of the alley which runs past the La Crete Motel, the motel owner has made numerous requests to the County for implementation of some type of control that would limit the amount of traffic using the alley to access the restaurant north of his property. Administration seems to be at a stalemate with this issue and is looking for Council input and direction in order to reach a common ground agreement that will address both the motel owners concerns and the County's goal to provide rear access to the other businesses in the area.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

NA

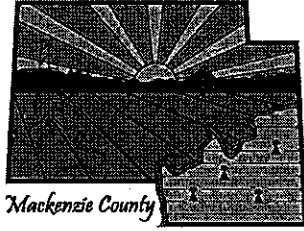
RECOMMENDED ACTION:

That Council advise administration of what action to take pertaining to the alley adjacent to the La Crete Motel.

Author: John Klassen

Review Date: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 791-10 Land Use Bylaw

BACKGROUND / PROPOSAL:

Bylaw 791-10, being a Land Use Bylaw, received first reading at the December 14, 2010 Council meeting.

Public meetings were conducted in February with approximately 300 members of the public in attendance. Public feedback, suggestions by the Mackenzie Municipal Services Agency (MMSA), and further suggestions by the Municipal Planning Commission and the Planning Department are compiled in the attached document (article 1). This document also contains recommendations by the Planning Department with regard to the suggested changes. The Planning Department is seeking input from Council prior to making any changes to the subject bylaw. Once the final revisions are made, the Bylaw will be reviewed by MMSA prior to Public Hearing advertisement and second and third reading.

OPTIONS & BENEFITS:

The subject Land Use Bylaw is seen as a tool that will update and streamline development processes, in particular the issuance of Development Permits as numerous uses have been changed from discretionary to permitted. The detailed list of the changes included in the draft Land Use Bylaw, as provided at the public meetings, is attached (article 8).

The following documents are attached:

1. Bylaw 791-10 Suggestions, Comments and Recommendations,
2. Draft Bylaw cover page,
3. MMSA suggested changes letter (also outlined in article 1),

Author: M. Krahn Review by: _____ CAO

- 4. MMSA Report on Definitions, Regulations, Uses and Policies for Mobile Homes and Modular Homes,
- 5. MMSA sample Bylaws pertaining to Mobile and Modular Homes,
- 6. MMSA suggested alternative vehicle storage building,
- 7. Letter requesting a new Rural Country Residential zoning district, and
- 8. List of changes included in Bylaw 791-10, and
- 9. Legislative Framework for Municipal Planning, Subdivision, and Development Control (contains various flow charts which could be added to the Land Use Bylaw).

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That the Planning Department be directed to proceed with the amendment and completion of Land Use Bylaw 791-10 as presented.

**Bylaw 791-10 Land Use Bylaw
Suggestions, Comments and Recommendations**

	Changes suggested by ratepayers	Comments/response by Planning Department	Recommendation by Planning Department (Yes/No)
1	Clarification of overhead/underground servicing.	These terms are used for rear yard setbacks to ensure that adequate separation distance from utilities is provided. Overhead power lines require larger setbacks.	Yes
2	More public education instead of rules in order to foster a better working relationship between County and ratepayers	Include a Planning and Development report in each County Image highlighting the permits (both permitted and discretionary uses), rezoning and subdivision applications that have been approved within the past few months. This report could also highlight appeals.	Yes
3	Handicap parking stalls should be clearly marked by signs on posts or on the building to ensure that the signs remain visible throughout the year. Signs painted onto the parking lot surface are covered by snow for a large part of the year.	Include this and a provision for the placement of directional parking lot signs for parking lots where specific entry and exits are allocated. Development permits issued would include conditions for the same.	Yes
4	Creation of a new County Residential zoning district to allow subdivision of larger lots on lands not suitable for farming purposes. (See attached article 7.)	This suggestion could provide alternatives for lands not suitable for farming however, requires careful consideration. Clear parameters would need to be established to determine how land is deemed to be unsuitable for farming purposes. In addition, if the lands are unsuitable for farming purposes, would it be able to accommodate private sewage disposal systems? The County Municipal Development Plan	Do not add to the draft Land Use Bylaw, however research this matter further and bring back for Council review at a later date.

		(MDP) states Better Agricultural Land as being those lands classified as Class 1, 2, 3 and 4 by the Canada Lands Inventory (CLI). The MDP also includes policies areas for specific developments. An in depth review of this matter is recommended for consideration by Council at a later date.	
5	Change the minimum number of Country Residential lots from 10 to 5	Costs may increase for developers as Area Structure Plans and infrastructure studies are needed for these subdivisions. In addition, the cost of infrastructure may increase. This may also result in increased demand for 5 lots out of a quarter section. (Haphazard rezoning and subdivision requests).	No
6	Reduce Hamlet Residential setbacks for detached garages.	Garage doors are required to be 25 feet from the property line upon which they open in order to leave space to park vehicles on site.	No
7	Leave maximum subdivision size in Agricultural District at 10 acres.	This would serve to reduce the division of farm lands.	Yes See also ratepayer suggestion #9 and #44
8	Allow shops and larger garages in HCR1 and HCR2	These are residential zoning districts and commercial and/or industrial uses are not permitted in this zone. Past concerns in the Hamlet of La Crete regarding the placement of a HCR subdivision adjacent to an industrial area suggests that the allowance of commercial or industrial shops in this area would create similar conflicts/problems. Larger garages tend to encourage commercial or industrial uses. Consideration could be given to establishing a maximum size of building	No

9	Allow quarter sections to be split in half instead of allowing only 80 acre subdivisions as not all quarters are 160 acres in size.	and door in order to allow RV garages in these areas. MDP states that the County will discourage the fragmentation of Better Agricultural Lands and that 160 acre parcel shall be encouraged as the basic farm unit. If this recommendation is considered, an amendment to the MDP would be required.	No
10	Restrict garage doors in residential districts based on use.	Residential zoning districts are for residential purposes therefore all garages are for residential purposes.	No
11	Consider creating Zama specific zoning districts after the completion of the Area Structure Plan.	Could be included in draft Land Use Bylaw however suggestion received to wait until the Zama ASP is done.	Yes, Address after the completion of the Zama ASP.
12	Add Manufactured Home = Double Wide and Modular to Hamlet General	The Hamlet General District was not intended as a residential area.	No
13	A development buffer needs to be established around the school in Zama.	Address at Zama ASP stage	Yes, include in Zama ASP.
14	Limitations for propane tanks should be based on volume, not size.	Propane tanks for the purpose of providing heat fuel should not be allowed in Hamlet areas where natural gas is available. Propane tanks for the purpose of BBQ's, RV's and in Hamlet areas where natural gas is not available should be limited to specific sizes/volumes.	Yes, As commented by Planning Department
15	Need provisions for sea cans.	A definition needs to be added. This recommendation resulted from conversation in the Hamlet of Zama however sea cans have been placed throughout the County and therefore require careful consideration before adding to all zoning districts. The Planning Department recommends that sea cans be allowed in the Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial	Yes, In Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.

		1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.	
16	Add a Caretakers/Security Suite to Hamlet Industrial.	Needed in Zama. Add as discretionary use in H11 & H12 for Zama only.	Yes, For Zama only
17	Clarify aesthetic provisions and requirements.	Draft Land Use Bylaw references the County's Unsightly Premises Bylaw.	No
18	Moved-in buildings – require a letter of guarantee for renovations instead of requiring exterior renovations prior to the building being moved in.	History regarding these buildings suggests that the owners of the older buildings in need of exterior renovations do not have funds to renovate the building or provide security.	No
19	Update the definition of Development and clarify 'change of use' as found in the definition of Development.	Clarification needed.	Yes
20	Require property to be developed within 1 year of purchase	This was unsuccessful in the past and is difficult to regulate and enforce.	No
21	Oil Field Service definition needs to be split into two, one that allows dangerous goods and one that does not	Addition of a supplementary regulations section to address Dangerous Goods as they may be part of various uses.	Yes, Address in supplementary regulations
22	Address the keeping of dogs and cats within rural areas.		No
23	Require Development Permits for all Dugouts		Yes
24	Greater distinction between Hamlet Residential and Hamlet Country Residential lots, provide more freedom to make use of larger lots.	Specific details regarding 'freedom' were not included in the comments. Planning Department is unsure as to what freedoms were meant.	No
25	Removal of Auction Mart parking requirements	Auction Marts tend to create a large amount of traffic and therefore parking requirements should be carefully considered in order to ensure that roadways and access for emergency vehicles remain unfettered.	No

26	No Development Permits for farm shops.	Numerous challenges have arisen in the past few years with regard to farm shops, their change in use to commercial and not being placed to meet the setbacks of the Land Use Bylaw. The Planning Department suggests Development Permits for farm shops in order to create an opportunity to discuss the proposed building, uses and placement with the developer before construction commences.	No
27	Less rules.	Specific particulars not provided.	
28	Remove size restrictions on Rural Country Residential subdivisions. Allow the landowner to decide what size parcels to create especially in areas of poor land quality.	Removal of size limitations would encourage increased rezoning and fragmentation of farm lands which is contrary to the MDP. Alternative suggestion - see ratepayer suggestion 54.	No
29	Add Garage - Detached to HR1A.	Detached garages were previously included in the definition of Ancillary Building and therefore, would have been allowed under Bylaw 462-04. Planning Department recommends adding Garage - Detached as a discretionary use.	Yes
30	Remove Section 8.3, subsection (g) as definition of a temporary sign is listed in subsection (f).	This would remove the 30 day limitation on temporary signs and allow temporary portable signs - not attached to the ground, a building or structure to be placed without a Development Permit but being subject to the provisions of the Land Use Bylaw and discussion with the Development Department.	Yes
31	Add different setback requirements for permanent and temporary signs as temporary signs are normally placed closer to the roadways than permanent signs.		Yes

32	Add different height requirements for signs subject to placement. Ex: if sign is placed 20 feet back from road it may not need to be 2 meters above the ground as it will not impede visibility.	Signs on buildings or within a certain distance of the road could be placed closer to the ground provided that visibility is not impeded.	Yes
33	Change Basement Suites to Secondary Suites to allow secondary suites that are not within a basement. (Loft suites, etc)	This would provide broader alternatives for residential accommodations however should be a discretionary use for review of parking requirements and servicing requirements.	Yes, As Discretionary uses only with restriction of one per lot/residence.
34	Allow Garden Suites in Hamlet Residential lots to increase residential options	Hamlet residential lots may not be large enough to accommodate this use and existing infrastructure may not be able to accommodate the additional residence.	No
35	Mobile Home Community lots should be larger to allow the tenants options with regard to activities on their rented lots. Current lot sizes are seen as being demoralizing to tenants.	Increased lot sizes could be considered. Any existing Mobile Home Community would be 'grandfathered'. Increased lot sizes may result in improved aesthetics in these communities.	Yes
36	Increasing the common storage area in Manufactured Home Communities should be at the discretion of the MPC. An increased common storage area may not be needed if the lots are larger.	With larger lots as recommended in 35 above, consideration could be given to a smaller common storage area or a pro-rated storage area based on the number of Manufactured Homes in the Community. In order to provide clear guidelines, a standard common storage area size should be established.	No Establish minimum storage area based on the number of Manufactured Homes within the community.
37	Commercial businesses should be required to have bathrooms sufficient to accommodate the business and patrons for the same.	This falls under the Safety Codes provisions however needs consideration when an existing business is expanded, additional businesses are added, etc. A clause could be added to the General Provisions stating that commercial development shall provide proof of washroom facilities in accordance with the Safety Codes requirements as part of the	Yes

		Development Permit.	
38	Restrict agricultural subdivisions to the lands within a certain radius of the hamlets only and allow none past that point.	While this may serve to reduce some of the subdivision owner/farmer spraying conflicts, it would be difficult to enforce as many farm yards are subdivided out of the quarter section when the farmer wishes to retire.	No
39	Include a provision where livestock may be allowed on un-subdivided lands within the Hamlets. This would keep un-subdivided lands mowed down and also allow some flexibility for those lands within the Hamlet that have not subdivided.	The Planning Department has concerns regarding this proposal as it could be viewed as unfair and/or lead to smell concerns.	No
40	That the Maps at the back of the Bylaw that show rural rezoning be changed so that the Bylaw number is smaller. The Land Use Bylaw, once adopted will replace all previous Land Use Bylaw amendments and therefore, these could be shown by schedule numbers instead of Bylaw numbers.	This was also suggested by MMSA. The Planning Department agrees with this suggestion.	Yes.
41	Need more rental properties within the Hamlet of Fort Vermillion.	This could be researched further as part of the Fort Vermillion ASP process in which one or more areas within the Hamlet could be allocated for multi-family dwellings. The addition of Secondary Suites will serve to create more housing options.	Include in FV ASP review.
42	Establish a clearer process for Business Licenses	This could be done within the Bylaw or established by policy. The Planning Department suggests that this be addressed as a policy in order to allow time for research without delaying the Land Use Bylaw.	Yes, As a separate policy
43	The definition of Church and Institutional	Change Institutional Use to exclude	Yes,

	Use seem to overlap	"Church"	Amend as noted in Planning Department comments
44	Rather allow a quarter section to be split into two 80 acre parcels with one 10 acre subdivision out of each instead of allowing a second residence on agricultural parcels larger than 80 acres.	The Planning Department has re-evaluated the second residence on agricultural parcels larger than 80 acres and believes that this could result in subdivision challenges in the future.	No, Do not allow second residence on parcel 80 acres or more and do not allow 80 acres subdivisions unless MDP is amended.
45	Add Boat Wharf's back into Hutch Lake Recreation	This was removed as personal docks are discouraged, as the land between the lake and the lots are an Environmental reserve and ground disturbance is to keep to a minimum as to not destroy the fish spawning grounds. Sec 2.3 i) Hutch Lake ASP	No
46	Allow moved in buildings to be moved in before external renovations are completed.	This was attempted in the past and resulted in challenges as many of the building exteriors were not renovated within the allotted time frame and required ongoing follow up by staff.	No
47	Each Hamlet within the County is different should remain that way. Make sure that the rules for each specific region reflect the development goals within the area.		Yes
48	Establish Country residential boundaries so that these subdivisions are not located too far from the Hamlets.	Municipal Development Plan (MDP) includes policy areas for specific developments including Country Residential.	No
49	Garden Suites should not be temporary. Temporary results in less attractive buildings being placed whereas a permanent Garden Suite would be more aesthetically pleasing as more effort would be put into it.	The removal of the term temporary may create challenges with regard to Safety Codes however history suggests that the majority of these units remain in place for many years.	Yes
50	County should put something in place to address the removal of property pins so	This is an ongoing challenge throughout Alberta and is difficult to track and/or	Yes, By public education and monitoring

	<p>that ratepayers do not end up facing increased costs for subdivisions. Surveyors are required to replace pins if found to be missing and when a subdivision is done and pins within the area are missing the developer pays the cost to replace them.</p>	<p>prevent. For the County to undertake the cost of replacing missing property pins could be costly. Public education is the suggested in this matter. In addition, it is suggested that County projects be monitored and documented to ensure that existing pins remain in place.</p>	<p>of County projects to ensure that property pins remain in place</p>
51	<p>Need to address Garages that can accommodate RV's.</p>	<p>This matter is difficult to address. While a garage built to fit an RV is not unreasonable, these garages tend to be oversized and/or changed to a commercial use at a later date. In addition, buildings of this size would not fit in all residential zoning districts due to their size.</p>	<p>No</p>
52	<p>Need to address parking requirements for camps.</p>	<p>Open camp parking requirements are not included in the current or draft Land Use Bylaw and should be added to ensure that sufficient parking for the use is provided.</p>	<p>Yes</p>
53	<p>Consider restricting uses based on Gross Vehicle Weight.</p>	<p>The vehicle size used in conjunction with uses can vary greatly and therefore could be difficult to address in this manner.</p>	<p>No</p>
54	<p>Allow larger subdivisions out of Agricultural lands containing poor soil. Ex: Organic, etc.</p>	<p>Lands classified by the Canada Land Inventory (CLI) as Organic and 5 through 7 are limited with regard to farming applications and therefore subdivision of these lands would comply with the MDP preservation of farm land policies.</p>	<p>Yes, Subject to provisions and land suitability to sustain development and sewer.</p>

	Additional changes suggested by the Municipal Planning Commission	Recommendation by Planning Department (Yes/No)
1	<p>MOTION 11-018 That the Municipal Planning Commission recommendation to Council be for the new Land Use Bylaw to allow two Agricultural District subdivisions, one 80 acres in size and one 10 acres in size.</p>	<p>No, MDP amendment would be required prior to allowing these subdivisions.</p>

Additional changes suggested by the Planning and Development Department	
1	Removal of Abattoir, Confined Feeding Operation and Intensive Agriculture (2) from all zoning districts. A Confined Feeding Operation and Intensive Agriculture (2) approvals are the jurisdiction of the Natural Resources Conservation Board (NRCB) and therefore cannot be approved by the County and can cause confusion if listed as a discretionary use. An Abattoir is a potentially sensitive development and therefore was seen as being a use suitable for Direct Control. These recommendations resulted from the March 1, 2011 NRCB hearing.
2	Add Garage – Detached as a discretionary use in HR1A.
3	Add Garage – Attached and Detached as discretionary uses in HR2 and MHC
4	Sign setback clarification – clear setbacks needed for the Hamlets including setbacks from either a curb/gutter or ditch street.
5	Section 1.5, subsection (b) – amend to state that “Compliance with the requirements of this Bylaw does not exempt any person or entity from the requirements of any adopted statutory plan or Federal or Provincial regulation.”
6	Section 9.1 Agricultural – Storage Yard is listed as both discretionary and permitted use. Should be one or the other, not both. Should be discretionary.
7	Section 9.3 Forestry – Natural Resource Extraction Industry is listed as both a discretionary and permitted use. Should be one or the other, not both. Should be discretionary.
8	Section 9.10 Hamlet Industrial 2 – should state “replaces former HI1 and HI2”.
9	Section 9.15 Highway Development – Highway Maintenance Yard is listed as both a permitted and discretionary use. Should be one or the other, not both. Should be permitted.
10	Technical changes including spelling, grammatical, etc.
11	Add the current temporary industrial accommodation Development Permit exemption back into bylaw. No alternate suggestions received.
12	Development Permit exemptions for Federal, Provincial and Municipal government authorities should be put back into the bylaw. Should not have been removed.
13	Section 9.1 Agricultural – Basement Suite is listed as both a discretionary and permitted use. Should be one or the other, not both. Should be discretionary. (Basement Suite is intended to be changed to Secondary Suite).
14	Section 9.1 Agricultural – remove second residence per parcel as this will likely create subdivision challenges.
15	Section 4.5.6, subsection (c) – remove this clause which states “If a proposed use of land or a building is not listed as a PERMITTED USE or DISCRETIONARY USE in this BYLAW, the Development Authority may determine that such a use is similar in character and purpose to a use permitted in that LAND USE DISTRICT and may allow the DEVELOPMENT as a DISCRETIONARY USE.” This clause does not meet the intent of the discretionary use and if included in the Bylaw, would establish an unclear list of uses that may be allowed and undermine the zoning districts.

MMSA recommendations	Comments/response by Planning Department	Recommendation by Planning Department (Yes/No)
1 That sea cans be permitted at the back of a lot, out of view, as long as it meets the setbacks and is screened from neighboring properties.	This recommendation resulted from conversation in the Hamlet of Zama however sea cans have been placed throughout the County and therefore require careful consideration before being added to all zoning districts. The Planning Department recommends that sea cans be allowed in the Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.	Yes, In Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.
2 Spelling and grammar check.		Yes
3 Better cover page	Complete, see attached	Yes
4 Amend Table of Contents to include Sections as well as a list of figures, tables, appendices and schedules.		Yes
5 Amendment of organization of Bylaw similar to sample provided.	Some reorganization would be suitable.	Yes
6 Include Sign Controls in General Provisions section.		Yes
7 A separate section should be created for Specific Land Use Provisions.	Land Use Districts are included in a separate section (Section Nine)	No
8 Bylaw administration and procedures and subdivision administration and procedures should be at the end of the document before the appendices or alternately include at the beginning of the	Move suggested sections to the beginning of the document after Enactment and Administration.	Yes, Move suggested sections to the beginning of the document after Enactment and Administration Section.

	document after Enactment and Administration.		
9	The headings of each section should be more defined.		Yes
10	<p>Section 2.1 Interpretation</p> <p>(a) Replace the current paragraph with the following:</p> <p><i>The definitions within the Land Use Bylaw (LUB) relate specifically to land use planning and development and shall be followed in conjunction with:</i></p> <p>Delete subsection (i) and replace subsection (iii) with the following:</p> <p>(ii) <i>The common English dictionary where a definition is provided within the LUB.</i></p>	<p>Definitions in the common English dictionary can vary greatly. The definitions used in the Bylaw as intended to be used as listed.</p>	No
11	<p>Section 2.2 Metric Conversion</p> <ul style="list-style-type: none"> We disagree with this approach for identifying measurements within the Land Use Bylaw. Although many people still use the Imperial system of measurement, as you are aware, the official measurement system in Canada is Metric. We recommend measurements within the LUB be shown in Metric, with Imperial measurements in brackets for user reference. The revised Section would read: <p>Section 2.2 METRIC/IMPERIAL MEASUREMENTS</p>		Yes

	<p>Metric values used within the BYLAW shall take precedence over all Imperial measurements. Imperial measurements, shown in brackets are for reference purposes only.</p>		
12	<p>Section 2.3 Definitions The term "Abandoned Farmstead" needs more clarification with respect to what is contained in a farmstead. The following definition is recommended.</p> <p>ABANDONED FARMSTEAD means a Farmyard which was once established and which currently contains some or all of the following:</p> <ul style="list-style-type: none"> an abandoned residence, a developed potable water source, an established sewage collection system, an existing shelter belt, or any other features, which would at the discretion of the Development Authority, indicate a previous developed farmstead. 		Yes
13	<p>It is recommended that the map defining "Adjacent Land" be enlarged for better illustration.</p>	<p>Images were compressed in order to reduce the size of the Bylaw while retaining the content.</p>	No
14	<p>The Land Use Bylaw does not include a definition for an "Airport". The following definition is recommended.</p> <p>AIRPORT means:</p> <ul style="list-style-type: none"> a) Any area of land or water, including the frozen surfaces thereof, or other supporting surface used or intended to be used either in whole or in part for the 		Yes

		<p>arrival and departure and servicing of aircraft, and</p> <p>b) Includes any building, installation or equipment in connection therewith, operated by the Department of National Defense or for which an airport license has been issued by Transport Canada.</p>	
15	<p>The term "Ancillary Building" needs a stronger definition. It is recommended that dwelling units shall be prohibited in a designated Ancillary Building. The following addition is recommended.</p> <p><i>An ancillary building is not to be used for human habitation.</i> (This provision is also included in the General Regulations/Provisions)</p> <p>At the Zama City open house, a definition for "Shed" was suggested. We recommend the title for Ancillary Building be revised to:</p> <p>ANCILLARY BUILDINGS/SHEDS</p>	<p>It is recommended all references to Ancillary Buildings be changed to Ancillary Buildings/Sheds.</p> <p>Automotive Equipment and Vehicle Services. HIGHWAY SERVICE STATIONS is currently referenced, but is not defined in the LUB. Also, cross reference through the definition section to ensure there are no other discrepancies.</p>	Yes
16			Yes

17	It is recommended illustrations be included to help define the terms "Dwelling-Duplex" and "Dwelling-Multiple".	Illustrations would aide in understanding.	Yes
18	CONDINIUM UNIT (spelling error), should be "CONDOMINIUM UNIT".	Complete	Yes
19	The image used to help define a "Lot" needs to be enlarged for clarity.	Images were compressed in order to reduce the size of the Bylaw while retaining the content.	No
20	The term "Basement Suite" should include the provisions of a separate private entrance. i.e. "The basement suite shall have a separate entrance directly from the outside or through a common area inside, or both.	Recommendations received from public to change basement suite to Secondary Suite. The definition of a Secondary Suite could be revised to include these provisions.	Yes, Change Basement Suite definition to Secondary Suite and revise as suggested.
21	The term "Development" in the proposed Land Use Bylaw needs to be updated so that it is identical to the term stated in the Municipal Government Act. The definition is as follows: DEVELOPMENT shall mean: 1) an excavation or stockpile and the creation of either of them, 2) a building or an addition to or replacement or repair of a building and the construction or placing of any of them on, in, over or under land, 3) a change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of land or building, or 4) a change in the intensity of use of		Yes

	land or a building or any act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building.		
22	MUNICIPAL PLANNING COMMISSION , change Act to <u>ACT</u> .		Yes
23	Multi-Lot Country Residential, revise definition to: MULTI-LOT COUNTRY RESIDENTIAL means the use of land for two or more adjacent residential LOTS in a rural area.		Yes
24	Section 3.7 of the proposed Land Use Bylaw needs clarification with respect to the Appeal Board. The Section should refer to Section (627) 3 of the Municipal Government Act (MGA). To avoid conflict of interest, appeal boards should be made up of representatives separate from the planning authority. This needs to be mentioned within this Section. The following is recommended: Section 3.7 (c) <i>In the case of a subdivision and development appeal board, councillors may not form the majority of the board or a committee hearing an appeal.</i> (d) <i>In the case of a subdivision and development appeal board, the councillors from a single municipality may not form the majority of the board or of a committee hearing an appeal.</i>		Yes. Except item (d) which should be included in the Inter-municipal Planning Commission section.

25	<p>Section 4.2 provides a list of construction activities that do not require a development permit. Included in this list is subsection (d) which includes "Accessory" structures. The entire statement with respect to subsection (d) needs to be revised. Accessory buildings should require a development permit regardless of whether the principal building has a development permit, however, if the County decides to retain the original statement it needs further clarification (example: how long is temporary and what size is acceptable?). It is recommended the following regulation be revised under Section 4.2</p> <p>Revise Section 4.2 (j)</p> <p>4.2 PERMITS NOT REQUIRED</p> <p>(j) Up to two (2) ANCILLARY BUILDINGS/SHEDS or structures on a residential lot, each having a floor space of not than 9.29 square metres (100 sq. ft.) and not permanently attached to the ground. Up to two (2) ANCILLIARY BUILDINGS/SHEDS or structures on a non-residential lot, each have a floor space of not more than 19 sq. m. (204.5 sq. ft.). All other provisions in this bylaw shall be met, such as maximum lot coverage and height</p>	<p>Yes, Remove exemption for accessory structures.</p>
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<p><i>restrictions.</i></p> <p>MMSA agrees that both an attached and a detached farm garage should require permits; thus it is recommended the draft bylaw remain the same regarding this issue.</p>		
<p>26</p> <p>Section 6: Subdivision Administration and Procedures. Section 6.5 (Development Agreement), this Section needs to be expanded, it is too general in its current form. The Section could be strengthened by creating a flow chart illustrating the development agreement process. A development agreement can contain a number of conditions as identified in Section 6.5 (b). The following conditions provide an example of conditions that could be included. It is recommended these conditions be included within the LUB. An example of a flow chart is attached to these comments entitled, <u>"The Legislative Framework for Municipal Planning, Subdivision, and Development Control, Alberta Municipal Affairs, February 1997, Updated March 2002."</u></p>	<p>The conditions recommended pertain to Development Permits whereas Section 6 refers to Subdivisions. Given the fact that subdivision conditions change depending on the specific circumstances and/or variable of each subdivision, a list of conditions could require updating on an ongoing basis. The Land Use Bylaw includes an area where Development Agreements and Certificates are to be added at a later date.</p> <p>The addition of a flow chart would be helpful.</p>	<p>Yes, Add flow chart however do not include Development Agreement conditions as those will be shown in a Schedule at the back of the Bylaw</p>
<p>27</p> <p>ANCILLARY BUILDINGS/SHEDS – Maximum Size</p> <p><i>Subject to the provisions of other Sections of this BYLAW, the Development Authority may regulate the</i></p>		<p>Yes</p>

	<p>maximum size of an Ancillary Building/Shed on a site for a DEVELOPMENT PERMIT where a DEVELOPMENT PERMIT is required based on size of yard, size of main building on the site, aesthetics, and other reasons deemed necessary by the Development Authority.</p>		
28	<p>Section 7.34 Projection over Yards</p> <p>(a) Recommend revising so that any cornice, eaves, etc, is a minimum of 3 ft. from the side yard setback for access and maintenance purposes. Recommend the following wording.</p> <p><i>not to project more than one-half of the minimum side yard required for the site, but not less than 3 ft. from the side yard setback for maintenance and access purposes. This regulation is for a cornice or a canopy of eaves on a site in a hamlet residential LAND USE DISTRICT.</i></p>	Yes	
29	<p>RV Storage</p> <p>At the Zama City public meeting, the request to include RV storage was discussed. The size, configuration of a shelter, aesthetic issues were discussed, as well as Zama City's large lot sizes. A sample covered shelter was given to the County. It is recommended an RV Storage shelter be reviewed on a site specific basis to determine individual</p>	<p>While the specification of a maximum width and length of an RV storage building would provide clarity, it should also require height restrictions. In addition, allowing RV storage units at the discretion of the Development Authority does not provide clarity. A clear provision ensures that staff and ratepayers alike understand what is or is not allowed.</p> <p>The sample covered shelter is attached.</p>	No

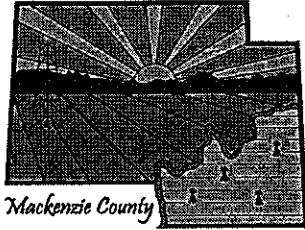
<p>needs, impacts on surrounding neighbours, aesthetics.</p> <p>A general guideline could be included stipulating a maximum size of (14 ft. x 49 ft.) (accommodates the largest RV researched: 8 ft. x 42 ft.)</p>		
<p>30</p> <p>Section 7.38 Subdivision and Development Referrals</p> <p>Spelling error.</p> <p>Change the SUBDIVISION AND DEVELOPMENT REFERRALS title to: SUBDIVISION AND DEVELOPMENT REFERRALS</p>	<p>Complete</p>	<p>Yes</p>
<p>31</p> <p>Add Section: Propane Storage Tanks</p> <p><i>Propane tank proximity to Mobile/Modular home.</i></p> <p><i>Above ground fuel storage tanks which meet the standards of the National Fire Code and which have a maximum capacity of 50,000 litres may be permitted in association with service stations, gas bars and other permitted industrial or commercial uses where the dispensing of fuel to vehicles is a standard aspect of the site.</i></p> <p><i>Above ground fuel storage tanks shall be:</i></p> <p><i>(a) for uses other services stations and gas bars, located at least 3.0 m (10</i></p>	<p>Clarification is needed regarding the use of propane tanks and alternate fuel sources when natural gas servicing exists. In the case of Hamlets, the primary heating fuel source should be natural gas unless natural gas is not available.</p> <p>The above ground fuel storage tanks as suggested are similar to the draft Land Use Bylaw with exception to the setbacks. These setbacks are not recommended by the Planning Department as they are contrary to the setbacks of the zoning districts that may allow them. Setbacks should be as per the zoning district requirements.</p>	<p>Yes,</p> <p>Clarification is needed regarding the use of propane tanks and alternate fuel sources when natural gas servicing exists. In the case of Hamlets, the primary heating fuel source should be natural gas unless natural gas is not available.</p> <p>No change to setbacks, setbacks of the applicable zoning districts apply.</p>

	<p>ft.) from any property line of building, the 3 m separation distance may be reduced to 1 m (3.28 ft.) for tanks with a capacity of 5,000 litres (1,320 gallons) or less.</p> <p>(b) for service stations and gas bars, located at least 6 metres (19.68 ft.) from any property line or building.</p>		
32	<p>Section 9: Land Use District Regulations</p> <p>It is recommended the order of the Land Use District Regulations be organized by sector, not alphabetically.</p> <p><i>i.e.</i> Agricultural Residential Commercial Industrial Community (Institutional/Parks and Recreation) Direct Control</p>	<p>Not recommended by Planning Department. The draft Land Use Bylaw was alphabetized to simplify and improve ability to locate specific components.</p>	No
33	<p>Agricultural "A" Districts:</p> <ul style="list-style-type: none"> The following uses should be placed in Discretionary Uses. <i>Veterinary Clinic, Church, Cemetery, Handicraft Business, Tradesmen's Business and Basement Suite</i> (these uses do not fit with the stated purpose of the District) <p>Note: The proposed Land Use District currently places Storage Yard and Basement Suite in both Permitted and</p>		Yes

	Discretionary Uses.		
34	<p>MMSA recommends that "Storage Yard" be placed in <i>Permitted Uses</i> and "Basement Suite" in <i>Discretionary Uses</i>.</p> <p>9.3 Forestry "F" District</p> <p>Note: The proposed Land Use District currently places Natural Resources Extraction Industry in both Permitted and Discretionary Uses.</p> <p>MMSA recommends that "Natural Resources Extraction Industry" be placed in <i>Discretionary Uses</i>.</p>	Yes	
35	<p>9.8 Hamlet General "HG"</p> <p>MMSA recommends "Church" be added to <i>Permitted Uses</i></p> <p>Spelling error: under Discretionary Uses, change from:</p> <p>a) <u>AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</u> to: <u>AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</u></p>	Spelling error corrected.	Yes
36	<p>9.15 Highway Development "HD"</p> <p>MMSA recommends that "Tradesmen's Business" be placed in <i>Discretionary Uses</i>.</p>		Yes
37	<p>Maps/ (Schedule)</p> <ul style="list-style-type: none"> Section 7.22 references Schedule A. The flood plain area is not identified on the schedule. Color on this map would be beneficial. Maps A-D are not referenced within 		Yes

	<p>the LUB and need to be:</p>		
38	<ul style="list-style-type: none"> The requirements for manufactured homes being aesthetically and structurally sound were discussed at the Fort Vermillion public meeting. <p>There are provisions for manufactured home standards within Section 7.28. The County was provided with Mobile/Modular home definitions, regulations report as well as a sample LUB amendment, adopted by Council.</p>	<p>The Planning Department feels that the draft Land Use Bylaw definitions with regard to Mobile/Manufactured Homes are clear and not in need of amendment. In addition, the Manufactured Home Subdivisions and /or Manufactured Home Community zoning districts are clear as to which units will be allowed.</p> <p>The condition of these homes are addressed in Section 7.7 Building -- Moved-In</p>	<p>Draft Bylaw sufficient</p>
39	<p>Zama City suggests the hamlet's zoning for residential uses fit within the HCR2 district (larger lots).</p> <ul style="list-style-type: none"> It is recommended the Zama City Land Use District map be revised permitting the HCR2 District along Tower Road to Pine Ave; and to retain the HG District along Beach Road and Tower Road, south of Beach Road to permit commercial uses which appear to exist. Alternately, the HG District could be permitted along the main streets of Tower Road and Beach Road with HCR2 District uses permitted in the remainder of the current HG District. 	<p>The HCR2 zoning district is used in various areas of the County and the proposed amendments would not fit the unique characteristics of each Hamlet. A separate Zama specific zoning district (ex: HCRZ) would be better suited and would address the needs.</p> <p>The Planning Department recommends that the rezoning of various areas of Zama be addressed after the adoption of the Zama ASP.</p> <p>In addition, a suggestion was made that the zoning districts for Zama be left as is for now and be re-evaluated after the Zama ASP is complete.</p>	<p>Yes, Review as part of Zama ASP and amendments to Land Use Bylaw made thereafter, as needed.</p>
40	<p>Zama City residents suggested restricting uses in the vicinity of the school.</p> <ul style="list-style-type: none"> Mackenzie Municipal Services Agency (MMSA) agrees that uses 	<p>Suggested to be included in the Zama ASP.</p>	<p>Yes, As part of the Zama ASP</p>

	<p>adjacent to the school should not include hazardous uses such as uses that could contribute to health/injury risks, such as gas related industries, power plants.</p>		
41	<p>The proposed Land Use Bylaw is silent on the aesthetics of power poles and lines, especially in urban areas.</p> <p>Could regulate any new development require power lines be buried for aesthetic reasons.</p>	<p>This is addressed in the Urban Development Standards Policy No. DEY001. The Land Use Bylaw includes setback provisions from overhead and underground servicing.</p>	No
42	<p>The public commented that Country residential should not be permitted on good agricultural land.</p> <p>The MMSA recommends Country residential development requests be reviewed on a site specific basis, requiring the developer to provide soil analysis of lands and whether the development makes sense based on existing and future planned uses for the area.</p>	<p>County Municipal Development Plan (MDP) includes policy areas for specific developments including Country Residential.</p>	No changes needed. Addressed in MDP.
43	<p>The public asked about caretakers residences in industrial areas.</p> <p>MMSA recommends a maximum of one (1) caretaker residence per lot. There are aesthetic issues, as well as maintaining industrial uses for industrial purposes.</p>	<p>Needed in Zama. Add as discretionary use in HI1 & HI2 for Zama only.</p>	Yes, Zama only



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 802-11 Land Use Bylaw Amendment to Rezone Plan 4974KS, Lot L from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP" (Fort Vermilion)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application to rezone Plan 4974KS, Lot L from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) to accommodate the future construction of a new church building.

The application was presented to the Municipal Planning Commission (MPC) at their March 18, 2011 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 802-11, being a Land Use Bylaw amendment to rezone Plan 4974KS, Lot L from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP", subject to public hearing input.

OPTIONS & BENEFITS:

At the time that Faith Gospel Fellowship was established and the church constructed, a "Church" was a discretionary use in HR1 zoning district.

In 2004, with the adoption of Land Use Bylaw 462-04, "Church" was removed from the HR1 district. The removal of "Church" from this zoning rendered the existing development as a legal non-conforming use thereby allowing it to remain as is. This

Author: L. Lambert

Reviewed by: M. Krahn

CAO

creates challenges when any additions/changes to or replacement of the buildings are proposed as they are required to conform the current zoning.

Faith Gospel Fellowship plans to construct a new church this summer and therefore, is requesting that the lands be rezoned to HP. This zoning district will accommodate the proposed building and well as the existing Parsonage.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That first reading be given Bylaw 802-11, being a Land Use Bylaw amendment to rezone Plan 4974KS, Lot L from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP".

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** _____

BYLAW NO. 802-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Church.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 4974KS, Lot L (5405-River Road)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP", as outlined in Schedule "A".

READ a first time this ___ day of _____, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

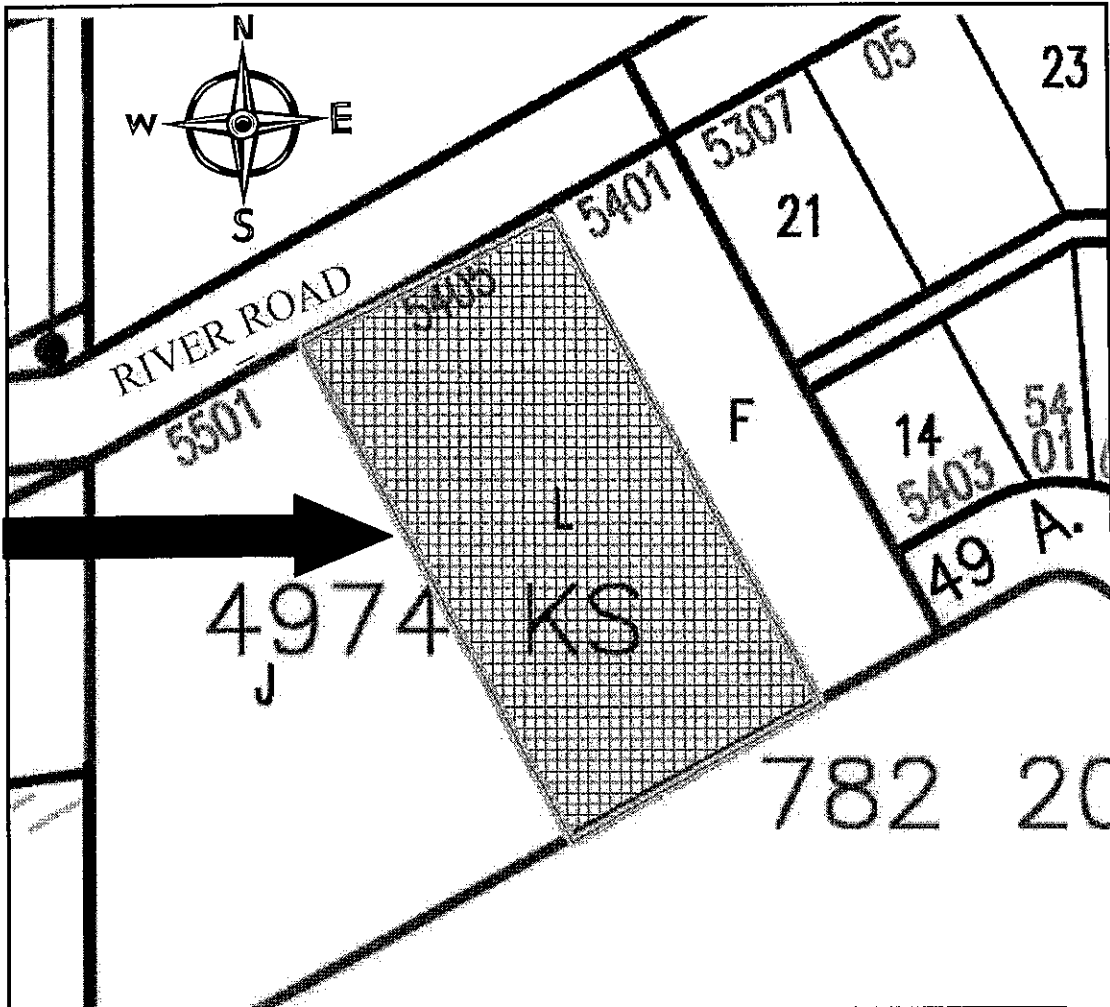
BYLAW No. 795-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 4974KS, Lot L (5405-River Road)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP".



FROM: Hamlet Residential District 1 "HR1"

TO: Public/Institutional District "HP"

2082

Maskeniz County, P.O. Box 640 Fort Vermillion AB T0H 1N0

Attn: Liane Lambert, Development Officer



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 202-11

NAME OF APPLICANT <u>Faith Gospel Fellowship</u>		
ADDRESS <u>Box 863</u>		
TOWN <u>Fort Vermillion Alberta</u>		
POSTAL CODE <u>T0H 1N0</u>	PHONE (RES.)	BUS.
		<u>780 827-4602</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>Canadian Sunday School Mission</u>		
ADDRESS <u>189 Henderson Highway</u>		
TOWN <u>Winnipeg, MB R2L 1L7</u>		
POSTAL CODE <u>R2L 1L7</u>	PHONE (RES.) <u>204 667-8592</u>	BUS. <u>667-8207</u>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

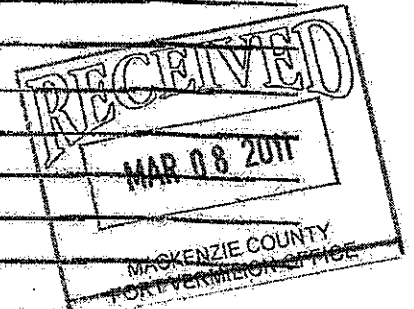
TR./RS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK.	LOT
						<u>Plan 4974 KS</u>		<u>L</u>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM Hamlet Residential TO: Public Institutional

REASONS SUPPORTING PROPOSED AMENDMENT:

The following plan 4974 KS Lot L located in Fort Vermillion, AB has been used for church purposes approx 2.5 years. Faith Gospel Fellowship Fort Vermillion is looking at building a new church on this lot, therefore we are requesting a Land Use Bylaw Amendment



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ _____

RECEIPT NO. _____

Robert Walker VICE CHAIR
 APPLICANT

MARCH 5 2011
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Don Collins
 REGISTERED OWNER

March 4, 2011
 DATE

Don Collins, National Director
for Canadian Sunday School Mission

7.16 HAMLET RESIDENTIAL DISTRICT 1 “HR1”

CURRENT

The general purpose of this district is to permit residential uses in hamlets.

A. PERMITTED USES

- (1) Ancillary buildings or use.
- (2) Dwelling - Single detached.
- (3) Park
- (4) Public use

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Dwelling - Duplex.
- (3) Home based business.
- (4) Mobile home.
- (5) Modular home.

D. MINIMUM LOT WIDTH

22 metres (72 feet)

E. MINIMUM LOT DEPTH

33.5 metres (110 feet)

F. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Authority.

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 3.0 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (1) The architecture, construction materials and appearance of

buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

J. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

7.28 PUBLIC/INSTITUTIONAL DISTRICT “HP”

PROPOSED

The general purpose of this district is to permit the development of land for uses of either a health-related or non-profit nature providing services to the community.

A. DISCRETIONARY USES

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.
- (8) Museum.
- (9) Parsonage.
- (10) Professional Office
- (11) Public Use
- (12) School
- (13) Senior Citizen's Home
- (14) Portable Classroom Units (Temporary)
- (15) Tourist information facility.

B. MINIMUM LOT AREA

As required by the Development Officer.

C. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer

D. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

E. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet) and no side yard need exceed 3.0 metres (10 feet) or at the discretion of the Development Officer. In case of a corner site the width of side yard adjoining the side street shall not be less than 7.6 metres (25 feet).

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet).

G. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings may either be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

H. SPECIAL PROVISIONS

Adult entertainment businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park (P), public facility or other similar uses unless otherwise approved by council. As well a church, education institution, park (P), day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.

I. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

J. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

RIVER ROAD

Existing Church

Legion Building

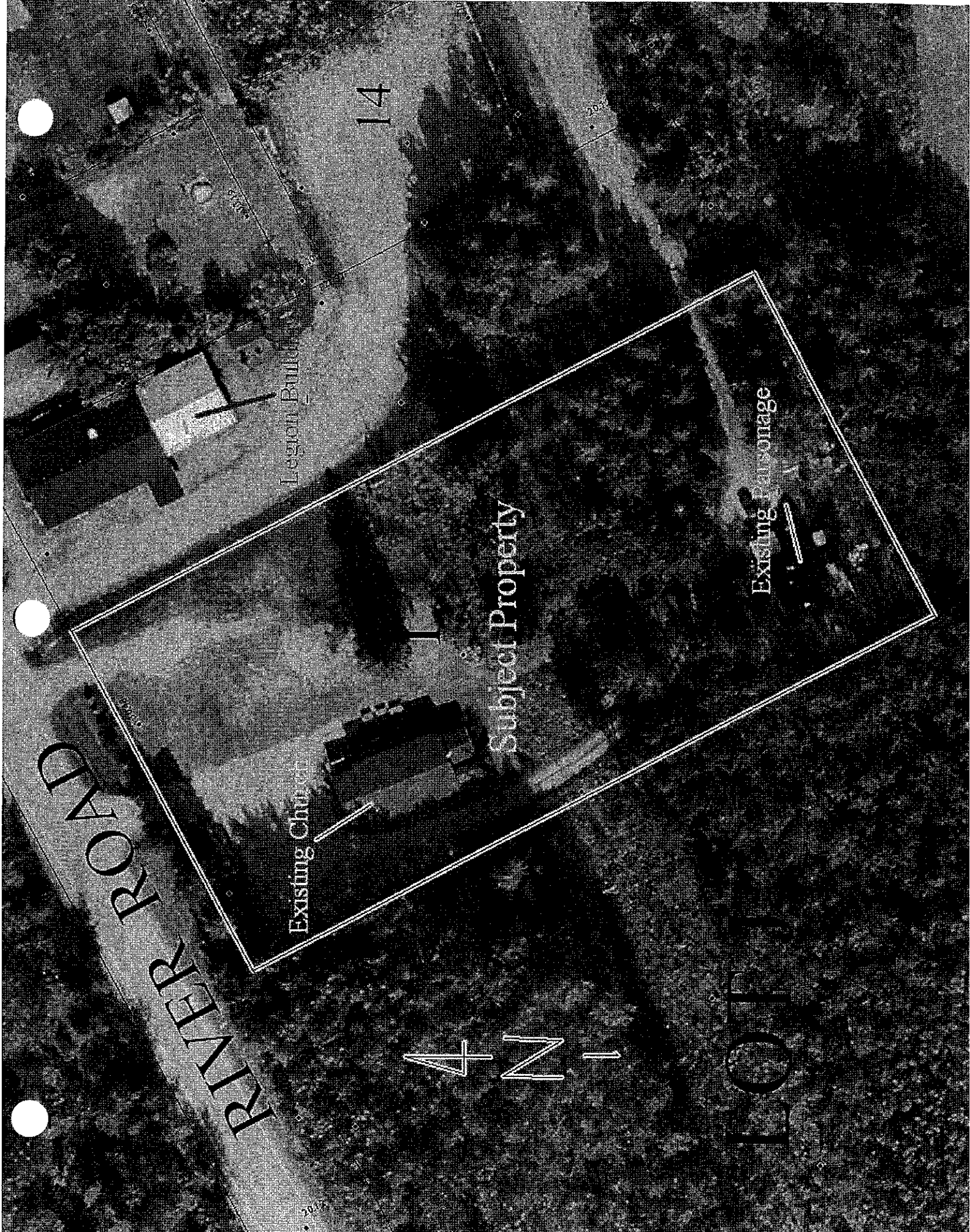
14

Subject Property

Existing Enclosure



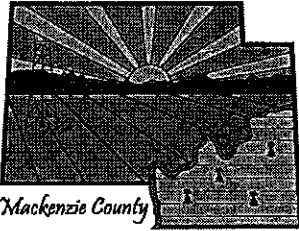
2011



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 804-11 Road Closure lying between SE 13-104-18-W5M and NE 12-104-18-W5M (Blue Hills)

BACKGROUND / PROPOSAL:

The Planning Department received a request to close a statutory road allowance lying between SE 13-104-18-W5M and NE 12-104-18-W5M for the purpose of sale and consolidation with the adjacent lands.

The portion of road in question is the undeveloped road allowance between two quarter sections north of Highway 697. When Highway 697 was constructed, it was constructed south of the actual government road allowance thereby leaving a small portion of land fragmented between the highway and the road allowance.

In 1992, a portion of the land fragmented by the highway, road allowance and Blues Creek was subdivided and given separate title. Today, the landowner of Plan 922 0041, Block 1, Lot 1 is requesting that the road allowance north of NE 12-104-18-W5M be closed so that they may purchase a portion of the closed road to consolidate into their parcel thus giving them more room to develop.

The applicant is only looking at purchasing the portion of closed road between Blues Creek and the west quarter line. The applicant wishes to pay for the portion of closed road lying to the south of the Sommerfeld Mennonite Church as a gift to the church. The matter of adding these lands to the church property would be done after the road allowance is closed.

All landowners adjacent and affected by this road closure request have signed the application in support of the closure.

Author: L. Lambert

Reviewed by: M. Krahn

CAO 

This application was presented to the Municipal Planning Commission (MPC) at their February 24, 2011 meeting where the following motions were made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Road Closure Bylaw for the closure and sale of the Government Road Allowance north of NE 12-104-18-W5M, subject to public hearing input.

Bylaw number 804-11 has since been applied to this application.

OPTIONS & BENEFITS:

This Bylaw requires approval from Alberta Transportation prior to second and third reading.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That first reading be given to Bylaw 804-11, being a Road Closure Bylaw for the closure and sale of the Government Road Allowance lying north of NE 12-104-18-W5M.

BYLAW NO. 804-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING AN
STATUARY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that the statutory road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale, the government road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

All that portion of Government Road Allowance lying north of
NE 12-104-18-W5M
Excepting thereout all mines and minerals and the right to work the same.

READ a first time this ____ day of _____, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this ____ day of _____, 2011.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2011.

READ a third time and finally passed this ____ day of _____, 2011.

Bill Neufeld
Reeve

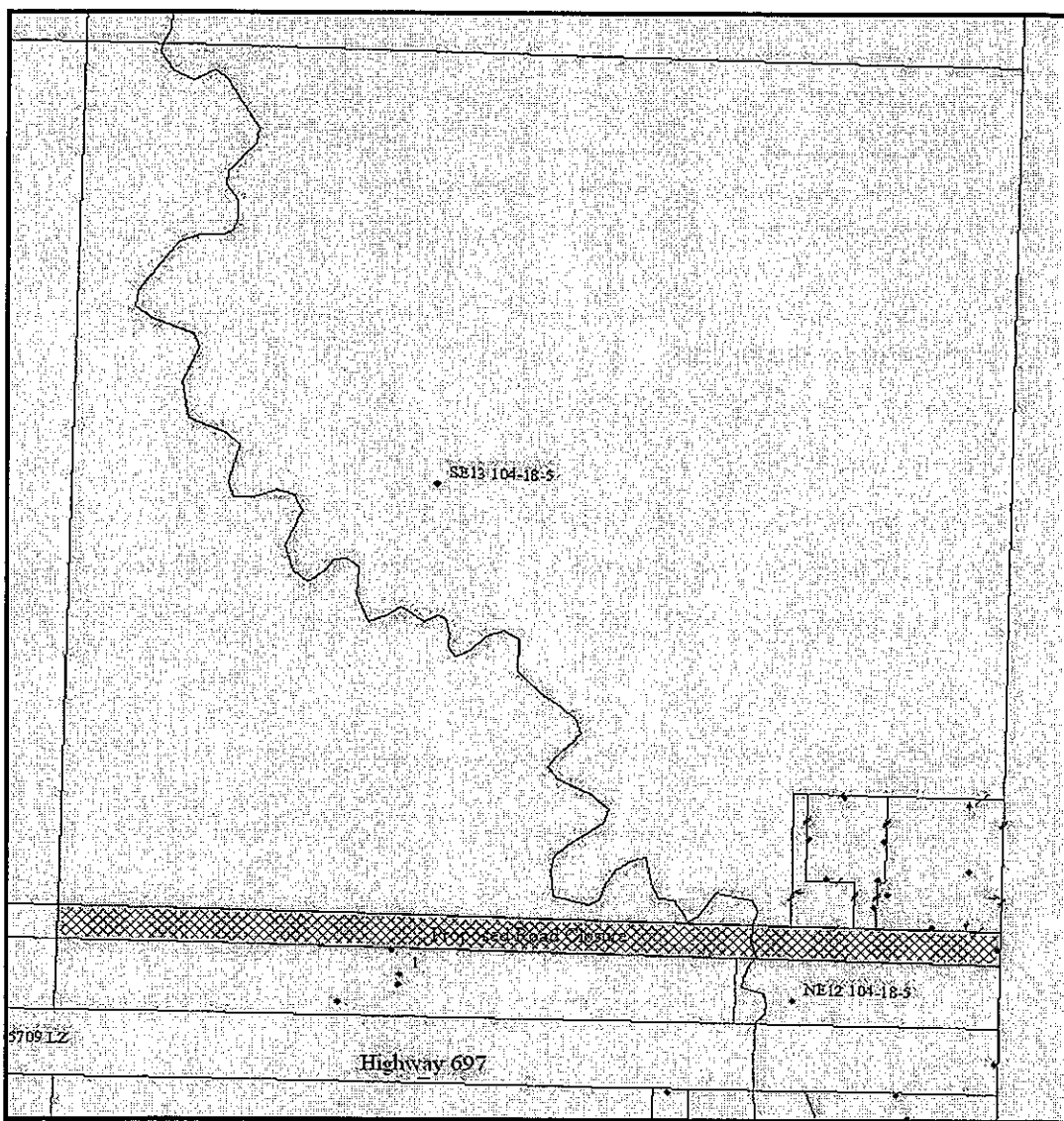
William Kostiw
Chief Administrative Officer

BYLAW No. 804-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

All that portion of Government Road Allowance lying north of NE 12-104-18-W5M,
be subject to closure and sale.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT John Giesbrecht		NAME OF ADJACENT LANDOWNER(S) (NORTH) <i>Helena S. Martens</i>		NAME OF LANDOWNER (P 922 0041, B 1, L 1) Jacob K. & Helena Gerbrandt	
ADDRESS Box 496		ADDRESS <i>PO Box 98</i>		ADDRESS Box 1818	
TOWN La Crete AB		TOWN <i>La Crete AB</i>		TOWN La Crete AB	
POSTAL CODE TOH 2H0	PHONE (RES.) 928-2962	POSTAL CODE <i>TOH 2H0</i>	PHONE (RES.) <i>780-928-3802</i>	POSTAL CODE TOH 2H0	PHONE (RES.) 928-4749

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	ML	OR	PLAN	BLK	LOT

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Road Closure of Part of Twp Rd 104-2

REASONS SUPPORTING PROPOSED AMENDMENT:

Closure of undeveloped road allowance which is not being used due to close proximity of Highway 697. This portion of road is intended to be added to Part of NE 12-104-18-W5M (Plan 922 0041, Block 1, Lot 1) which is in the process of being purchased by the applicant.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 128642

[Signature]
APPLICANT

Jan 28/11
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Helena Gerbrandt,
Jacob K. Gerbrandt
REGISTERED LANDOWNERS

DATE

[Signature]
ADJACENT LANDOWNER(S) NORTH

Jan 21/11
DATE

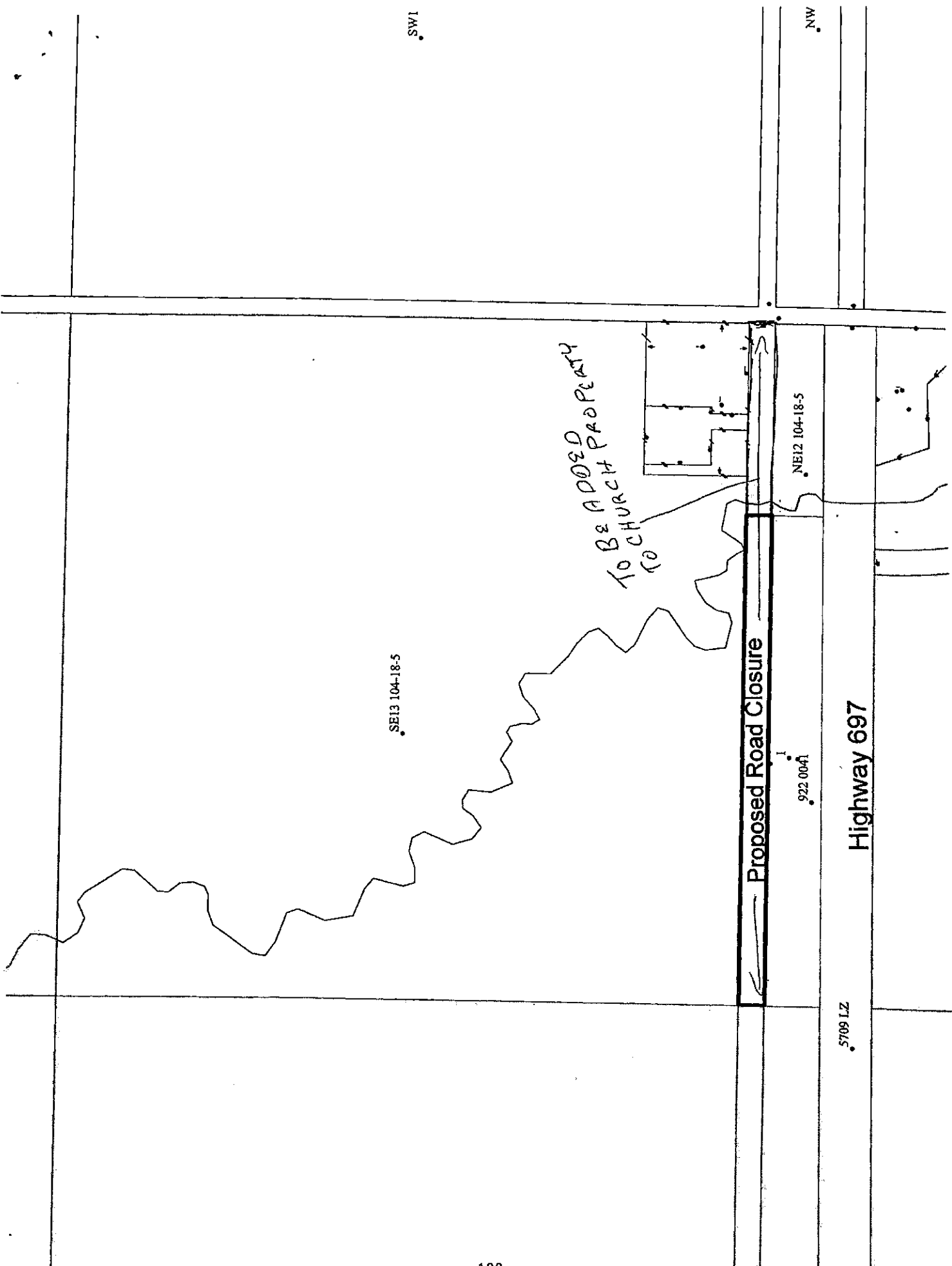
David Harms South *Kornelia Harms*
Box 215 *Kornelia Harms*
La Crete *928-2224*
[Signature]
ADJACENT LANDOWNER SOUTH

Jan 22/11
DATE

Application is being made with the
intent that the east side of Blue Hills
Creek portion be added to existing Church
Title

Wm S W
on behalf of Church

JAN 28/11
Date.



SW1

NW

SE13 104-18-5

NE12 104-18-5

922 0041

5709 LZ

TO BE ADDED PROPERTY
TO CHURCH PROPERTY

Proposed Road Closure

Highway 697

Total Len: 197.4 ft. Brg: 0° 04' 15.7"

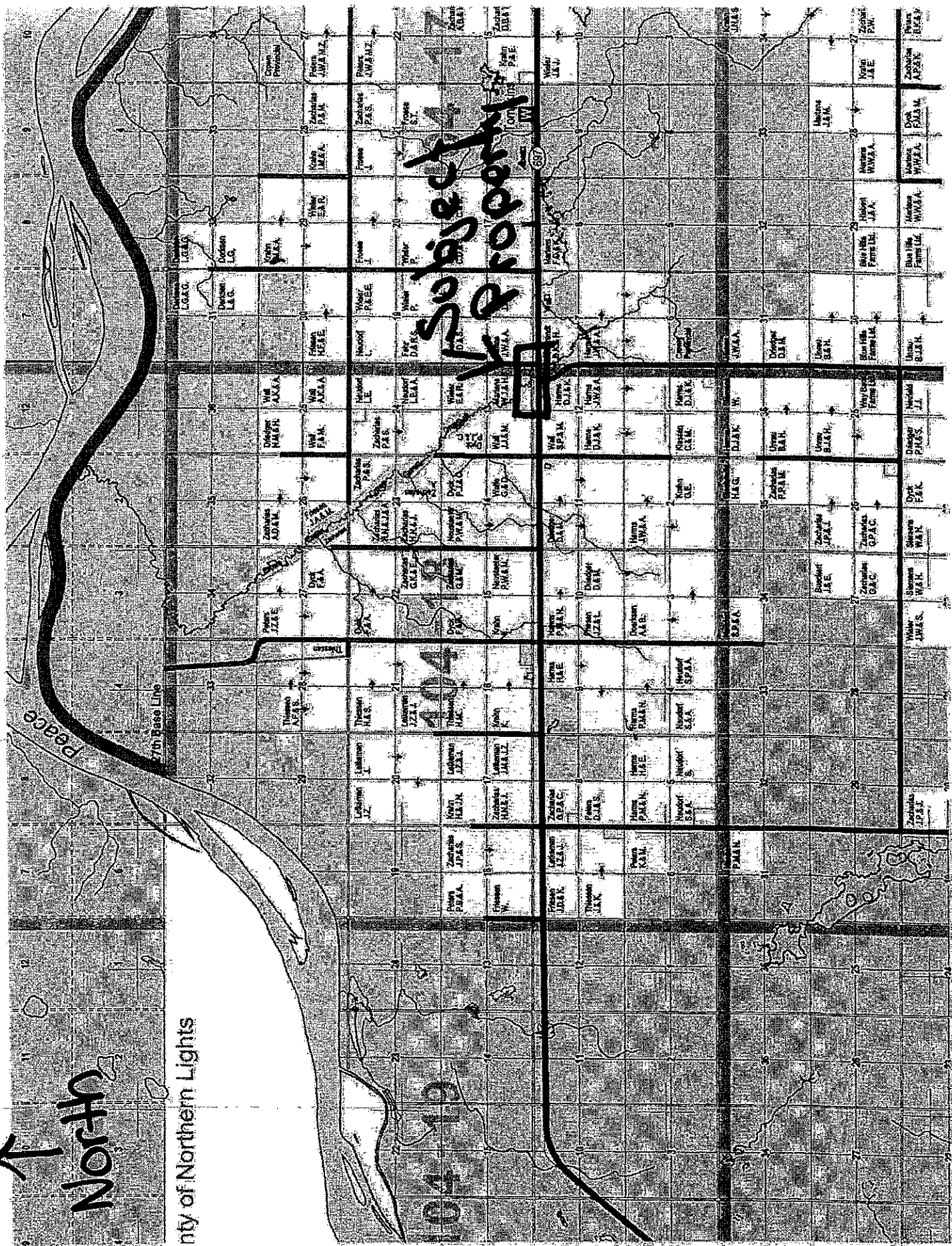


North

City of Northern Lights

10419

Subject Property





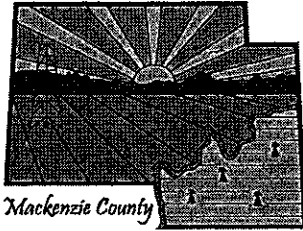
Church

Road Allowance

Jacob & Helen Gerbrandt

Highway 697

NE 12-104-18-WSM



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	27-SUB-09 North Point Business Park Ltd. Subdivision Time Extension on Plan 072 7718, Block 2, Lot 4 (La Crete)

BACKGROUND / PROPOSAL:

On March 14, 2011, the Planning Department received a Subdivision Time Extension request from North Point Business Park Ltd. for Subdivision 27-SUB-09 on Plan 072 7718, Block 2, Lot 4. This subdivision was put on hold by the applicants and has expired. The applicants wish to proceed with the registration and therefore requested an extension.

Section 657(4) of the Municipal Government Act states:

If the plan of subdivision or other instrument is not submitted to the subdivision authority within the time prescribed by subsection (1) or any longer period authorized by the council, the subdivision approval is void.

Section 657(6) The council may extend

- (a) The one year period referred to in subsection (1), or
- (b) The one-year period referred to in subsection (5),

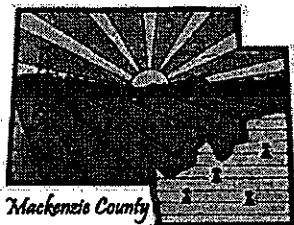
Whether or not the period under those subsections has expired.

The expiry date for the subject subdivision was October 22, 2010.

Author: C. Friesen

Reviewed by: M. Krahn

CAO



REQUEST FOR SUBDIVISION TIME EXTENSION

NAME OF APPLICANT <i>North Point Business Park Ltd.</i>		
ADDRESS <i>Box 1284</i>		
<i>Ld Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	TELEPHONE (RES) <i>821-3357</i>	(BUS.)

NAME OF REGISTERED OWNER		
ADDRESS <i>Same</i>		
POSTAL CODE	TELEPHONE (RES)	(BUS.)

FILE NO. *27-Sub-09*

LEGAL DESCRIPTION

QTR./L/S/	SEC.	TWP.	RANGE	M.
-----------	------	------	-------	----

OR

PLAN NO. <i>0727718</i>	BLOCK <i>2</i>	LOT <i>4</i>
----------------------------	-------------------	-----------------

EXPIRY DATE OF SUBDIVISION APPROVAL

MM	DD	YY
<i>Oct</i>	<i>22</i>	<i>10</i>

EXTENDED TIME REQUESTED

MM	DD	YY
<i>Oct</i>	<i>22</i>	<i>11</i>

REASONS FOR EXTENSION REQUEST (attach additional information if required)

Subdivision was put on hold and has expired. Applicants wish to proceed with registration now & therefore request an extension.

I/We have enclosed the required Application Fee of \$ *250* .00

APPLICANT/OWNER *Dan Berksen*

March 14/11
DATE

NOTE: Registered Owner's signature required if different from applicant.

REGISTERED OWNER

DATE

PLEASE RETURN INFORMATION TO THE NEAREST MACKENZIE COUNTY OFFICE ATTENTION DEVELOPMENT OFFICER

REGISTERED OWNERS:
NORTH POINT
BUSINESS PARK LTD.

SUBDIVISION AUTHORITY:
MACKENZIE COUNTY
FILE No. :

SURVEYOR:
WARREN BARLOW, A.L.S.

PROFESSIONAL SURVEYOR
P230
Alberta
Mackenzie County

TENTATIVE PLAN
SHOWING PROPOSED
SUBDIVISION OF LOT 4, BLOCK 2, PLAN 072 7718

(P.L.E. 1/4 SEC. 10, TWP. 108, RGE. 15, W. 5 TH M.
MACKENZIE COUNTY
ALBERTA
2008

SCALE 1:1000

NOTES

4			
3			
2			
1	SEPT 8, 2008	ORIGINAL	MB
No.	Date	Revisions / Revised	By

LEGEND:

- Distances are ground horizontal, are in metres and decimals thereof.
- Land is dealt with on this plan are bounded thus: _____
- containing an area of: L&S No. _____
- Rights-of-way are shown thus: _____

ABBREVIATIONS:

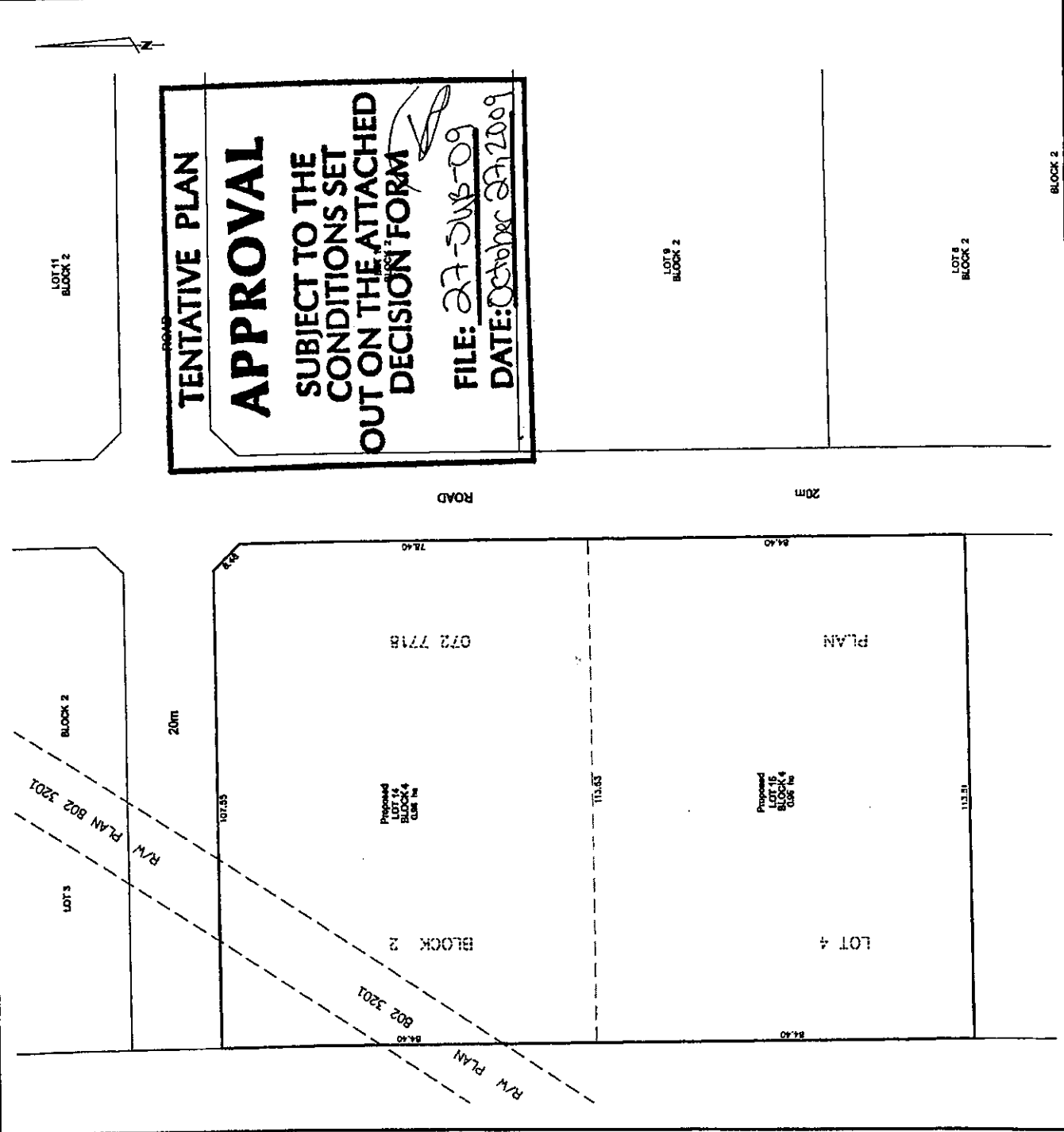
- In indicates Section.
- T indicates Township.
- R, E, S, & W indicates North, East, South & West.
- Rge indicates Range.
- Sec. indicates Section.
- Twp. indicates Township.

BARLOW SURVEYING

8-4th St. N., 16115-151 Ave. S.W., L.R. 14, Cross, AL, T0J 2S0

PHONE: (780) 528-4400
FAX: (780) 528-4881

DRAWN: MS
CHECKED: YSB
SEPT 8, 2009
JOB No. 13-001
PLAN No. 131-0011



SETS 106-15-8

DRAMA'S BAR (032-1035)

NETIC 106-10-5

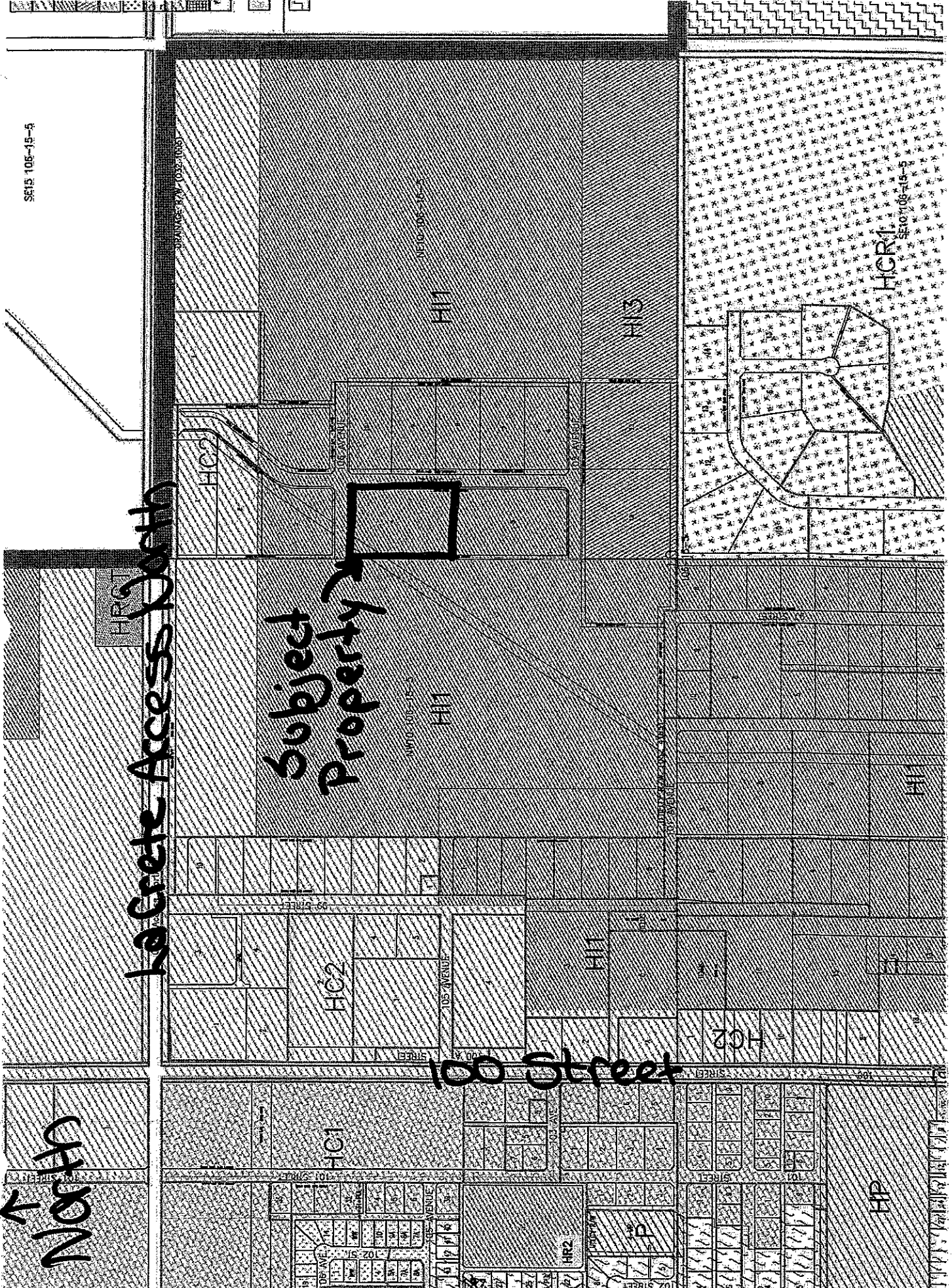
HCR1 SET 106-15-5

Concrete Access Path

Subject Property

100 Street

North

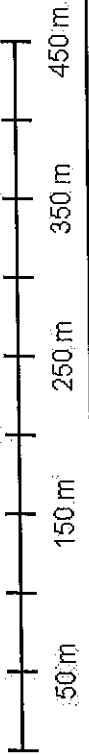


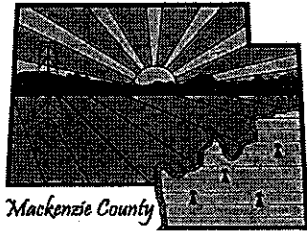


La Crete Access North

1106 Avenue

Subject Property





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)

BACKGROUND / PROPOSAL:

The Development Department received a subdivision application for the separation of an existing yard site out of SW 2-106-15-W5M. This property is located within one mile of the La Crete Airport.

This subdivision is presented to Council in accordance with Motion 10-02-127 which states:

That any development in the airport areas within the municipality be brought to Council to control development within one mile to protect the flight paths until the AVPA takes over development.

OPTIONS & BENEFITS:

The proposed subdivision is located southeast of La Crete and contains a Mobile Home with Addition, shed and chicken coop. The lands are zoned Agricultural District 1 (A1) and the proposed subdivision is the second Agricultural subdivision out of these lands, thereby complying with the zoning district requirements.

The draft Airport Vicinity Protection Area (AVPA) includes a Bird Hazard Zone, an Obstacle Limitation Surface and a Noise Contour map (attached). The subject lands are located within the Bird Hazard Zone 1 and the Outer Surface area of the Obstacle Limitation Surface however neither prohibits the existing development on the lands nor the proposed subdivision. The Obstacle Limitation Surface limits development within

Author: C. Friesen

Reviewed by: M. Krahn

CAO

MACKENZIE COUNTY
DECISION FORM

FILE: 05-SUB-11
LEGAL: SW 2-106-15-W5M
DATE: March 30, 2011

DECISION: Based on those matters considered under Section 7 of the *Subdivision Regulation*, the submissions received from those agencies referred to under Section 5 of the *Subdivision Regulation* and submissions from adjacent landowners pursuant to Section 653(5) of the *Municipal Government Act*, the Subdivision Approving Authority hereby **APPROVES** the proposed subdivision subject to the following conditions:

1. This approval is for a single lot subdivision, 5 acres (2.02 hectares) in size.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. **The La Crete Airport is in located on the S ½ 1-106-15-W5M, within one mile of the subject lands. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the La Crete Airport and/or any aircraft leaving or arriving at the La Crete Airport.**
 - b. **Development on the proposed subdivision shall not exceed 45 meters (147.64 feet).**
 - c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - d. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense. Access to the balance of the quarter section shall be off of 91st Street/Range Road 15-2.
 - e. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - f. Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - g. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- h. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$11,500 per acre. Municipal reserve is charged at 10%, which is \$1,150.00 per subdivided acre. 5 acres times \$1,150.00 equals \$5,750.00.
- i. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j. Provision of and negotiations for utility rights-of-way and/or easements as required by the utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

NOTE: All subsequent development must conform to all applicable provincial regulations and to the municipality's Land Use Bylaw. Please contact the appropriate authorities to determine the required building/development standards.

Please contact your surveyor to determine if the Land Titles Office will accept a Descriptive Plan or a Plan of Survey for registration. Please ensure that the Alberta Land Surveyor that you contact fully explains the advantages or disadvantages of a plan of survey versus a descriptive plan.

Municipal Planning Commission

Date

Schedule "C", part 1



Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

DATE: March 14, 2011
FILE: 05-SUB-11
THIS ITEM IS SENT BY FAX ONLY

OWNERS: Nick and Margaret Wiebe
LEGAL: SW 2-106-15-W5M
PROPOSED LAND USE: Agricultural District 1 "A1"
DEVELOPER/AGENT/SURVEYOR: Mark Bakalar, Barlow Surveying Inc.

Please provide us with your agencies comments regarding the proposed subdivision boundary adjustment by Monday, March 28, 2011. Please mark any required easements or utility rights-of-way on the attached sketch as well as any additional comments.

Yours truly,

Marion Krahn,
Supervisor of Planning and Development

- Northern Lights Gas Co-op - Jack Eccles 780-928-2166
- ATCO Electric - Randy Friesen 780-928-4657 (shelly.knelsen@atcoelectric.com)
- TELUS - Dan Nellis 780-538-8632
- Alberta Environmental Protection - Terry Sawchuk 780-624-6335

.....
COMMENTS:

No concerns
Please ensure over ukw remains on all titles

SIGNATURE Jack Eccles

Comments received may be deemed public information

Schedule "C", part 2



Northwest Regional Office, 9717 - 97 Ave., Grande Prairie, Alberta T8V 6L9

March, 2011

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Re: Your file: 05-SUB-11
Legal Land: SW2 106-15-W5M

Thank you for the information provided along with your request dated March 14, 2011. ATCO Electric has reviewed this location and has no objections to the proposed subdivision of this property as shown.

As a condition of your approval, please inform the applicant that a Utility Right-of-Way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 metres on either side of the power line center line. This will allow for maintenance of electric facilities, as well as the right-of-way.

The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 metres on either side of the line route. Therefore the owner should be made aware of the potential for brushing along the existing and possible future power line alignment. Landowners should be cautioned not to plant trees which may subsequently grow into the power line right-of-way. In addition, buildings or equipment should not be located within 5.0 metres of the power line.

Since it appears as though a separate residential electric service will be required, the applicant or future property owner may contact Leeza Leishman of our High Level office at (780) 926-8001 to make arrangements. Approximately 12 weeks notice should be anticipated. Provided these conditions are attached to the development application, ATCO Electric has no objections to this subdivision. If you have any questions or concerns, please don't hesitate to call me at (780) 830-2932, fax (780) 538-7004, or e-mail flavia.zanolli@atcoelectric.com.

Yours truly,

ATCO Electric

A handwritten signature in cursive script, appearing to read "Flavia Zanolli".

Flavia Zanolli
Northwest Region Engineering
Cc. File



Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

DATE: March 14, 2011
FILE: 05-SUB-11
THIS ITEM IS SENT BY FAX ONLY

OWNERS: Nick and Margaret Wiebe
LEGAL: SW 2-106-15-W5M
PROPOSED LAND USE: Agricultural District 1 "A1"
DEVELOPER/AGENT/SURVEYOR: Mark Bakalar, Barlow Surveying Inc.

Please provide us with your agencies comments regarding the proposed subdivision boundary adjustment by Monday, March 28, 2011. Please mark any required easements or utility rights-of-way on the attached sketch as well as any additional comments.

Yours truly,

Marion Krahn,
Supervisor of Planning and Development

- Northern Lights Gas Co-op – Jack Eccles 780-928-2166
- ATCO Electric – Randy Friesen 780-928-4857 (shelly.knielsen@atcoelectric.com)
- TELUS – Dan Nellis 780-538-8632
- Alberta Environmental Protection – Terry Sawchuk 780-624-6335

.....
COMMENTS:

Powerline as per sketch.

SIGNATURE 

Comments received may be deemed public information

7.3 AGRICULTURAL DISTRICT 1 (A1)

The purposes of this Land Use District are: to conserve land for a wide range of agricultural uses, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which would not interfere with agricultural practices.

A. PERMITTED USES

- a) Ancillary Building/Use
- b) Bunkhouse
- c) Extensive Agriculture
- d) Garden Suite
- e) Handicraft Business
- f) Home Based Business
- g) Intensive Agriculture (1) and (2)
- h) Farm Building
- i) Mobile Home
- j) Modular Home
- k) Single Detached Dwelling

B. DISCRETIONARY USES

- (a) Abattoir
- (b) Auction Mart
- (c) Autobody
- (d) Bed and Breakfast
- (e) Cemetery
- (f) Church
- (g) Communication Tower
- (h) Confined Feeding Operation
- (i) Contractor's Business
- (j) Farm Subsidiary Business
- (k) Forestry Lookout Tower
- (l) Industrial Camps
- (m) Intensive Recreational Use
- (n) Kennel
- (o) Public use
- (p) Retail Store
- (q) Sewage Lagoon
- (r) Sewage Treatment Plant
- (s) Stripping Top Soil
- (t) Tradesmen's business
- (u) Veterinary Clinic
- (v) Waste Transfer Station
- (w) Water Reservoir or Dugout

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property

being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

D. LOT AREA

Country Residential Uses:

Minimum Lot Area: 1.2 hectares (3.0 acres)

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- a. an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- b. the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel difficult or useless for farming; or
- c. the bank of a natural water course or road plan is used as a boundary.

E. NUMBER OF DWELLING UNITS

A maximum of one dwelling unit shall be permitted on each of the following:

- a. a rural subdivision, and
- b. a rural subdivision that is a farmstead or homestead separation, and
- c. the balance of the quarter section

to a maximum of three dwellings on a quarter section, river lot or original titled property.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

F. MINIMUM FRONT YARD SETBACK

- a) Lot fronting on a provincial highway, rural road, or undeveloped road allowance:
 - i. 41.1 metres (135 feet) from right-of-way, or
 - ii. 64 metres (210 feet) from centre line

G. MINIMUM SIDE YARD SETBACK

- a) 15.2 metres (50 feet);

- b) Unless a corner parcel where the minimum side yard shall be the same as the front yard unless otherwise required by the Development Officer.

H. MINIMUM REAR YARD SETBACK

15.2 metres (50 feet) unless otherwise required by the development Officer

I. LANDSCAPING

In addition to Section 4.23 of this Bylaw, the Development Officer may require any discretionary use to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Officer.

J. OTHER REQUIREMENTS

The Development Officer may decide on such other requirements as are necessary having due regards to the nature of a proposed development and the purpose of this District.

For Agricultural subdivisions, those boundaries not adjacent to quarter section boundaries shall allow at least 100 meters between the subdivision boundary and the boundary of the quarter section.



Mackenzie County

P.O. Box 1690, La Crete, AB T0H 2H0
Phone: (780) 928-3983 Fax: (780) 928-3636

SUBDIVISION APPLICATION

FOR OFFICIAL USE ONLY

Date of Acceptance of Application: 02/17/2011 File No.: 05-SUB-11 Fee Submitted: 900.00

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

NICK + MARGARET WIEBE
NAME OF REGISTERED LANDOWNER

Box 1638 La Crete
ADDRESS

780-928-0261
PHONE NUMBER (S)
 Home # 928 3762

Mark Bakalar
NAME OF AGENT (authorized to act on behalf of the registered landowner, if any)

Box 190 La Crete
ADDRESS

780-928-4890
PHONE NUMBER (S)

LAND DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

LEGAL LAND DESCRIPTION: All/Part of SW 1/4 sec 2 Twp 106 Range 15 West of 5 Meridian
 Being all/part of Lot _____ Block _____ Plan _____ Certificate of Title No. _____

CURRENT PARCEL SIZE: 140 **AREA TO BE SUBDIVIDED:** 5 **NO. OF LOTS:** 1

AREA OF THE ABOVE PARCEL OF LAND TO BE SUBDIVIDED: _____ Hectares _____ Acres

MUNICIPAL ADDRESS (CIVIC), IF APPLICABLE: None

LOCATION OF LAND TO BE SUBDIVIDED

IS THE LAND SITUATED IMMEDIATELY ADJACENT TO THE MUNICIPAL BOUNDARY? YES _____ NO X

IF YES, THE ADJOINING MUNICIPALITY IS _____

IS THE LAND SITUATED WITHIN 0.8 KILOMETERS (0.5 MILES) OF A RIGHT-OF-WAY OF A PROVINCIAL HIGHWAY? YES X NO _____ IF YES, THE HIGHWAY NUMBER IS 697 *lands not adjacent to Hwy 697*

DOES THE PROPOSED PARCEL CONTAIN OR IS IT BOUNDED BY A RIVER, STREAM, LAKE, OR OTHER BODY OF WATER OR BY A DRAINAGE DITCH OR CANAL? YES _____ NO X

IF YES, STATE ITS' NAME: _____

IS THE PROPOSED PARCEL WITHIN 1.5 KMS (0.932 MILES) OF A SOUR GAS FACILITY? YES _____ NO X

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

EXISTING USE OF THE LAND: Rural Residential

PROPOSED USE OF THE LAND: Same

LAND USE DESIGNATION AS CLASSIFIED IN THE LAND USE BYLAW: A1 (462-01)

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

DESCRIBE TOPOGRAPHY OF THE LAND (flat, rolling, steep, mixed): flat

DESCRIBE VEGETATION AND WATER ON LAND (brush, shrubs, tree stands, woodlots, etc. - sloughs, creeks, etc.): Some mature trees

DESCRIBE SOIL TYPE (sandy, loam, clay, etc.): Loam, clay base

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

DESCRIBE ANY BUILDINGS AND STRUCTURES ON THE LAND: Single Family Dwelling

LIST BUILDINGS AND STRUCTURES TO BE DEMOLISHED OR MOVED: N/A

WATER AND SEWER SERVICES

TYPE OF WATER SUPPLY	EXISTING	PROPOSED
DUGOUT		
WELL		
CISTERN & HAULING	X	
MUNICIPAL SERVICE	X	
OTHER (PLEASE SPECIFY)		

TYPE OF SEWER DISPOSAL	EXISTING	PROPOSED
OPEN DISCHARGE/SEPTIC TANK		
SUB-SURFACE /SEPTIC TANK	X	
ABOVE GROUND/SEPTIC TANK		
SEWAGE LAGOON		
OUTDOOR PRIVY		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		

**REGISTERED OWNER AND/OR
PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

Signing of this application, by the applicant and/or the applicant or agent, authorizes Mackenzie County to circulate the application to other parties as necessary to comply with the requirements of the Municipal Government Act. Other parties may include, but is not limited to, adjacent landowners, utilities companies, government agencies and surveyors.

Signing of this application also grants permission for Mackenzie County personnel to conduct site inspections of the property. Site inspections include, but are not limited to, land elevation and access review and taking photos of the property.

I/we, Mark Bakalar (Barlow Surveying Inc) hereby certify that

- I/we are the registered landowner, **OR**
 I/we are the agent authorized to act on behalf of the registered landowner

And verify that the information contained within this application is full and true to the best of my/our knowledge and it is a true statement of the facts pertaining to this application for subdivision.

(The registered landowner must sign the application. If an agent is processing the application, both the agent and the landowner must sign the application.)

<u>Mark Bakalar</u> Signature of Agent	<u>Mark Bakalar</u> Print Agents Name	<u>Oct 26/10</u> Date Signed
<u>Margaret Wiebe</u> Signature of Registered Landowner	<u>NICKY WIEBE</u> Print Registered Landowners Name	<u>OCT 25/10</u> Date Signed
<u>Margaret Wiebe</u>	<u>MARGARET WIEBE</u>	<u>OCT 25/10</u>

REGISTERED OWNERS:
NICK WEBB
AND
MARGARET WEBB

SUBDIVISION AUTHORITY
MACKENZIE COUNTY
FILE No. : _____

SURVEYOR:
WARREN BARLOW, A.L.S.

TENTATIVE PLAN
SHOWING PROPOSED
SUBDIVISION OF PART OF
S.W. 1/4 SEC. 2, TWP. 106, RGE. 15, W. 5th M.
MACKENZIE COUNTY
ALBERTA
2010

SCALE 1:2000

NOTES

No.	Date	Description / Revised	By	App.
1	16 NOV. 2010	Tentative Plan Drawn	CO	WSB
2	MAR 16, 2011	Boundary Adjustment	MB	WSB
3				
4				

LEGEND:

- Delineates are ground horizontal, are in metres and decimals thereof, and are between survey monuments unless shown otherwise.
- Lands dealt with on this plan are bounded thus: _____
- containing an area of: 2.02 ha.
- Power Poles are shown thus: ○
- Septics are shown thus: □
- Overhead Power Lines are shown thus: ————
- Cisterns are shown thus: (C)
- Tree Lines are shown thus: ~~~~~

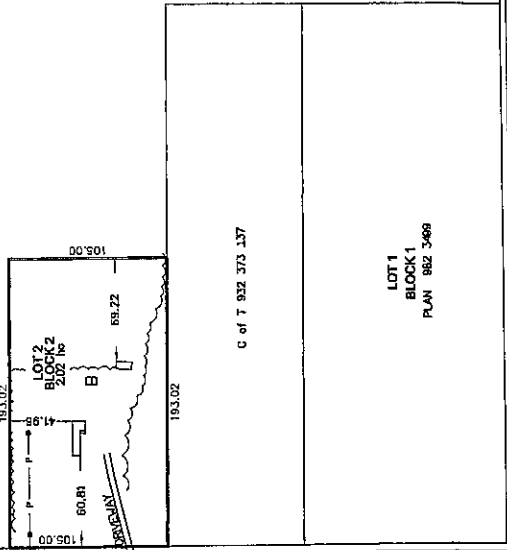
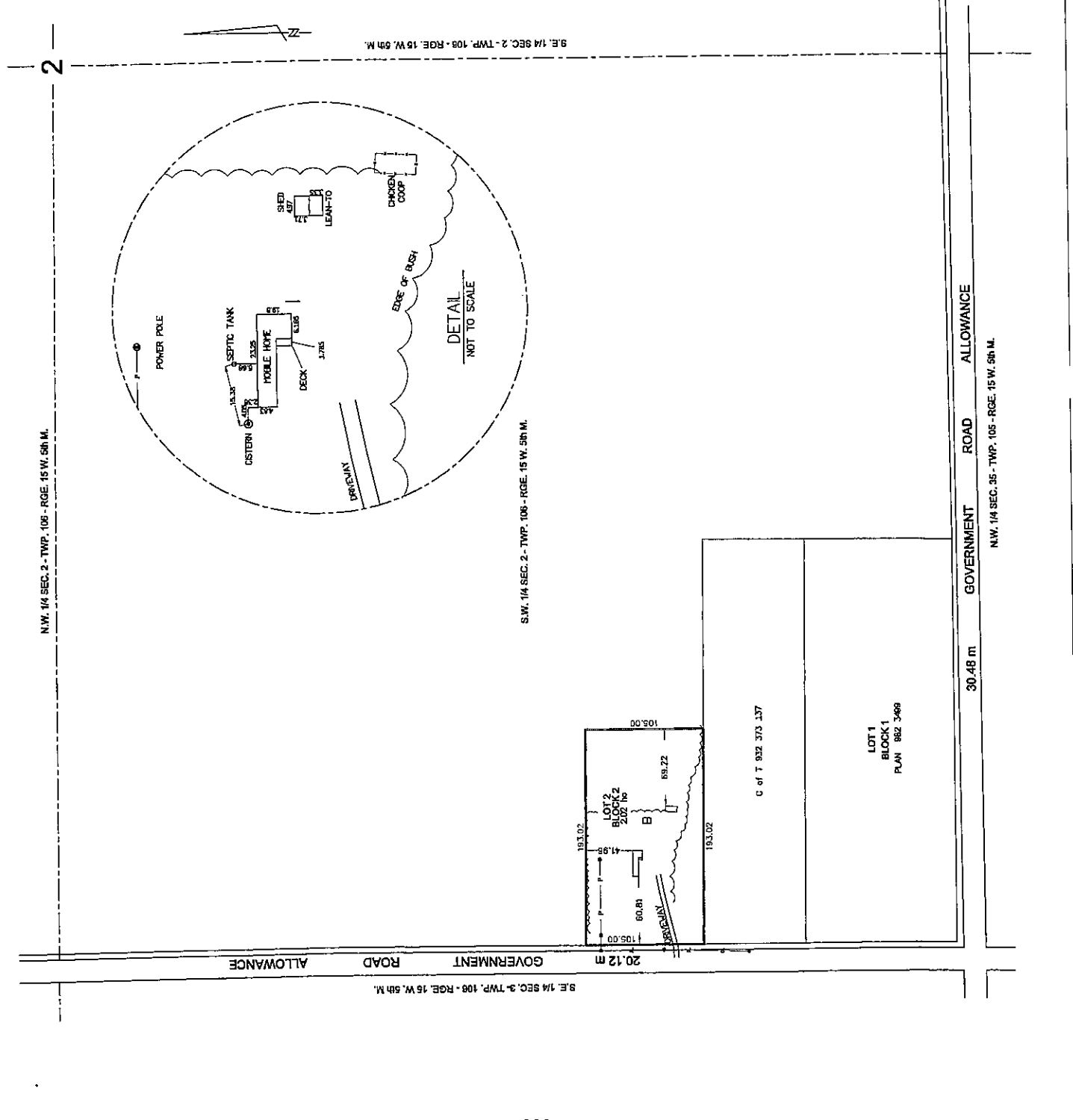
ABBREVIATIONS:

- ha Indicates Hectares.
- H Indicates Hectares or Hound.
- N. E. S. W. Indicates North East, South & West.
- Rge. Indicates Range.
- Sec. Indicates Section.
- Twp. Indicates Township.

BARLOW SURVEYING

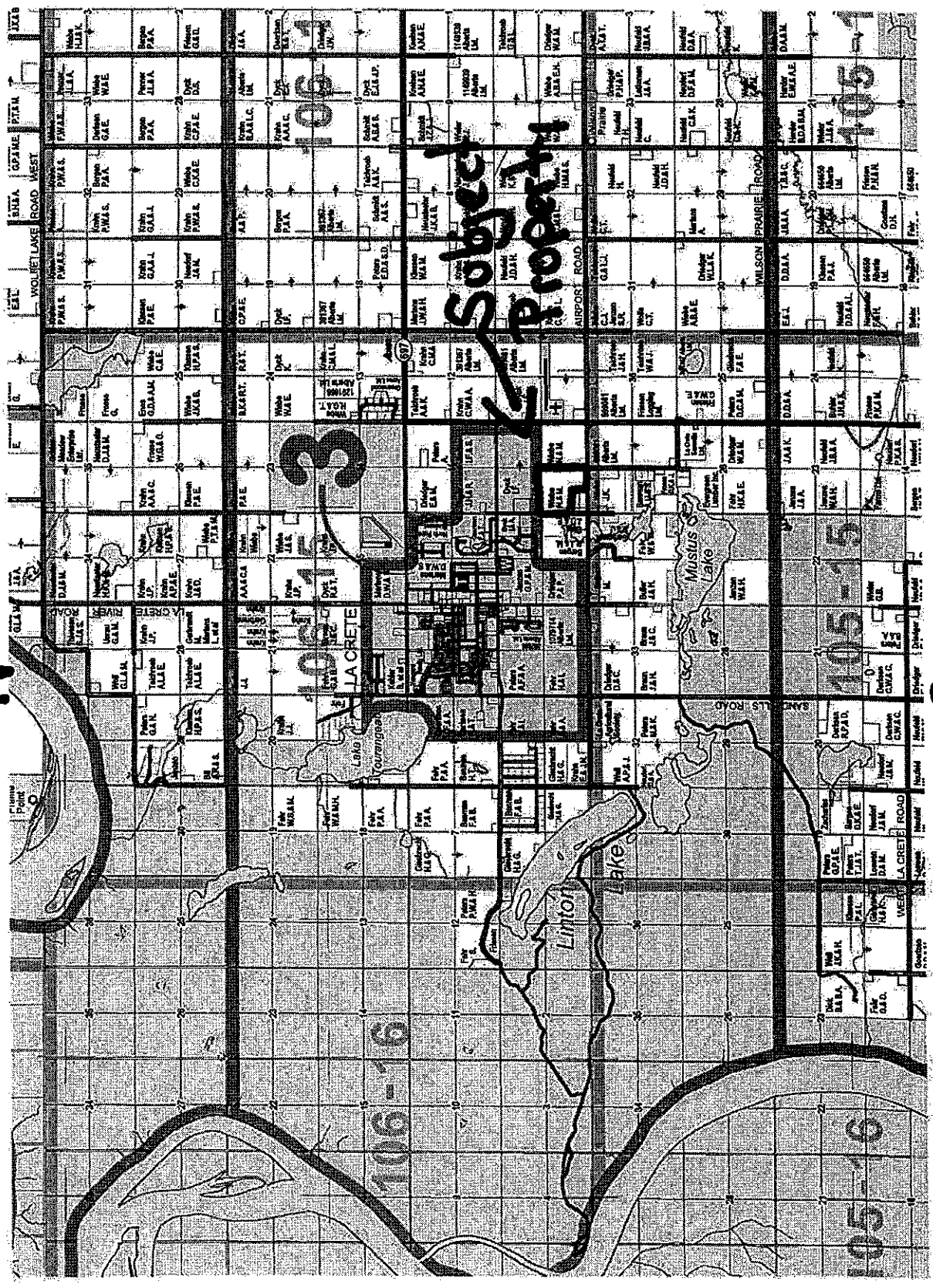
Ph. (780) 822-4800
(780) 822-4899
Fax. (780) 822-4891

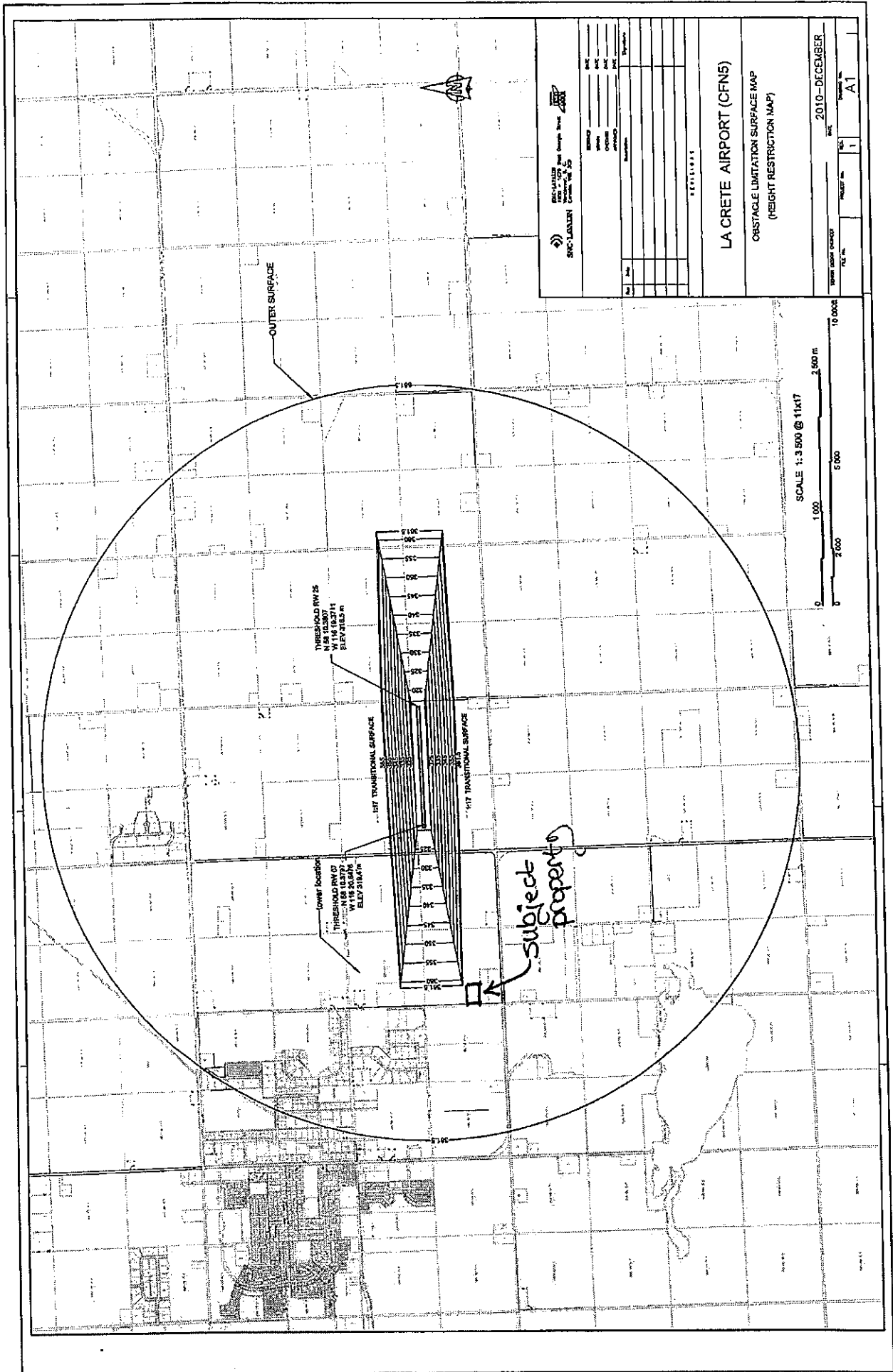
Job No. 194-101
Drawn: COU
Checked: WSB
Nov. 26, 2010
CWC No. 194-101



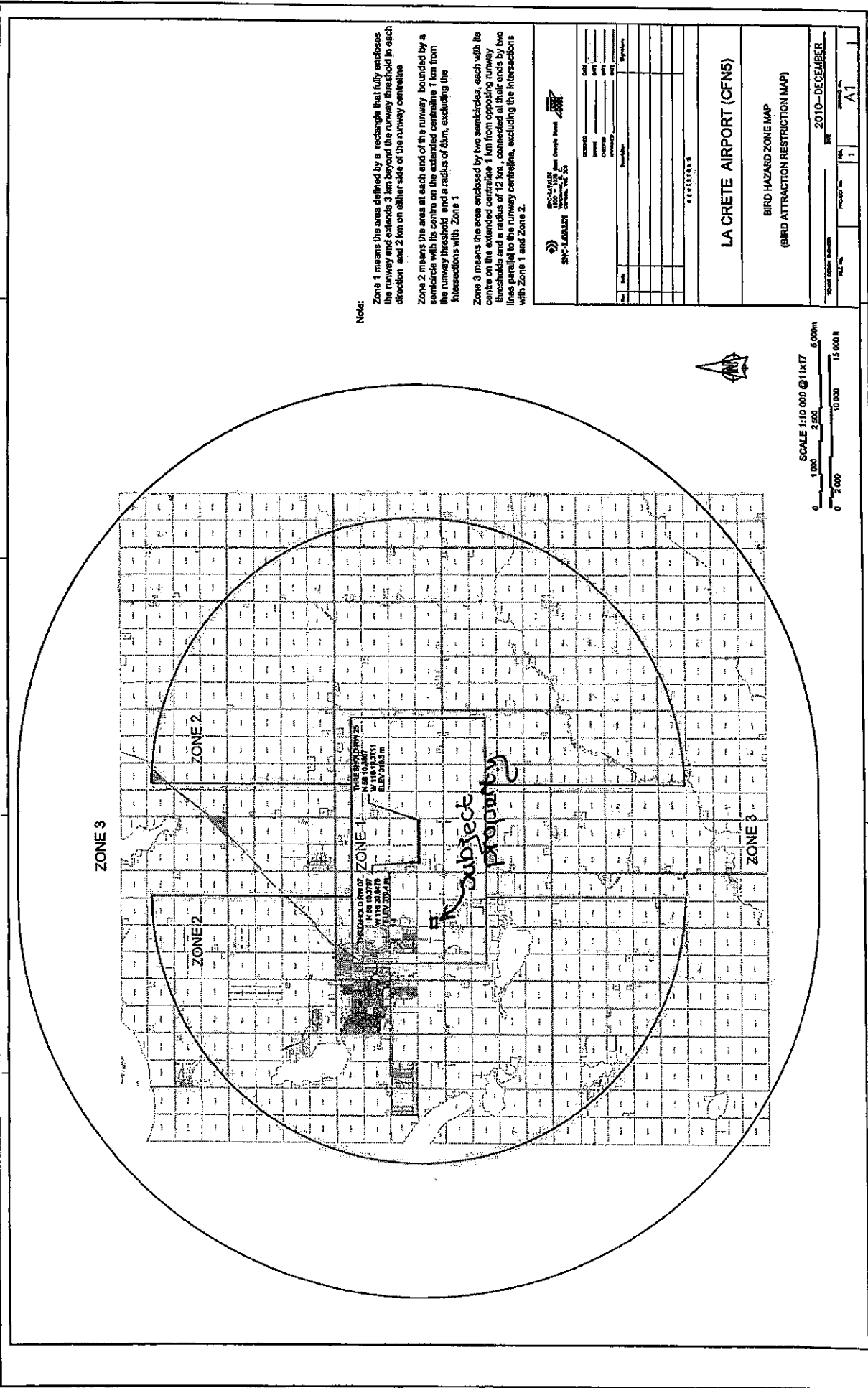
N

S





DATE: _____ DRAWN BY: _____ CHECKED BY: _____ APPROVED BY: _____	DATE: 2010-DECEMBER SHEET NO: 1 TOTAL SHEETS: 1 SCALE: A1



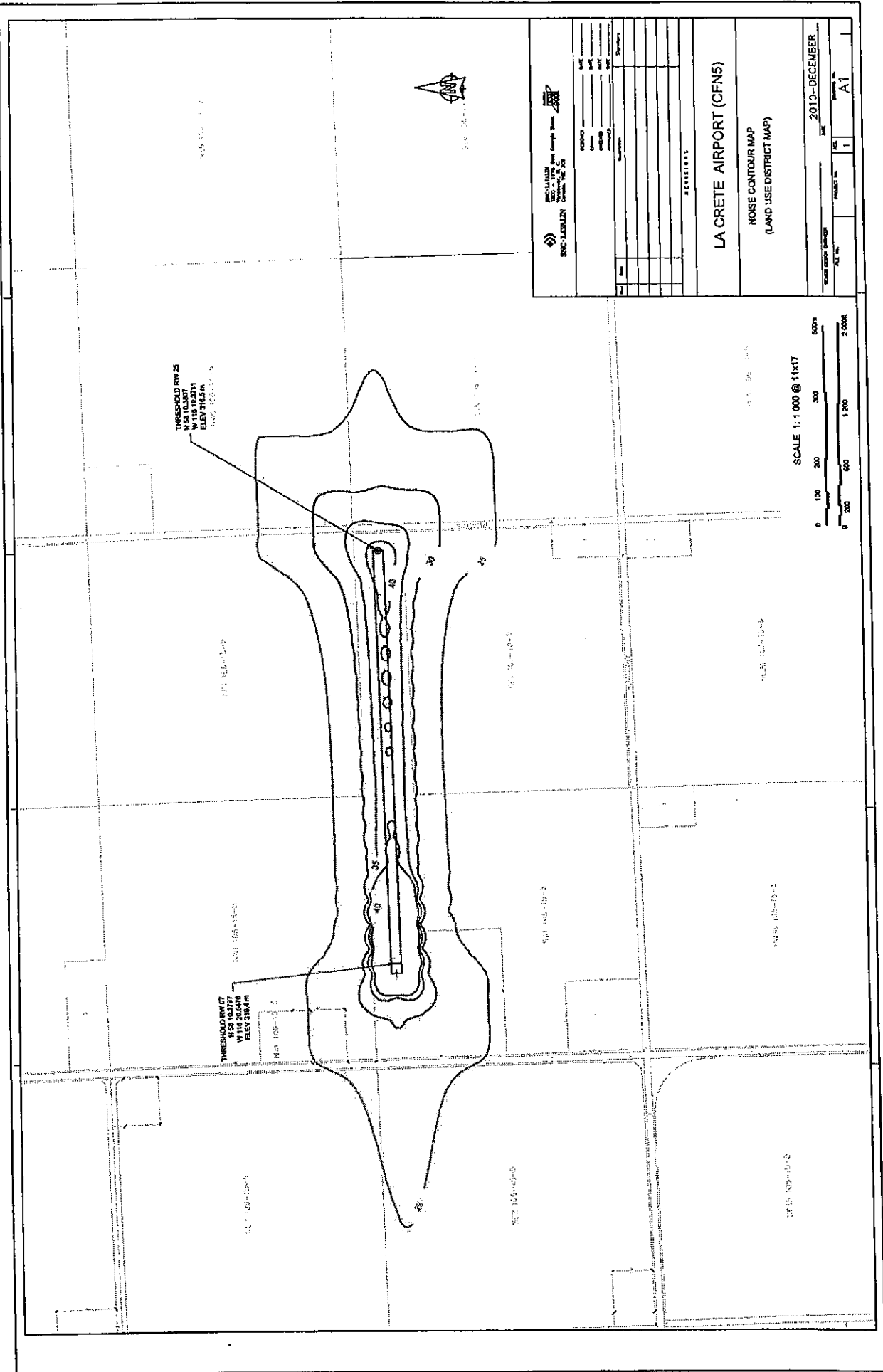
Note:

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 6km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

		DATE: _____ DRAWN BY: _____ CHECKED BY: _____ APPROVED BY: _____ PROJECT NO.: _____ SHEET NO.: _____
LA CRETE AIRPORT (CFN5) BIRD HAZARD ZONE MAP (BIRD ATTRACTION RESTRICTION MAP)		
PROJECT NO.: _____ SHEET NO.: _____		2010-DECEMBER SCALE: _____ SHEET NO.: _____



ENCLOSURE
 1. Noise Contour Map
 2. Land Use District Map

NOISE CONTOUR MAP
 (LAND USE DISTRICT MAP)

LA CRETE AIRPORT (CFN5)

2010-DECEMBER

DATE: 11/11/10
 DRAWN BY: [blank]
 CHECKED BY: [blank]
 PROJECT NO.: [blank]
 SHEET NO.: 1
 TOTAL SHEETS: A1

Isaac Pynch Subdivision

91 Street

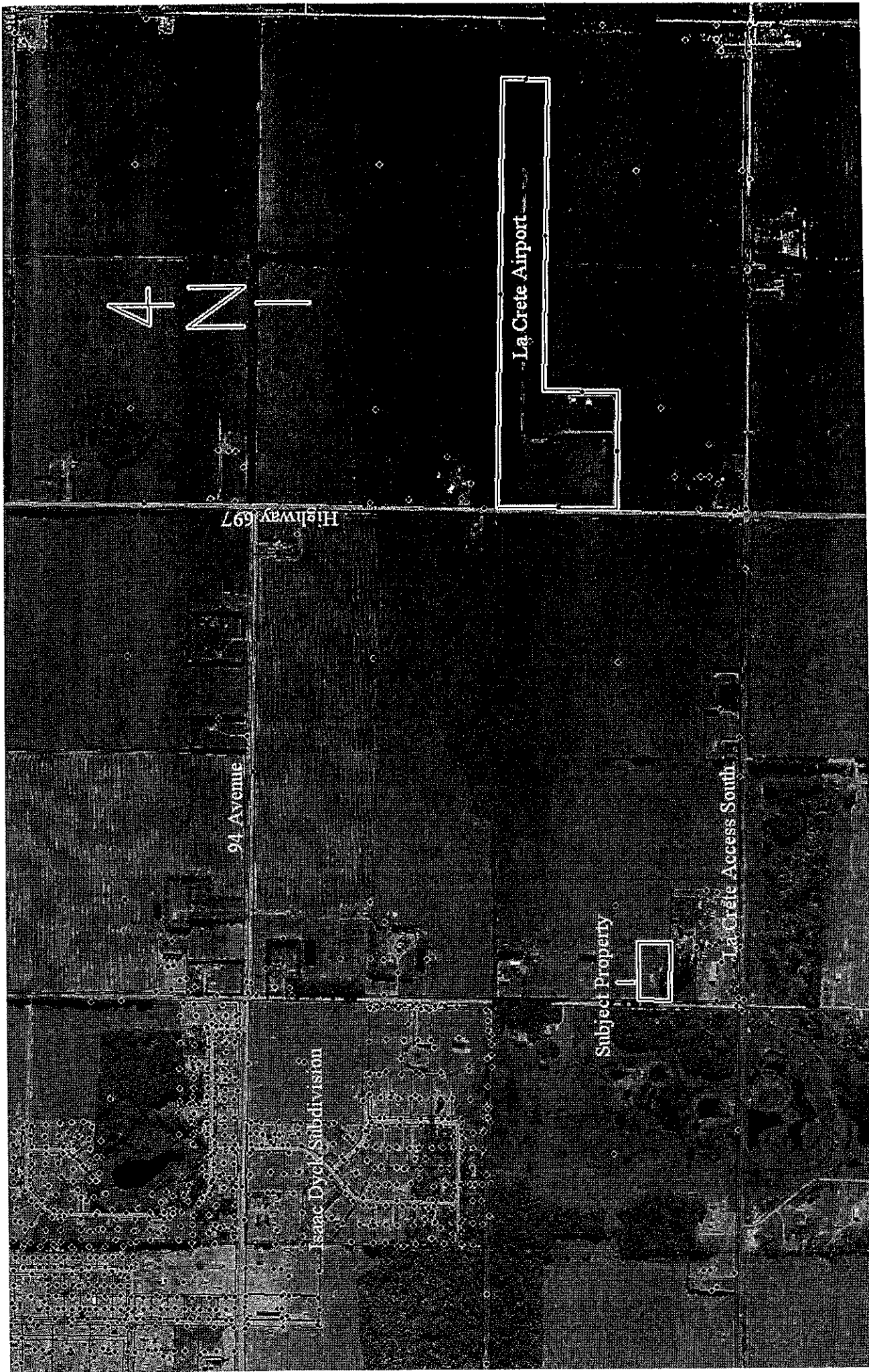


Subject Property



La Crete Access South





La Crete Airport

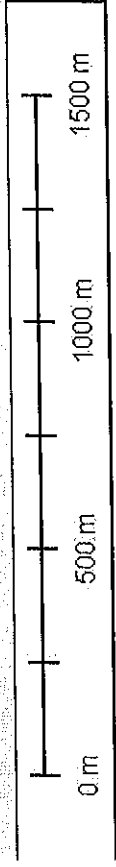
Highway 697

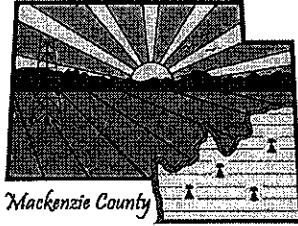
94 Avenue

Isaac Dyer Subdivision

Subject Property

La Crete Access South





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 30, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Safety Codes Contract

BACKGROUND / PROPOSAL:

Due to some legal problems with Alberta Permit Pro we have re-evaluated the awarding of the safety codes contract.

OPTIONS & BENEFITS:

The options are to re-tender or extend the contract with Superior Safety Codes Inc.

COSTS & SOURCE OF FUNDING:

2011 Budget

RECOMMENDED ACTION:

That Council extend the Superior Safety Codes Inc. contract for one year at the same rate.

Author: W. Kostiw Review by: _____ CAO _____

Carol Gabriel

From: Terry Booth [tbooth@superiorsafetycodes.com]
Sent: Thursday, March 24, 2011 10:25 AM
To: Lisa Wardley; Bill Neufeld; Dicky Driedger; Peter F. Braun; John W. Driedger; Elmer Derksen; Jacquie Bateman; Eric Jorgensen; Odell Flett; Bill Kostiw
Cc: Laural Sheeler
Subject: Extension and Advantages of Municipal Accreditation
Attachments: 2011-03-24 Extension of Contract.doc; Advantages of Municipal Accreditation.doc

Thank you very much for meeting with me at the AAMD&C conference. As per our discussion please find attached an extension to the existing contract as well as a document outlining the advantages of maintaining your accreditation. As far as the issues we have had in the past, I assure you we will work harder to address concerns before they become issues.

If the extension is acceptable please sign and return to my attention for signature.

Regards

Terry Booth, President
Superior Safety Codes Inc.
14613-134 Avenue
Edmonton, AB T5L 4S9
Tel 780 489 4777 or 1 866 999 4777
Fax 780 489 4711 or 1 866 900 4711
Website: www.superiorsafetycodes.com
Email: tbooth@superiorsafetycodes.com

Extension of Contract

BETWEEN:

**Mackenzie County
4511 - 46 Avenue
Box 640
Fort Vermilion, Alberta T0H 1N0**

- and -

**Superior Safety Codes Inc.
14613 - 134 Avenue
Edmonton, Alberta T5L 4S9**

This EXTENSION OF CONTRACT ("Extension") is made this 24th day of March 2011, for the purpose of extending the contract dated 8th day of March 2006, ("Original Contract") between Mackenzie County and Superior Safety Codes Inc. (the "Parties").

1. The Original Contract, which is attached hereto as a part of this Extension, is described below and ended on the 28th day of February 2009. Superior Safety Codes Inc. has provided permit and inspection services and agrees to continue with these services.
2. The Parties agree to extend the Original Contract for an additional period, beginning 1st day of March 2009 and ending on 30th day of June 2011.
3. This Extension binds and benefits both Parties and any successors or assigns.

This document, including the attached Original Contract, is the entire agreement between the Parties. All other terms and conditions of the Original Contract remain unchanged.

Superior Safety Codes Inc.

(Printed Name)

(Signature)

Dated: _____, 20____

Municipality

(Printed Name)

(Signature)

Dated: _____, 20____

ACCREDITATION BULLETIN

Municipal Accreditation pursuant to the Safety Codes Act of Alberta

The Minister of Alberta Municipal Affairs is ultimately responsible for the delivery of safety services in the province. Through the Safety Codes Council, however, the Minister can delegate this responsibility to municipalities, regional services commissions, and corporations that are interested in administering the safety codes system.

To become Accredited means to be delegated the authority and responsibility to administer safety codes including the issuance of permits and inspection of work performed in the disciplines and jurisdiction the entity is Accredited in. Accredited municipalities are those that want to take responsibility for delivering safety services in their own jurisdiction on behalf of the Minister and the Safety Codes Council.

Advantages of Municipal Accreditation

- Consistent level of inspections and code interpretation. Public Safety as it pertains to the Safety Code Act is better addressed.
- Municipal confirmation that all installations within its jurisdiction are in compliance with the Safety Codes Act.
- Access to information for Planning and Development, Bylaw, Assessment, Engineering and Safety Services is far more comprehensive and easier to obtain.
- Municipal Revenue is generated by receiving a percentage of the permit fees.
- Local one-stop permit issuance is convenient for residents and local contractors.
- Ability to confirm that all required permits are obtained in accordance with the Safety Codes Act.
- Property files are up-to-date with latest improvements or additions.
- Planning and Development departments are supported by Safety Codes Officers' feedback.

- When not Accredited; Multiple non-local agencies are be allowed to issue permits.
- When not Accredited; Municipality is unable to monitor status or confirm all permits are being obtained.
- When not Accredited; Contractors receive varying levels of service from various Agencies.
- When not Accredited; Consistency of interpretation and application of codes can be an issue.

Some would argue that an Accredited Municipality exposes itself to significant liability by becoming accredited. This is not the case, section 12 (the exemption clause) from the Alberta Safety Codes Act states:

12(1) No action lies against the Crown, the Council, members of the Council, safety codes officers, accredited municipalities or their employees or officers, accredited regional services commissions or their employees or officers, accredited agencies or their employees or officers or Administrators for anything done or not done by any of them in good faith while exercising their powers and performing their duties under this Act.

(2) The Crown, an accredited municipality, an accredited regional services commission and an accredited agency acting in good faith under this Act are not liable for any damage caused by a decision related to the system of inspections, examinations, evaluations and investigations, including but not limited to a decision relating to their frequency and the manner in which they are carried out.

(3) The Crown and an accredited municipality and an accredited regional services commission that engage the services of an accredited agency are not liable for any negligence or nuisance of the accredited agency that causes an injury, loss or damage to any person or property.

(4) Subject to this section, nothing done pursuant to this Act affects the liability of any person for injury, loss or damage caused by any thing, process or activity to which this Act applies.

Superior Safety Codes Service Plan

In addition to the protection that the Safety Codes Act provides Accredited Municipalities, Superior Safety Codes Inc. has developed a new standard of service in the Safety Codes Industry. Many municipalities have now chosen this Superior system as it better addresses municipal needs and reduce the risk to public safety. Our system also enables municipalities to be protected fiscally. This level of Compliance Monitoring is a step above the requirements of the Uniform Quality Management Plan (UQMP). This increase is contractually committed to.

We have developed a highly innovative solution for Accredited Municipalities. The feedback received indicates that our formula is unique and offers significant advantages over standard Municipal Accreditation.

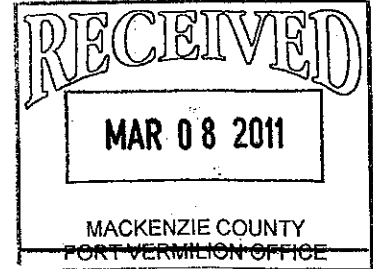
- Superior does not keep any of the fees collected and invoices the municipality when the project is complete and all inspections have been conducted.
- Superior does not close permits on Expiry. Even though it is allowed in the UQMP.
- Superior does not close permits on "No Entry." Even though it is allowed in the UQMP.
- Superior does not close permits with outstanding deficiencies. Even though it is allowed in the UQMP.
- Superior goes beyond the minimum requirements in most cases. Our plan better addresses public safety and municipal exposure to liability.
- Superior spot checks contractors who have signed off on permit deficiencies to confirm by site visit that deficiencies have been corrected.
- Verification of Compliance is not an acceptable means of closure where deficiencies are numerous, serious in nature, or the permit holder is a homeowner. Even though it is allowed in the UQMP.
- Web-based access for Municipality to confirm Superior are staying on top of workloads and inspecting at appropriate time frames.

- All Part 3 Buildings with a value over \$20,000.00 receive a minimum of three site inspections.
- Site inspections are conducted in the required time frames and in accordance with the required stages.
- Superior Safety Codes provides discipline-specific support to the Fire Prevention Department upon request including joint occupancy inspections and fire or accident investigation support in the electrical, gas or building disciplines.



**Connecting the Mackenzie, Liard and Alaska Highways
Alberta – Northwest Territories – British Columbia**

www.dehchotravel.com



January 10, 2011

Deh Cho Travel Connection partner:

The *Deh Cho Travel Connection* (DCTC) marketing coalition is seeking your annual financial contribution. Your support will help us promote the Deh Cho Travel touring route and its partnering communities as a tourism destination of choice. The ongoing success and strength of the *Deh Cho Travel Connection* lies not only in the lure of our driveable northern vacation experience or our wilderness, culture, heritage, hospitality, but in the group's collective expertise and commitment in promoting tourism. As a stakeholder in the tourism industry, we know you share our enthusiasm and we look forward to your support of our various promotional initiatives.

The marketing objectives of the *Deh Cho Travel Connection* follow our five-year (2009-2014) marketing strategy template. The strategy is reviewed at our spring and fall meetings and adapted to respond to changing market trends. The strategy continues to build on the success of developing the Deh Cho Travel route as a recognized tourism destination through our targeted and aggressive marketing activities. Our efforts and resources will continue to focus on improving core marketing and promotional activities. These activities include website enhancement, passport campaign, brochure distribution, consumer trade shows and print advertising and promotion.

The benefits of participation

Through the ongoing marketing activities of this marketing coalition, the "Deh Cho Travel Connection" is now a recognized and accepted travel destination "brand". This brand continues to grow in popularity as a destination of choice for the adventurous vacationer seeking out new and exciting experiences.

The "Deh Cho Travel Connection" and its network of partners want to assure you that your community's contribution will realize significant benefits. We can best achieve our marketing goals by pooling our resources and years of industry expertise.

We're excited about the *Deh Cho Travel Connection* and are undertaking the following activities to support our marketing efforts:

- Continuation of the "Diamonds in the Rough" passport campaign for the 2011 summer season with 25 participating communities.
- Continued improvements to www.dehchotravel.ca to maximize the effectiveness of the website as a core marketing tool and a link for driving enquiries to community websites.
- Improving online access for Visitor Centres on information about communities, activities and attractions along the route.
- Developing a media information package to entice travel writers, tour operators and

other travel media to explore and promote the route.

- Promoting the route to a broader range of targeted market audience to include the more inquisitive “adventurer travelers”.
- Investigating the potential of other marketing tools such as postcards, direct mail, and display panels.

We have also included a copy of our latest *Backgrounder and Marketing Outline* which provides an overview of the DCTC and outlines our future marketing vision and our key priorities.

We appreciate your participation in this exciting initiative as well as your financial support to help implement marketing activities.

DCTC partners will meet in early April 2011 in Dawson Creek, BC. We will contact you shortly with further details and we welcome and encourage your involvement at that session. For more information on the Deh Cho Travel Connection, do not hesitate to contact Mike Couvrette – DCTC Coordinator at (867) 872-6432, or the Lead Partner for your respective jurisdiction.

Regards.

Natalie Butler, Lead Partner, Alberta

Northern Alberta Development Council
Postal Bag 900-14
Peace River, AB T8S 1T4
Tel: (780) 624-6350

April Moi, Lead Partner, British Columbia

Northern British Columbia Tourism Association
9523 – 100 Street
Fort St John, BC V1J 4N4
Tel: (250) 785-2544

Ron Ostrom, Lead Partner, Northwest Territories

Northwest Territories Tourism
Box 610
Yellowknife, NT X1A 2N5
Tel: (867) 873-5007



Backgrounder and Marketing Outline - 2011

Deh Cho Travel Connection

Connecting Canada's northern Highways !!

Mackenzie Highway

The principal route to northern Alberta and the NWT, starting as Hwy #35 in Grimshaw, AB and continuing as Hwy #1 in the NWT, where it is often called the waterfalls route with the spectacular Louise and Lady Evelyn falls.

Liard Highway

The Liard Highway is a western access route to the NWT from north-eastern BC, and offers fantastic opportunities for the avid adventurer to explore the vast wilderness landscape. Travel along the foothills of the Mackenzie Mountains and home to Nahanni National Park Reserve.

Alaska Highway

Travel along the first 450 Kms of the historic Alaska Highway, gateway to British Columbia's Peace River Valley. Experience the history, natural beauty and hospitality of the region with its distinctive rural lifestyle and discover its pioneering legacy.



What is the Deh Cho Travel Connection ?

A travel destination !

The Deh Cho Travel Connection (route) is the scenic travel route that links the Mackenzie, Liard and Alaska Highways that cross northern Alberta, northern British Columbia and the Northwest Territories.

A collaborative marketing coalition !

The Deh Cho Travel Connection is a coalition of communities, municipal and regional tourism organizations and agencies that are working together to market the Deh Cho Travel Connection route as a tourism destination.

The success of the Deh Cho Travel Connection is attributable to the commitment and expertise of this diverse working group who vigorously market the lure of our unique northern wildlife, nature, culture, heritage and hospitality as a drivable wilderness adventure experience.

What does the Deh Cho Travel Connection market ?

A travel adventure !

The Deh Cho Travel Connection does not promote any specific products or adventures. It does however, focus on drawing tourists to your community where local visitor centre staff and tourism operators can encourage these guests to visit your local attractions, partake in local activities, embrace your community's lifestyle and experience your local hospitality, which will convince tourists to stay in your community longer.

A driving wilderness adventure. The Deh Cho Travel Connection promotes the route and region as a tourism destination to a variety of tourists who are seeking a drivable vacation experience.

A menu of "side-trips" and adventures off the beaten path. The Deh Cho Travel Connection also encourages tourists to visit communities that are not directly on the route, or to hike, canoe or try out other activities that take them off the beaten path.

Recreational, nature-based, historical and cultural tourism adventures. The Deh Cho Travel Connection provides communities an excellent medium to promote a range of recreational, nature-based, cultural and heritage activities.

Who does the Deh Cho Travel Connection market to ?

The explorer !

The Deh Cho Travel Connection's primary market is the touring nature-lover explorer. Someone who wants to get "side-tracked", who is independent, has freedom in their schedule, and has an inclination to explore. They may be on their way to the Yukon or Alaska or just heading north to discover the unexplored wilderness. They may have a weekend adventure planned out or are just wandering with the camera ready for that spectacular photo-op. They may be on their way to visit an old friend or just looking for a wholesome family festival.

The one thing they likely have in common is that they are driving. It might be a 40' RV or a 5th wheel camper, it might be the family car or van, a pick-up truck or SUV, it might even be a bicycle or a motorcycle. Another thing they have in common is they are looking for something new.

A Brief History

Deh Cho Travel Connection

The first organized meeting of the Deh Cho Travel Connection was held back in 1991 between individuals from Hay River, NT and High Level, AB who wanted to investigate the possibility of marketing a circle-drive or loop through their regions.

The Mackenzie Highway was a well established travel route in northwestern Alberta and the southern Northwest Territories. It also became apparent that the Liard Highway could be a natural "connection" to the Alaska Highway in northeastern British Columbia, completing an adventurous travel loop.

At that time, the tourism sector in northern Alberta was still maturing, while in northeastern British Columbia traffic for the Alaska Highway was strong, they were both looking for new angles to promote their areas. They also recognized that any increased traffic heading to the Northwest Territories resulted in flow-through traffic for their regions.

The marketing of this new loop would provide an interesting challenge as it traversed three unconnected market regions. It was apparent that a unique marketing coalition would be needed to promote the route. The group also recognized the simple fact that many of the traditional contributing funders were already tied to their own local and regional tourism marketing campaigns.

A partnership was established with the governing principles that wherever practical, the use of partner's staff would be used and accessible funds would be pooled. Those funds would be devoted solely to market and promote the route on behalf of all partners.

Over the many years, the core structure and purpose of the coalition remain unchanged.

Organizational Overview

Purpose:

To raise the awareness of and to actively promote the Deh Cho Travel Connection route as a viable and realistic northern tourism and adventure opportunity.

Structure:

The Deh Cho Travel Connection team consists of a fluid alliance of community and regional stakeholders who are typically involved in tourism or economic development activities throughout the loop. Team members are expected to volunteer to participate for specific tasks or projects and it is assumed that they would complete these as part of their regular duties. In the interest of focusing all resources into marketing and promotion, the Deh Cho Travel Connection has not become an incorporated society. The group has been comfortable with this structure as all financial and administrative functions are being performed within the bounds of provincially accountable organizations.

Decisions regarding the overall direction and mandate of the Deh Cho Travel Connection are typically decided upon through consensus at the twice-yearly general meetings.

Committees:

The ongoing activities and support structure of the Deh Cho Travel Connection is administered by a combination of representative "Leads" from each of the participating jurisdictions (Alberta, British Columbia, Northwest Territories) and by appointed "Committee" members.

The "Leads" serve as the primary contact person on behalf of the jurisdiction and actively work with the Committees and the appointed administrative coordinator in dealing with all ongoing functions and activities.

A Marketing Committee is responsible to implement marketing activities that are established and updated during the general meetings. They are also responsible to review and act upon other additional marketing and promotional opportunities as they arise and agreed to by the majority of the committee members.

A Web Committee was formed during the Fall 2008 meeting and is tasked with responsibility to ensure that the organization's website is current, continues to serve as a responsive marketing aid to the public, and provides an integral communication link for contributing members.

Committees meet twice yearly as part of the general meeting format. As well, regular monthly tele-conference meetings are held. Committees have at least 2 designated representatives from each jurisdiction.

Partners and Funding:

The Deh Cho Travel Connection team consists mainly of staff working for community-based tourism organizations, municipalities, and provincial or territorial government agencies. The team also consists of members who are volunteers and representatives from the community or area Chamber of Commerce, elected municipal or district officials.

Being that the Deh Cho Travel Connection is a marketing coalition, funding contributions are actively solicited from all member partners on a yearly basis to fulfill financial obligations set out in the organization's Marketing Plan. Since the ability of some partners to meet the financial contributions may vary, provisions can be made to allow for in-kind or other value-added remuneration on a short term basis. The consolidated funds may also be used to leverage other third party funding opportunities as they arise.

Administrative Functions:

NWT Tourism has agreed to provide accounting services to the group as an in-kind contribution until 2012. The South Slave Region - Industry, Tourism & Investment is providing administrative coordination.

Core Marketing Activities

Website (www.dehchotravel.ca)

"www.dehchotravel.ca" is becoming one of the principal marketing tools of the Deh Cho Travel Connection. A key action item completed in May 2010 was the re-launching of our extensively revised web-site's which included significant improvements to the functionality and appearance of the web-site.

The 5-year Marketing Plan (2009-2014) had identified the redevelopment as a priority task. Specific changes that were completed as part of the improved "user functionality and interactivity" includes; Print-And-Go feature for travel information and maps, sample itineraries, expanded photo gallery, improved linkage to community websites. Additional features are under consideration as part of the ongoing maintenance and improvements.

Passport Campaign

In 2008, the Deh Cho Travel Connection launched its passport campaign "*Diamonds in the Rough*" which proved to be a popular quest for travelers and a significant marketing tool for visitor centres and communities on the route. To be eligible for the main prizes travelers are required to obtain 4 stamps from Alberta, 4 from BC and 4 from the NWT, for a total of 12 stamps.

The continued delivery and success of this program can be directly attributed to participating member communities stepping forward with generous donations of the primary and secondary prizes that include a significantly valued diamond, adventure travel excursions and community-based recreational packages.

Brochure

The distinctive "green and gold" fold-out brochure continues to be a popular hand-out at trade shows and visitor centres and provides an invaluable source of information for tourists travelling the Deh Cho Travel Connection. The market committee, visitor centres and participating tourism marketing organizations still foresee a strong demand for the printed brochure and have recommended that we continue to make this marketing product available. The Deh Cho Travel Connection will continue to print information brochures in English, French and German.

The brochure highlights attractions and side trips along the route, features a useful map and distance calculator, and provides charts outlining services available in communities and campgrounds for the traveler.

Consumer Trade Shows

RV shows, Outdoor Adventure and regional consumer trade shows provide a strategic venue for the Deh Cho Travel Connection to "connect" directly with potential travelers within our primary target markets. Shows that have been considered critical to our target marketing segment include; Edmonton, Calgary and Abbotsford RV Expositions, Quartzsite RV Show, and more recently our successful audition at several trade fairs within our membership communities.

The Deh Cho Travel Connection also receives broader market exposure at shows that are attended by our partnering Destination Marketing Organizations (Travel Alberta North, NWT Tourism, Northern BC Tourism) and by our various participating regional tourism associations.

Advertising and Promotion

The Deh Cho Travel Connection recognizes that there is significant value to be realized in advertising in key general touring travel publications such as the RV'ers bible, "*The Milepost*" and western Canada's CAA publication "*Westworld*". These publications will continue to be the primary media for print advertisement investment.

When other cooperative market opportunities become available, these will be evaluated by the Marketing Committee and a decision will be based on their ability to provide measurable marketing value.

Partners

Deh Cho Travel Connection

Participating Partners

ALBERTA:

- Town of Grimshaw
- Town of High Level
- Town of Manning
- Town of Peace River
- Fairview
- Fort Vermilion
- La Crete
- Valleyview
- Mackenzie County
- County of Northern Lights
- Grande Prairie Regional Tourism
- Mighty Peace Tourism Association
- Smoky River Tourist Association
- Northern Alberta Development Council
- Alberta North TDR

BRITISH COLUMBIA:

- City of Fort St John
- District of Chetwynd
- Tourism Dawson Creek
- Hudson's Hope
- Pouce Coupe
- Taylor
- Tumbler Ridge
- Northern Rockies Regional District (Fort Nelson)
- Northern British Columbia Tourism Association

NORTHWEST TERRITORIES:

- City of Yellowknife
- Town of Fort Smith
- Town of Hay River
- Fort Simpson
- Fort Liard
- NWT Tourism
- Dept Industry, Tourism and Investment (Deh Cho/North Slave/South Slave Tourism & Parks)
- Parks Canada (Wood Buffalo National Park)

Side Trips

Deh Cho Travel Connection

Promoting to those
wanting to get ...

"Side-tracked"

~ in Alberta:

Culture... visit the heritage site in La Crete and learn about the Mennonite pioneers or... quick drive to nearby Fort Vermilion to can visit one of Alberta's two oldest communities.

Legends... learn about a local legend of Peace River – visit the historic site of 12-Foot Davis.

~ in British Columbia:

Adventure... during your visit to Tumbler Ridge or to Hudson's Hope, you have an opportunity to follow in some humongous footprints... try a hike at one of the dinosaur track-ways.

Discovery... want to drop in on a world capital. How about the "Chainsaw Sculpture Capital of the World". Visit Chetwynd to see a series of unique wooden chainsaw sculptures depicting indigenous animals and birds.

~ in the Northwest Territories:

History... your trip to Fort Smith can provide a look back on the role that the majestic northern rivers and waterways played in opening the north during a visit to the Northern Life Museum.

Recreation... Yellowknife is not all Precambrian rock. You can find plenty of greens and sand on the local golf course and – if a raven steals your ball – it still counts as a stroke.

~ Something for everyone

The Deh Cho Travel Connection plans to promote adventures to those people who are the "Free Spirited" travelers as well as to those seeking a more relaxing, an educational experience, the "Authentic Experienter".

Connect with us !

Deh Cho Travel Connection

c/o: Northwest Territories Tourism

PO Box 610

Yellowknife NT X1A 2N5

Phone: 1-800-661-0788

E-Mail: info@spectacularnwt.com

Website: www.dehchotravel.ca

Looking Ahead

The long term goal of the Deh Cho Travel Connection is to remain an effective collaborative marketing coalition with a focus of promoting our communities and regions to vacationers who are seeking an authentic and unique "adventure travel experience" in Canada's north.

However, the partnership acknowledges that all partners must realize some benefits from their investments and as such, the Deh Cho Travel Connection must deliver more than the traditional or run-of-the-mill marketing programs. We realize the significance of product development and packaging to the tourism industry and its resulting economic impact to host communities. To maximize your return on investment we will continue to expand our successful marketing suite to keep pace with your region's tourism development and offerings of market-ready products.

To complement our Core Marketing Activities the Deh Cho Travel Connection is planning to launch several new marketing support initiatives in the near future:

- Developing an informative "media kit" to provide enticing information about the route, communities, attractions and potential experiences. The kit will be used to lure travel writers and travel trade promoters to explore the route and our communities.
- Broaden our target market audience beyond the hardcore RV'ers to include the more inquisitive "adventure travelers" by fully incorporating the latest marketing techniques from Canadian Tourism Commission, the *Explorer Quotient™*, a completely new way to find those customers that will spend more and stay longer.
- Expanding our marketing suite by developing additional promotional materials that can be easily adapted for use by local visitor centres and tourism support organizations. This will include postcards and bookmarks, display panels and posters, and as well, activity and attraction based flyers or brochures.

The benefits of participation

Through the ongoing marketing activities of this marketing coalition, the "Deh Cho Travel Connection" is now a recognized and accepted travel destination "brand". This brand continues to grow in popularity as a destination of choice for the adventurous vacationer seeking out new and exciting experiences.

The "Deh Cho Travel Connection" and its network of partners want to assure you that your community's contribution will realize significant benefits. We can best achieve our marketing goals by pooling our resources and years of industry expertise.

**Connecting the Mackenzie, Liard and Alaska Highways
Alberta – Northwest Territories – British Columbia**

March 1, 2011

Lisa Wardley, Councillor - Ward 10
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermillion AB
T0H 1N0



Subject: Update #4 - TransCanada's proposed northwest mainline expansion and extension projects

In January, TransCanada provided an update on its proposed northwest system expansion projects, including a proposed pipeline which would parallel TransCanada's existing Chinchaga Lateral pipeline, located approximately 50 kilometres(km) northwest of Manning, Alberta. The proposed pipeline would be approximately 33 km in length, commencing at NE 13-96-5W6M to a tie-in point at NE 26-94-2W6M. The proposed pipeline would be 48 inches in diameter with a maximum allowable operating pressure of 8450 kPa,

While Aboriginal and stakeholder engagement commenced in January, it was not yet certain when TransCanada would be submitting an application with the National Energy Board (NEB) for that proposed project. It has now been determined that this pipeline will be required to be in service by April 2014, and as such, is anticipated to be applied for in Q3, 2011 in the same Section 52 application as TransCanada's proposed Horn River Mainline (Komie North Section), and associated Fortune Creek Meter Station, Horn River Mainline Loop (Townsoitoi Creek Section), and Northwest Mainline Loop (Pyramid Section). Pending Regulatory approvals, right of way clearing is expected to commence in January 2013, with construction expected to start in November 2013.

A map of all of the projects that are part of the proposed northwest system expansion, including the proposed 33 km Chinchaga Lateral Loop pipeline is on the reverse side of this letter.

TransCanada anticipates filing a Project Description in relation to this Section 52 application in March, and that Project Description, as well as information relating to the NEB's approval process can be found on the NEB's website, www.neb-one.gc.ca

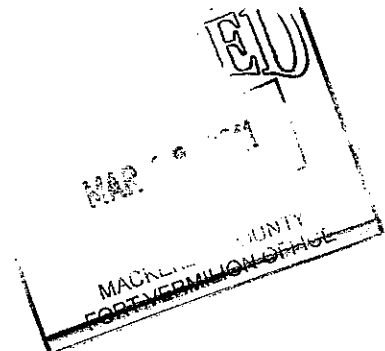
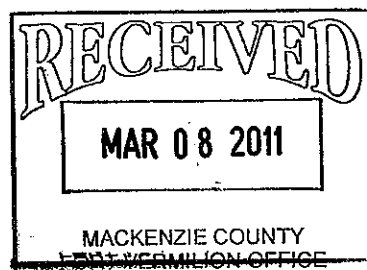
We invite you contact us with any questions you may have regarding any of the proposed projects outlined within this brochure and encourage you to visit our website, www.transcanada.com to stay informed about this group of projects.

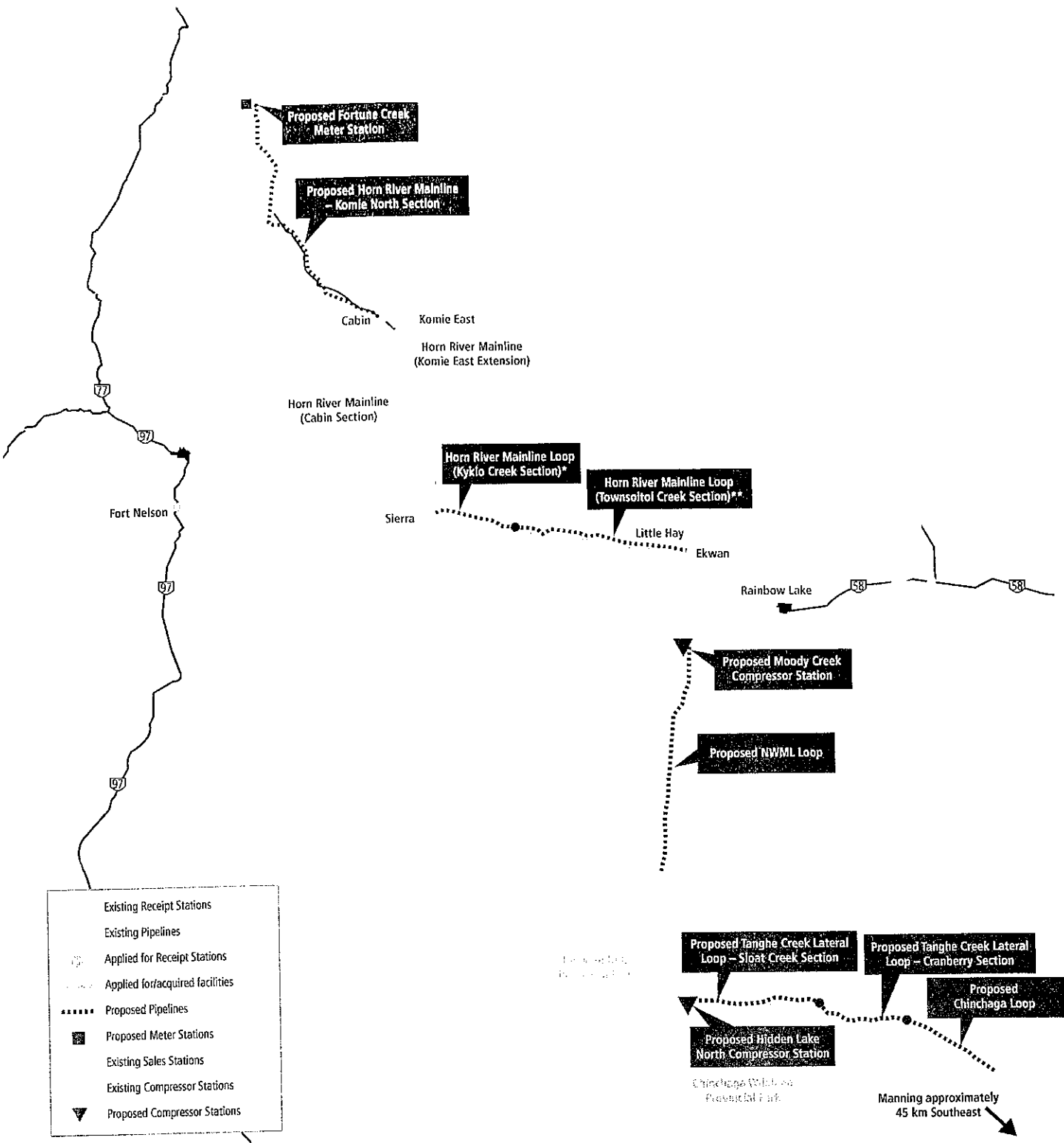
If you are aware of any additional stakeholders you feel would be interested in receiving information on these projects, please contact Rebecca McElhoes, Community Relations Advisor at 403.920.6456 or 1.800.361.6522 or by email at nwexpansion@transcanada.com

Yours truly,



Howard Backus
Project Manager
TransCanada
403.920.6574 or 1.800.361.6522
howard_backus@transcanada.com





Carol Gabriel

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Friday, March 04, 2011 10:02 AM
To: Carol Gabriel
Subject: News Release - New province-wide radio system helps improve public safety and emergency response ~30009~

News Release

March 4, 2011

New province-wide radio system helps improve public safety and emergency response

Edmonton... Emergency responders across Alberta will soon be able to communicate directly and easily with one another thanks to a new province-wide radio communications network.

The network will mean better coordinated and integrated responses among first responders, particularly in emergencies or natural disasters. The system will also be used for the day-to-day operations of first responders, such as RCMP, municipal and First Nations police, fire, and emergency medical personnel, as well as sheriffs, Alberta Emergency Management Agency and fish and wildlife officers.

"This project reflects our government's commitment to ensuring the safety and security of Albertans," said Premier Ed Stelmach. "It's impossible to predict emergencies, but when they do occur, this new radio system will help first responders deal with these events as quickly and effectively as possible."

"This new communications network is the largest and most comprehensive of its kind in Canada, and an investment in those first responders who Albertans rely on for help during an emergency," said Frank Oberle, Solicitor General and Minister of Public Security. "Effective communication among these agencies is fundamental to a coordinated and integrated response, and critical to ensuring Albertans receive the help they need when they need it."

The new network will allow seamless communication among participating first responder agencies. It is being implemented as part of Alberta's new law enforcement framework, which was announced last December to strengthen community policing, integration, and police accountability.

Harris Systems Canada Inc. has been awarded the contract to build the new radio network. Construction on the \$370-million project will begin in March and implementation will be phased in between 2011 and 2014.

The Alberta government is working to build a better Alberta by fostering economic growth, strengthening our health and education systems, investing in infrastructure, supporting safe and strong communities and ensuring a clean and healthy environment.

Backgrounder: Alberta First Responder Radio System

Media inquiries may be directed to:

Christine Nardella
Solicitor General and Public Security
780-427-7431

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/backgrounder
<http://www.alberta.ca//acn/201103/3000981AFD5F4-D364-6E32-43C35BFFC8B4D821.html>

Visit the Government of Alberta newsroom <http://newsroom.alberta.ca>.

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=====



cc info

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Website: www.peacelibrarysystem.ab.ca

March 4, 2011

Reeve Bill Neufeld
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4511-46 Ave., Box 640
Fort Vermilion, AB T0H 1N0

Dear ^{Bill} ~~Reeve Neufeld~~:

Thank you very much for the opportunity to meet with Council last week. You made us feel very welcome, listened to what we had to say, and asked pertinent questions following the presentation. I hope that we were able to adequately convey the value of library system services that would benefit your residents.

From my personal perspective, as a rural individual, I want my kids to have all the advantages and opportunities that my friends in the larger urban centers have and libraries are one component of bringing education and technology to us to level the playing field. There is absolutely no way that the M.D. of Peace (or any other municipality on its own) could perform the services provided by a Library System. At the end of the day, I can honestly say, being a member of Peace Library System has enhanced my community and provided my ratepayers with the access to the information of their choosing.

Any library belonging to a Library System is unique and each local board contributes to that special style they wish to give their community.

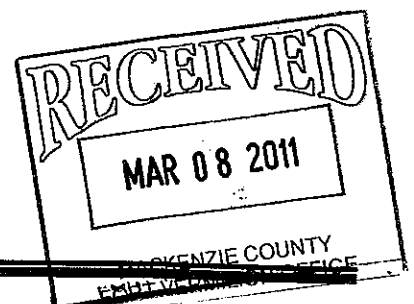
I would like to extend an invitation to Mackenzie Council Councillors and library board members to visit Peace Library System headquarters in Grande Prairie at a time that is convenient for them. Although many of our services take place off site – either in the libraries or online – we would be able to give them some sense of core services such as ordering, cataloguing, specialized collections, and the like. We also suggest that Councillors or library trustees visit member libraries in High Level, Manning, Peace River or elsewhere to ask them how System services make a difference.

Again, thank you for setting aside time at the Council meeting for our presentation. Please feel free to call me at 780-332-4329 if you have further questions.

Sincerely,

Veronica

Veronica Bliska,
Acting Chair





Council info.
MIGHTY PEACE TOURIST ASSOCIATION

March 8, 2011

To: Reeve Neufeld and Council
Mackenzie County
Box 640
Fort Vermilion AB T0H 1N0

Dear Council,

Re: Municipal membership rate increase

The Board of Directors of the Mighty Peace Tourist Association has been discussing a potential rate increase for Towns, Counties and Municipal Districts for the 2012 membership fee. All municipal council representatives have been asked to discuss this potential increase of \$0.50 per capita.

The Tourist Association is requesting that your Council discuss the potential rate increase and background information supplied with this letter. Please ensure that your Mighty Peace Tourist Association Board representative is prepared to reflect the opinion of your Council at our March 30, 2011 Board meeting. At the March 30 Board meeting Mighty Peace Tourist Association will be discussing many issues that are crucial to the future of our organization and our 2011/2012 marketing plans. It is important that all municipal representatives are in attendance.

Under the direction of the Board of Directors, Mighty Peace Tourist Association has revamped our website, Mightypeace.com, implemented a marketing campaign aimed at Canada's fastest growing tourism market and engaged in internet and social media marketing. We would be pleased to provide your Council with a presentation concerning the achievements of our 2009/2010 marketing strategies, an overview of our services and the benefits of your municipal membership. To request a presentation at your convenience, call Nicole at 780-338-2364 .

Best regards,

Nicole Halvorson
Executive Director

Box 419, Berwyn, AB T0H 0E0
Phone: (780) 338-2364 Fax: (780) 338-3811
Web Site: mightypeace.com e-mail: mpta@telusplanet.net

MIGHTY PEACE TOURIST ASSOCIATION
Board of Directors Meeting
AGENDA
March 30, 2011
6:30 p.m.
Elks Hall, Berwyn

1. Call to order
2. Introductions
3. Adoption of Agenda
 - * Additions/Deletions
4. Adoption of Minutes
 - * January 31, 2011
5. Financial reports
 - a. Financial statements to February, 2011
 - b. 2010 Budget report – actual to February, 2011
6. Business arising from the minutes
 - a. Municipal rate increase - discussion
 - b. Credit Card application
 - c. Trade show booth
7. New business
 - a. AGM location and date
 - b. 2011 Marketing plan
 - c. 2011 Operational plan
8. Executive Director's Report and Wide Open Roads report – to be distributed
9. Members Business
10. Next meeting date
11. Adjournment

2011 Operational Plan

- * Marketing workshops: hosted throughout region
 - ✦ Internet and Facebook
 - ✦ Mightypeace.com
 - ✦ Free oportunities
 - ✦ Travel Alberta funding

- * Continue SWOT analysis
 - ✦ Host member meeting in conjunction with marketing workshops
 - ✦ Fax and internet (email / survey monkey) check lists
 - ✦ Prizes for members that contribute
 - ✦ Business visitation
 - * In conjunction with photo library travel

- * Activate Branding Committee

- * Photo / video library
 - ✦ Update photo and video library
 - * Travel region
 - * Photo contest

- * Do campground surveys while updating the library

- * Continue website development

- * Develop member newsletter

- * DMF project

- * Municipal prestentations

- * Implement marketing plan

2011 Marketing plan

By studying the 2010 Mightypeace.com analytics we can breakdown our top referrals, key word people used to find the website and the most often viewed pages. This can help determine what kind of internet advertising to pursue.

Top key word searches indicate a campaign via Google and Facebook for the following categories:

- 👉 Northern Alberta Guest Ranches
- 👉 Alberta Rodeos
- 👉 Visit Peace River
- 👉 Visit Dunvegan Provincial Park
- 👉 Alberta's Oldest Community
- 👉 Northern Alberta Campgrounds
- 👉 Fish Northern Alberta
- 👉 Alberta Wilderness Adventure
- 👉 Peace Country Events
- 👉 World's Smallest Mall
- 👉 World's Largest Railroad Spike
- 👉 Peace Country Tourism
- 👉 Northern Alberta Events

Traffic sources suggest we should be taking advantage of these free websites:

- 👉 All municipal and business members
- 👉 Travel Alberta & Travel Alberta North
- 👉 Ridenorth.ca
- 👉 Chamber websites – link exchange
- 👉 Gptourism.ca – link exchange
- 👉 Facebook – cost is time to develop and maintain
- 👉 Local sites such as NADC, PREDA, REDI etc
- 👉 Dehcho travel connection

Web ads (paid sites):

- 👉 630 Ched
- 👉 Worldweb.com
- 👉 Canoe.ca
- 👉 RVWest
- 👉 Golfnorthernalberta
- 👉 Campanada
- 👉 Gobrochures
- 👉 Local newspapers and radios – option to link for free or pay
- 👉 All hotels in the region

In previous year MPTA has purchased ads on Rvwest, Golfnorthernalberta and Gobrochures. We should continue this advertising. The 630 Ched links came to us via a Travel Alberta North campaign – 222 links during the 2010 fall campaign.

The web ad on Spectacular NWT .com was kicked off in January. Since January 47 visitors came to our website by following the link. This ad has been purchased for the 2011 year at \$500.

To track advertising and determine the ROI, contests need to be run for all campaigns. MPTA should be able to rely on members to provide prizes, such as free hotel nights, trail rides, river cruises, camping, and discounted packages. All prizes supplied for these campaigns will be leveraged by Travel Alberta North.

Other Advertising

Peace Country Sun
Monthly event calendar

Partner advertising
Having our logo, website and toll free listed on event/operator ads

Posters
Posters up in all communities, visitor centres and as many campgrounds etc as possible

Event listings
Travel Alberta
Northern Horizon
YL country radio (link exchange)
Rock 97 (link exchange)

Newsletters
Emailed to our large data base

WOR Project

THE MIGHTY PEACE TOURIST ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS MEETING
HELD ON JANUARY 31, 2011
BERWYN ELKS COMMUNITY CENTRE
BERWYN, ALBERTA

BOARD MEMBERS PRESENT

Rhonda Davidson, President & Peace Valley Guest Ranch
Cheryl Anderson, County of Northern Lights
Larry Chorney, Town of Fairview
Sandra Friesen, Municipal District of Peace No. 135
Laura Gloor, Peace River Museum, Archives and Mackenzie Centre
Gail Sandboe, Berwyn & District Chamber of Commerce
John Bak, Village of Berwyn
Peter Frixel, Clear Hills County
Ashley Zavisha, Village of Hines Creek
Darry Kelly, Peace Valley Inns
Brenda Taylor, Mackenzie Municipal Services Agency and Admin Assistant

ALSO IN ATTENDANCE

Nicole Halvorson, Executive Director

ITEM 1: CALL TO ORDER

Chair R. Davidson called the meeting to order at 7:10 p.m. Members introduced themselves around the table.

ITEM 2: ADOPTION OF AGENDA

Addition:

7 d. Board Package Distribution

Deletion:

9. TAN Update

MOTION

C. Anderson moved to adopt the agenda as amended.

CARRIED

ITEM 3: MINUTES OF NOVEMBER 29, 2010

Correction in Item 5: Business Arising from the Minutes, (b) Director at Large Position – the motion made by C. Kolebaba should read L. Chorney moved nominations cease.

MOTION

L. Gloor moved that the minutes of the November 29, 2010 Board of Directors meeting be adopted as amended.

CARRIED

ITEM 4:
(a) FINANCIAL
REPORTS

The financial statements to December 31, 2010 were reviewed.

MOTION

A. Zavisha moved the financial statements be accepted for information.

CARRIED

(b) BUDGET
REPORT

The budget report to December 2010 was presented.

MOTION

S. Friesen moved to accept the December 2010 budget report as information.

CARRIED

ITEM 5:
BUSINESS
ARISING FROM
THE MINUTES

(a) Municipal Rate Increase – The increase in the Municipal membership for 2012 was discussed. There was no opposition to an increase from the Municipalities that have discussed the increase. Presentations to Councils regarding the benefits of MPTA membership can be booked with N. Halvorson.

MOTION

P. Frixel moved to send letters to Mayor and Council of Municipal Members regarding the council presentations and potential increase in 2012.

CARRIED

(b) Vacation & Activity Guide – The sample map was distributed for comments and suggestions. Actual map size will be 17 x 23 inches. Final proofs of the map will go to the Executive Committee for approval.

(c) DMF Contract with NADC – N. Halvorson stated the contract has been signed with NADC. The budget for the project was handed out. The project starts February 1. Funds must be spent and accounted for by March 15. Service agreements will be signed with George Wright and Emilia Havorka.

MOTION

S. Friesen moved the Executive Committee confirm the agreements and final budget.

CARRIED

ITEM 6:
NEW BUSINESS

(a) Credit Card Application – As the current CIBC Visa card has the non-profit limit for \$2000, it has become necessary for the MPTA to apply for another credit card. N. Halvorson will check additional banks as well as WestJet for a card that will meet the needs and provide the best rates.

(b) TAN Board Representative – Jim Reynolds has resigned his position on the Travel Alberta North Board. The replacement appointed from the MPTA shall be an individual that is involved in a tourism business, but not necessarily a member of the MPTA Board. N. Halvorson and Board Members

will continue to search for someone as the replacement

(c) **Booth Replacement** – The MPTA trade show booth was lost by Purolator in January. A claim to Purolator will be submitted. N. Halvorson will research and bring back replacement options.

PLEASE NOTE:

(d) **Board Package Distribution** – *Three Municipalities have requested the MPTA Board package be sent to the Municipal office instead of directly to Councillor who is the MPTA Board Member. Members in attendance discussed their preference and the importance of ensuring their Municipal Staff receive the information they require. If Members are not able to attend, they should provide their Alternate with the package.*

MOTION

S. Friesen moved that Board Packages be sent to the address designated by the Member and that it is the responsibility of the Municipal Board Member to provide the Municipal staff with the information they require from the package.

CARRIED

Providing draft MPTA Board minutes following the meetings to Municipal offices was also discussed. Members saw value in the minutes being provided to their councils as well as the monthly reports sent by N. Halvorson.

MOTION

S. Friesen moved that draft minutes be emailed to the Municipal Offices after the Board meeting.

CARRIED

**ITEM 7:
EXECUTIVE
DIRECTOR'S AND
WIDE OPEN
ROADS REPORT**

N. Halvorson presented the Executive Director's and Wide Open Roads report. She stated the Wide Open has been a worthwhile project. The Sawridge Inn sees the Rider Market as a viable market and plans to expand the promotions to all of their five properties.

MOTION

C. Anderson moved to accept the Executive Director's and Wide Open Roads report as information.

CARRIED

**ITEM 9:
MEMBERS
BUSINESS**

S. Friesen related the Alberta Pond Hockey Championship will be on Family Day weekend.

J. Bak stated this year is the Village of Berwyn's 75th Anniversary. A Committee is being struck to plan events for the celebration.

L. Gloor reported the Heritage Building initiative in the Peace Region is working towards a regional Heritage Tourism project. The Peace River Museum is hosting a Chinese Restaurant Exhibit called "Chop Suey on the Prairies" in March, April and May.

P. Frixel shared that some of the recreation sites in Clear Hills County are being downsized. Some road issues with access to recreation sites have been identified.

A. Zavisha reported the Hines Creek Museum continues to add buildings. The Museum Society has great volunteers and is a real gem for the Village. The Village of Hines Creek will be involved with the 55 Plus Summer Games.

C. Anderson confirmed the Manning Ski Hill is operating this season.

L. Chorney reported the preparations for the 55 Plus Summer Games are well underway. Staff members and Chairs for events and venues are in the midst of preparing for the Games. They are now seeking volunteers and accommodations for the event.

The Unmanned Vehicle project has signed a partnership agreement with Grande Prairie Regional College and an office has been opened at the Fairview Campus. The project will utilize the Fairview Airport.

D. Kelly with the Peace Valley Inns started their new online reservations

G. Sandboe stated the Berwyn Chamber is holding their Annual General Meeting on March 2. They will be continuing with the strategic planning.

R. Davidson said the Peace Valley Guest Ranch is quiet this season.

**ITEM 10:
NEXT MEETING
DATE**

March 30, 2011 at 6:30 pm
In the Berwyn Elks Community Centre

**ITEM 11:
ADJOURNMENT**

MOTION

L. Gloor moved the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:15 p.m.

R. Davidson, President

B. Taylor, Recording Secretary

Carol Gabriel

cc info -

From: ray.gilmour@gov.ab.ca
Sent: Wednesday, March 09, 2011 10:35 AM
To: Bill Kostiw
Subject: Highlights of Bill 10, the Alberta Land Stewardship Amendment Act
Attachments: Fact Card.doc; News Release.doc; Q&As.doc

Sustainable Resource Development Minister Mel Knight tabled amendments to the Alberta Land Stewardship Act in the legislature on March 1, 2011. Attached for your information are the news release, Fact Card and Questions and Answers documents.

Thanks

Ray Gilmour

Deputy Minister

Facts About Bill 10 – the *Alberta Land Stewardship Amendment Act*

Intent of the *Alberta Land Stewardship Act*

- Address the combined impact of all activities on the land, air, species, water and biodiversity.
- Ensure responsible, coordinated, long-term planning.
- Respect existing property, compensation and appeal rights.
- Respect municipal decision-making.
- Develop regional plans with public participation.

Intent of Bill 10

- Clarify the law's intentions.
- Improve transparency of process of development of regional plans.
- Clarify and strengthen Albertans' rights of appeal and compensation.

Amendments in Bill 10:

Property Rights

- Add a specific statement clarifying that the government respects the existing rights of Albertans.
- Add a specific statement that nothing in the Act limits appeal and compensation rights under other Acts or common law.

New Processes

- Give people directly and adversely affected by a regional plan right to request a review of the plan.
- Establish a process to determine the compensation payable to the landowner if they believe they have been the subject of a compensable taking (where a landowner's property interest has been taken away and there is a right to compensation under the law).
- Allow a title holder to apply for a variance from a regional plan in appropriate cases.

Rights of Statutory Consent Holders

- Clarify that land titles and freehold mineral titles were never included as statutory consents under the Act.
- Clarify that the Act does not limit compensation payable under other laws.
- Maintain requirement to give consent holders:
 - notice of change or rescinding of a statutory consent; and
 - opportunity to negotiate an alternative approach to meeting regional plan objective.
- The amendments would require notice to be given to consent holders of:
 - any proposed compensation they may be entitled to; and
 - the process by which compensation will be determined.

Municipal Authority

- Make it clear that a regional plan cannot change or rescind a development permit or approval granted or made by a municipality if the development is completed or underway.

Consultation

- Make public consultation a requirement before regional plans can be made.
- Require the Stewardship Minister to table a draft regional plan or an amendment to a regional plan before the Legislative Assembly prior to it being approved by Cabinet.

Building a better Alberta



March 1, 2011

Amended land-use Act addresses landowner concerns

Legislation a necessity for planning and managing future growth

Edmonton... Amendments to the *Alberta Land Stewardship Act* clarify the original intent of the legislation – to plan for the future needs of Albertans and manage growth, while respecting existing property rights.

Bill 10, the *Alberta Land Stewardship Amendment Act* will create a review process for people who believe they are directly and adversely affected by a regional plan. It will also require public consultation during planning and that draft regional plans be provided to the Legislature before being approved.

Premier Ed Stelmach ordered a review of the legislation in January after some critics misinterpreted sections of the Act as being an attack on property rights.

"This government has always and will always respect all existing property rights," said Sustainable Resource Development Minister Mel Knight. "The proposed amendments only strengthen our commitment to those rights and to consult with Albertans and develop regional plans under the Land-use Framework through a transparent and accountable process."

The *Alberta Land Stewardship Act* enables regional planning, which government initiated after a decade of economic and population growth put pressure on Alberta's land base and communities.

Other changes clarify the purpose and scope of regional plans developed under the Act. The government's intent is to coordinate, not prescribe, land-use decisions of municipal governments and other decision-makers. The bill specifically clarifies that land titles and freehold mineral titles were never included in the definition of statutory consents.

"During extensive consultation on the Land-use Framework, Albertans told us they wanted provincial leadership in planning," said Knight. "Our economy is recovering and planning needs to be in place to consider the impact of future growth."

The Alberta government is working to build a better Alberta by fostering economic growth, strengthening our health and education systems, investing in infrastructure, supporting safe and strong communities and ensuring a clean and healthy environment.

Backgrounder: Highlights of Bill 10, the *Alberta Land Stewardship Amendment Act*.

Media inquiries may be directed to:

Dave Ealey
Communications
Sustainable Resource Development
780-427-8636

Carol Chawrun
Communications
Sustainable Resource Development
780-427-8636

To call toll-free within Alberta dial 310-0000.



March 1, 2011

Highlights of Bill 10, the *Alberta Land Stewardship Amendment Act*

- Adds clear statements that property and other rights of individuals are respected and that the *Alberta Land Stewardship Act* does not limit any existing rights to compensation or appeal.
- Clarifies that land titles and freehold mineral titles were never included in the definition of statutory consents.
- Allows anyone directly and adversely affected by a regional plan to request a review of the plan.
- Allows title holders to apply for a variance to the plan in appropriate cases.
- Allows landowners to apply for compensation if they believe they have been the subject of a compensable taking (where a landowner's property interest has been taken away and there is a right to compensation under the law).
- Requires public consultation before regional plans and amendments are made.
- Requires the Stewardship Minister to table a proposed regional plan or amendment with the Legislative Assembly prior to it being approved by Cabinet.

Amendments to the *Alberta Land Stewardship Act* clarify the original intent of the legislation under the following key areas.

Excerpts from Bill 10 are quoted in italics and sections identified in [square brackets]

Scope of Powers

- **Add** – a more accurate description of the purpose as focused on land and land-use. [1(c)]

Property Rights

- **Amend** – the Act to clarify respect for property rights. *Government must respect the property and other rights of individuals* [1(1)]
- **Add** – a new section to clarify that land titles were never intended to be statutory consents under the Act. *The definition of statutory consent does not include...the Land Titles Act and other listed legislation.* [2(2)]

Compensation

- **Add** – a section to clarify the Act does not affect existing compensation provisions. *Nothing in this Act...is to be interpreted as limiting...compensation payable or rights to compensation* [2(3)]
- **Add** – a clause to ensure statutory consent holders receive notice of proposed compensation. *Reasonable notice to the holder...of any proposed compensation and the mechanism* [11(2)]

- **Add** – subsections to clarify what compensation is available to those adversely affected by a regional plan. *A person has a right to compensation by reason of this Act...or anything done under a regional plan as provided for...* [19]

Requirements for Consultation and Transparency

- **Add** – provisions to require public consultation and transparency in the development of a regional plan. *The Stewardship Minister must...ensure appropriate public consultation...and lay before the Legislative Assembly the draft regional plan or amendment.* [5]
- **Add** – provisions that clarify the parts of a regional plan that are legal in nature. *Regional plan may provide rules...specifying which parts are enforceable...and which are statements of public policy.* [13(1)]

Respect for Local Decisions

- **Repeal** – provisions that specify a regional plan can make laws in areas under local government jurisdiction. *...to provide the coordination of decisions...concerning land, species, human settlement, natural resources and the environment.* [1(c)]
- **Add** – provisions to clarify that a regional plan cannot amend or rescind municipal development approvals where the development is underway or completed. *...a regional plan may not amend or rescind...development permit or approval...under the Municipal Government Act.* [11(3)]

New Processes

- **Add** – provisions so those directly and adversely affected may apply for a review of a regional plan. *A person who is directly and adversely affected...may...request a review of the regional plan* [19.2(1)]
- **Add** – new provisions for variances that allow for development that does not conform to the letter of a regional plan, because it is not possible to foresee every possible circumstance. *A title holder may apply to the Stewardship Minister for a variance in respect of any...land area or subsisting land use.* [15.1(1)]

- 30 -

Media inquiries may be directed to:

Dave Ealey
 Communications
 Sustainable Resource Development
 780-427-8636

Carol Chawrun
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 Sustainable Resource Development
 780-427-8636

To call toll-free within Alberta dial 310-0000.

Questions & Answers to Bill 10

— the *Alberta Land Stewardship Amendment Act*

Why is the government amending the *Alberta Land Stewardship Act*?

The government is amending the Act to make it clear that government respects existing property rights and is committed to transparency as it develops regional plans.

Why isn't the government repealing the Act?

The government has a responsibility to plan for the future needs of all Albertans—balancing economic growth with environmental and community objectives.

The *Alberta Land Stewardship Act* is needed to ensure that we have responsible, coordinated, long-term planning in the province.

How will the amendments affect my land title?

The Act has always respected all existing rights under existing law. The amendments would make this clear.

The amendments would allow anyone who believes they are directly and adversely affected by a regional plan to request a review of the plan.

Title holders would also be able to apply for a variance from the plan in appropriate cases.

Landowners would be able to apply to the Crown to determine the compensation payable to them if they believe they have been the subject of a compensable taking (where a landowner's property interest has been taken away and there is a right to compensation under the law).

How will the amendments affect statutory consent holders?

The proposed amendments would make it clear that statutory consents never included land titles and freehold mineral rights.

The Act already required notice to consent holders if their statutory consent was to be affected, amended or rescinded by a regional plan, and required that the holder have the opportunity to propose an alternative way to meet a regional plan's objectives.

The amendments would require that consent holders also be given notice of any proposed compensation they may be entitled to and notice of the legislation under which compensation would be determined.

How will the amendments affect municipalities?

The amendments would make it clear that a regional plan does not change or rescind a development permit or approval granted or made by a municipality if the development is completed or underway.

What is the process for developing a regional plan?

The government will provide direction through a Terms of Reference for the development of regional plans. The government will appoint regional advisory councils, which will consist of members representing a wide range of interests, expertise and experience within each region.

The government is committed to consulting with the public as it develops regional plans. It has done so in the two regions where planning is underway. Under the amendments to the *Alberta Land Stewardship Act*, consultation would be a legal requirement.

Regional advisory councils will provide initial advice to the government on what should be in the regional plans. Government will develop the draft plans, based on the advice of the Council and the input from Albertans.

The Stewardship Minister must table a draft regional plan or an amendment to a plan before the Legislative Assembly prior to it being approved by Cabinet.

Why isn't the government changing the *Land Assembly Project Area Act* or the amendments made under the *Electric Statutes Amendment Act, 2009*?

The *Land Assembly Project Area Act* is still being reviewed.

The *Electric Statutes Amendment Act, 2009* did not make any changes to land-use planning or impact existing property rights. The legislation changed the approval process for critical transmission infrastructure projects and approved the need for four specific critical transmission projects. The timely approval of the need for these projects will ensure that the lights continue to come on when Albertans flick the switch.

The specific routing for all critical transmission projects is still subject to a full public hearing to determine if the proposed transmission line route is in the public interest. This has not changed. Landowners continue to have the right to have their concerns heard, have impacts mitigated to the extent possible and to receive fair compensation.

Carol Gabriel

From: Cheryl Vesseur [Cheryl.Vesseur@edmonton.ca]
Sent: Monday, March 14, 2011 3:29 PM
To: Reeve Yurdiga - Athabasca County; Mayor Andersen - St. Paul; Mayor Bertschi - Morinville; Mayor Berube - Beaumont; Mayor Blake - Wood Buffalo; Mayor Chalmers - Camrose; Mayor Coleman - Vegreville; Mayor Connell - Mayerthorpe; Mayor Copeland - Cold Lake; Mayor Cretney - Rainbow Lake; Mayor Crouse - St. Albert; Mayor Elliot - Wetaskiwin; Mayor Fisher - Devon; Mayor Flewwelling - Red Deer; Mayor Georget - Spirit River; Mayor Given - Grande Prairie; Mayor Hamdon - Drayton Valley; Mayor Hanson - Beaverlodge; Mayor Houston - Spruce Grove; Mayor Katchur - Ft. Saskatchewan; Mayor Kyrilchuk - Lac La Biche; Mayor Krewusik - Grande Cache; Mayor Lemke - Stony Plain; Mayor Lennon - Westlock; Mayor Lymburner - Valleyview; Mayor MacKinnon - Fox Creek; Mayor Mann - Peace River; Mayor Marriott - Town of Vermilion; Mayor Mulligan - Lloydminster; Mayor Nimmo - Gibbons; Mayor Osinchuk - Strathcona; Mayor Pasychny - Edson; Mayor Pickering - Swan Hills; Mayor Pillay-Kinnee - Slave Lake; Mayor Rennie - Woodlands County; Mayor Rigney - Sturgeon County; Mayor Schulz - Barrhead; Mayor Shaigec - Parkland County; Mayor Smith - Redwater; Mayor Soroka - Yellowhead County; Mayor Taylor - Hinton; Mayor Thain - Whitecourt; Mayor Tung - Elk Point; Mayor Whaley - Leduc County; Reeve Cholak - Smoky Lake County; Reeve Lee - Barrhead County; Reeve McDonald - Grande Prairie; Reeve Navratil - Westlock; Carol Gabriel; Reeve Newell - County of Thorhild No. 7; Reeve Rondeau - Bonnyville; Reeve Van Ee - County of Vermilion River; Reeve Woldanski - Lamont County; Mayor Holowaychuk - Smoky Lake; Mayor Boyd - Bon Accord; Mayor Dumont - High Prairie town@elkpoint.ca; admin@mayerthorpe.ca; admin@rainbowlake.ca; admin@town.draytonvalley.ab.ca; amilot@athabascacounty.com; angela@thorhildcounty.com; brenda.molter@town.beaumont.ab.ca; Cary Mueller; Christina Stephen; cindyk@wetaskiwin.ca; clerk@townofspiritriver.ca; CReimer@coldlake.com; Edward LeBlanc; fcoutney@county.wetaskiwin.ab.ca; jsloan@parklandcounty.com; lcarpenter@stonyplain.com; lproskow@yellowheadcounty.ab.ca; lread@sprucegrove.org; lwallace@hinton.ca; mary@slavelake.ca; Mayor Andersen - St. Paul; reception@highprairie.ca
Cc:
Subject: NAMRC minutes and Leadership Candidates Day
Attachments: NAMRC minutes - February 11.doc

Attached you will find minutes from the February 11, 2011, Northern Alberta Mayors' and Reeves' Caucus meeting.

I would also like to draw your attention to the next meeting, which is scheduled for **Friday, June 17, 2011**. The focus of this meeting will be a "**Leadership Candidates Day**" for individuals running for leadership of the Alberta Progressive Conservative Party. Each candidate will be given the opportunity to address the caucus members and you will have the chance to question the candidates on areas of interest to you.

As discussed in February, we will also provide the opportunity for you to ask questions of all candidates and receive their responses in advance of the meeting. Please forward questions to Erica Brusselers (erica.brusselers@edmonton.ca) **before April 15, 2011**.

Further meeting details and an RSVP form will be forwarded closer to the date, but for now I hope you will mark your calendars and plan to attend!

Cheryl Vesseur
Office of the Mayor
City of Edmonton
ph: 780-496-8106

NORTHERN ALBERTA MAYORS' AND REEVES' CAUCUS MEETING #48
Sutton Place
Friday, February 11, 2011

Deputy Mayor Darren Badry	Town of Stony Plain
Deputy Mayor Louise Baxter	City of Spruce Grove
Acting Mayor Vic Bidzinski	Strathcona County
Mayor Melissa Blake	Regional Municipality of Wood Buffalo
Mayor Marshall Chalmers	City of Camrose
Reeve Dareld Cholak	Smoky Lake County
Mayor Nolan Crouse	City of St. Albert
Deputy Mayor Darrel Erickson	Town of Westlock
Mayor Morris Flewwelling	City of Red Deer
Mayor Bill Given	City of Grande Prairie
Mayor Moe Hamdon	Town of Drayton Valley
Deputy Reeve Richard Harpe	County of Grande Prairie No. 1
Mayor Hank Holowaychuk	Town of Smoky Lake
Mayor Gale Katchur	City of Fort Saskatchewan
Deputy Mayor Paul Krauskopf	Town of Morinville
Mayor Louise Krewusik	Town of Grande Cache
Deputy Reeve Maureen Kubinec	Westlock County
Deputy Mayor Duane Lay	City of Cold Lake
Reeve Bill Lee	County of Barrhead No. 11
Mayor Ken Lemke	Town of Stony Plain
Mayor Vern Lymburner	Town of Valleyview
Mayor Leora MacKinnon	Town of Fox Creek
Deputy Mayor Jane Macridis	Town of Hinton
Mayor Stephen Mandel	City of Edmonton
Mayor Lorne Mann	Town of Peace River
Mayor Bruce Marriott	Town of Vermilion
Deputy Mayor Carolyn McAuley	Town of Vermilion
Reeve Charles Newell	The County of Thorhild No. 7
Mayor Bill Nimmo	Town of Gibbons
Mayor Greg Pasychny	Town of Edson
Deputy Mayor Kate Patrick	Town of Mayerthorpe
Mayor Karina Pillay-Kinnee	Town of Slave Lake
Mayor Jim Rennie	Woodlands County
Mayor Don Rigney	Sturgeon County
Reeve Ed Rondeau	Municipal District of Bonnyville No. 87
Mayor Rodney Shaigec	Parkland County
Mayor Mel Smith	Town of Redwater
Mayor Gerald Soroka	Yellowhead County
Deputy Reeve Doris Splane	County of Athabasca
Mayor Parrish Tung	Town of Elk Point
Mayor John Whaley	Leduc County

Reeve Wayne Woldanski	Lamont County
Reeve David Yurdiga	County of Athabasca No. 12

ALSO PRESENT:

Erica Brusselers, Office of the Mayor, City of Edmonton
 Cheryl Vesseur, Office of the Mayor, City of Edmonton
 Michelle Wilson, Office of the City Clerk, City of Edmonton

The meeting convened at 9:57 a.m. Chair, Mayor Stephen Mandel, presided.

OPENING REMARKS AND INTRODUCTION

Chair, Mayor Stephen Mandel, City of Edmonton, welcomed everyone to the meeting.

ADOPTION OF AGENDA AND PREVIOUS MINUTES

That the February 11, 2011, Northern Alberta Mayors' and Reeves' Caucus meeting agenda be adopted with the following addition:

*Support for Regional Economic Development Alliances (REDAs),
 Mayor Greg Pasychny, Town of Edson*

Moved: Mayor Moe Hamdon

CARRIED

That the June 25, 2010, Northern Alberta Mayors' and Reeves' Caucus meeting minutes be adopted.

Moved: Mayor John Whaley

CARRIED

Terms of Reference review and general discussion of Caucus Mandates

General discussion regarding the Caucus' purpose, specifically in relation to Terms of Reference. Four main areas identified: networking, information, lobbying and addressing special issues. Discussion regarding definition of terms and methods to explore these areas.

Networking

Action:

- Mayor Mandel's office will organize networking opportunities for the evening before Caucus meetings.

Mayor S. Mandel

Information

Discussion:

- Mayor Morris Flewelling, City of Red Deer, suggested adding updates from the Regional Advisory Committees as a standing agenda item.
- Mayor Nolan Crouse, City of St. Albert, asked for an update on the waste water commissions issue being led by Devon.

Lobbying

Action:

- Develop a terms of reference for ad hoc lobby groups formed to advance the concerns of the Caucus.

Mayor S. Mandel

Action:

- Invite a speaker from AESO and other groups to speak on transmission lines and financial distribution charges.

Special Issues

Action:

- Write or follow up to previous correspondence on Seniors Housing and/or have Minister Jablonski and/or a representative from the Senior Citizens' Housing Association as speakers.

Mayor L. MacKinnon

The New IT

Chris Moore, Chief Information Officer, IT Branch, City of Edmonton, made a presentation and answered Caucus Members questions.

Caucus recessed at 12:02 p.m.

Caucus reconvened at 12:52 p.m.

The Edmonton Arena District: A Regional Asset

Bob Black, Executive Vice President, Katz Group, made a presentation and answered Caucus Members questions.

Support for Regional Economic Development Alliances (REDAs)

Mayor Greg Pasychny, Town of Edson, made a presentation seeking Caucus support, and answered Caucus Members questions.

Action:

- Prepare a document for Caucus to review on this matter.

Mayor G. Pasychny

NEXT MEETING:

This meeting date, originally scheduled for June 10, 2011, will be rescheduled.

Mayor S. Mandel

Possible Topics

- Invite Provincial candidates to the next meeting to discuss their platforms.
 - Submit questions to Mayor Mandel's office in advance.

Mayor S. Mandel

ADJOURNMENT

The meeting adjourned at 2:07 p.m.

WORTH EVERY PENNY

Making the case for conservation-oriented water pricing in Canada

Inevitably, society has to pay for the infrastructure and services that store, treat, and distribute water to our homes and businesses. Yet, Canadians typically pay for only a portion of these costs through regular water bills. In fact, Statistics Canada figures show that, in 2007, expenditures by water service providers were on average 30 percent higher than revenues collected from water bills. The remaining expenditures must be postponed, leading to the deterioration of urban infrastructure and system reliability problems. Alternatively, costs must be subsidized from other sources, including infrastructure grants from provincial and federal governments, or municipal government general revenue. This keeps the retail price of water artificially low.

A new report by the University of Victoria's POLIS Water Sustainability Project titled "Worth Every Penny: A Primer on Conservation-Oriented Water Pricing"¹ explores solutions to the water pricing dilemma. A better approach, environmentally and economically, is to begin charging households and businesses for the real costs of water services. Conservation-oriented pricing is a rate structure adopted

by water service providers where costs are fully recovered. Individual customers are metered and pay for the volume of water they use, and the price charged is sufficient to influence consumers' decisions about water use and to encourage efficiency.

Frequently Asked Questions

Do water systems need to be metered to introduce conservation-oriented water pricing?

Metering is a prerequisite for volume-based pricing. It is a beneficial general management practice that allows service providers to better account for water use and measure performance.

Will conservation-oriented pricing result in less stable revenues from water bills?

When a water service provider increases its reliance on volume-based pricing, its revenue may fluctuate more. Fortunately, there are many options to minimize the impacts of revenue variability and avoid budget shortfalls, including: using "rolling average" pricing; establishing reserve funds; and having part of the bill include a

fixed component (a "connection charge") that does not change with the volume consumed. Careful planning and revenue forecasting also go a long way towards mitigating this concern.

Does it disadvantage low-income families?

Low-income people spend a disproportionate amount of their earnings on water bills, so some fear that price increases will hurt them more than others. But, this challenge can be minimized. Service providers can provide people in need with a low cost "lifeline block" to meet basic water requirements. Incentive programs like product rebates can be targeted to disadvantaged groups. Some low-income families may actually experience a decrease in their bills because they have more control over costs.

Do senior governments have a role?

Provincial and federal governments can provide guidelines and best practices on matters such as asset management and accounting practices. They can also provide incentives via conditions for infrastructure grants, create supportive regulatory environments, and reduce legislative barriers to how costs can be recovered.

Oliver M. Brandes is Associate Director at the POLIS Project on Ecological Governance and Project Lead at the POLIS Water Sustainability Project.

Kirk Stinchcombe is Director of Economics.

Steven Renzetti is a professor at Brock University and one of Canada's leading water economists.

¹ To download a copy of "Worth Every Penny: A Primer on Conservation-Oriented Water Pricing," visit <www.poliswaterproject.org>.

Key Messages

- ▶ It makes sound sense from both environmental and economic points of view.
- ▶ It can lead to lower operating costs for water service providers and fewer environmental impacts because less water needs to be treated, pumped, and heated.
- ▶ It can help to defer the need to construct major new infrastructure, such as dams and treatment plants, saving money and reducing environmental impacts.
- ▶ It can contribute to improved financial performance for service providers. The goal is to ensure that the amount of revenue from water bills is sufficient to cover the full costs of operating now and in the future.
- ▶ Potentially negative consequences for communities can be mitigated.
- ▶ It allows individuals much greater control over their water costs. Depending on how it is implemented, those who choose to conserve may actually see a decline in the amount they pay.
- ▶ It's a question of fairness. Why should prolific water users pay the same amount as those who do their best to conserve?
- ▶ There is no evidence that it leads to privatization of water infrastructure. In fact, more effective cost recovery can actually strengthen publicly-owned utilities.
- ▶ Revenue generated by conservation-oriented pricing can be reinvested in the water supply system.
- ▶ Improved pricing provides a strong incentive to innovate. When water is valued more, engineers, inventors, and investors are motivated to develop more water-efficient practices and technologies.
- ▶ Many other places around North America and the world are successfully doing it.

Has anyone in North America already implemented it?

Some water utilities in the United States have used conservation-oriented pricing approaches for many years, including Seattle and San Antonio. In Canada, a number of cities have started price restructuring with good success, including Toronto, Guelph and Halifax. Information on the systems in all of these places is readily available, and others can learn from their experiences.

Case Study: Guelph, Ontario

The City of Guelph has demonstrated that historical and political barriers to conservation-oriented pricing can be broken down. Guelph, one of Canada's fastest growing communities, relies solely on groundwater resources for its water. In working to sustain the community's finite supply, the city has set the ambitious goal of reducing daily water use by 20 percent

by 2025 and has set a consumption target of using less residential water per capita than any comparable Canadian city.

In December 2008, Guelph approved a 19 percent increase in water and wastewater user rates, following a number of other increases in recent years. The city's water and wastewater rate has a two-part fee structure, including a relatively low fixed charge (at about \$13/month), as well as a variable charge. The variable portion includes both a water and wastewater charge and bills water users on a uniform basis for each cubic metre of water and wastewater used. The end result is that residents pay a combined cost of just over \$2 for every cubic metre – relatively high by Canadian standards.

This simple and consistent uniform rate structure allows the city to provide a straightforward and easily understood bill to the customer. In concert, the city also offers a comprehensive demand management program that includes product

rebates, an outdoor water use program, and other education resources. In working to receive council's endorsement of this rate increase, Guelph staff noted that water and wastewater services and infrastructure needs are funded solely from the sale of water. As part of their rationale for a user increase, they also emphasized their need to comply with new regulatory requirements imposed by the provincial government.

Representatives from Guelph used a two-pronged message to achieve the desired outcome. First, they noted that, from a financial point of view, the rate increase would allow the city to replace necessary infrastructure as well as meet the needs of a growing community. Secondly, they treated improving efficiency as an equally viable approach to meeting community water needs, as any other source of water supply and wastewater treatment. This bolstered the argument that conservation is the right thing to do from both economic and environment perspectives.²

Conclusion

Most people and organizations will change their behaviours simply because they recognize that conservation will save them money. The water service provider is interested in achieving these greater efficiencies because it will mean better use of scarce operational capital, deferred future expansion costs, and reduced environmental impacts.

Moving communities to more effective water pricing will take time and courage on the part of municipal and senior government leaders. Most municipalities will want to take a gradual approach to implementing pricing improvements, sometimes over a number of years. This allows time to mitigate any potentially negative impacts and to build community support. Improving pricing makes sound sense from both business and environmental perspectives. Continuing to waste water and not generating enough revenue to fund the operation of water supply systems are in nobody's interest. MW

² For more information, see: <www.guelph.ca/waterconservation> and <www.guelph.ca/waterconservation>.



Royal Canadian Mounted Police Gendarmerie royale du Canada

Annual Performance Plan

Plan annuel de rendement

Acknowledgement of Consultation

Attestation de la consultation

District / Detachment Information - Renseignements sur le district ou le détachement

Fiscal Year - Année financière 2011 - 2012

NORTHWEST REGION

K

WEST AB DISTRICT

FORT VERMILION

FORT VERMILION PROVINCIAL

Fort Vermilion Det

Community Name(s) - Nom(s) de la(des) collectivité(s)

1. MACKENZIE COUNTY
2. FORT VERMILION
3. LA CRETE

This letter acknowledges that the stakeholders of the above-noted detachment / district / unit area or community(ies) and the RCMP have consulted and discussed our progress against last year's priority issues. Further it has been agreed that over the coming year we will collectively focus on the following priority issues.

La présente lettre atteste que les responsables de la région du détachement/district/service ou de la ou des collectivités susmentionnées et de la GRC se sont consultés et ont discuté des progrès accomplis par rapport aux enjeux prioritaires de l'année dernière. Il a aussi été convenu que les enjeux suivants constituent les enjeux prioritaires sur lesquels nous concentrerons conjointement nos efforts au cours de l'année à venir.

Community Priority Issue(s) - Enjeu(x) prioritaire(s) pour la collectivité

1. Traffic - Impaired Driving/ Traffic Violations/ Visibility of police
2. Drugs - Trafficking
3. Youth Violence - Bullying

District / Detachment Commander - Chef de district / détachement

T.R. Love, S/Sgt. Fort Vermilion R.C.M.P.

District / Detachment Commander

T.R. Love
Signature - Signature

11/03/15
Date

Community Representative - Représentant(e) de la collectivité

William Kostiw, Chief Administrative Officer

Name - Nom

William Kostiw
Signature - Signature

11/03/15
Date

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
FEBRUARY 10, 2011**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Beng Friesen, President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
Abe Fehr, Director
Terry Tosh, Director
Simon Wiebe, Director
Philip Doerksen, Arena Manager
Ed Wiebe, Recreation Director

Absent: Ron Dyck, Vice-President
George Fehr, Director
Wendy Morris, Director
Peter F. Braun, MD Rep

Call to Order: Chair Friesen called the meeting to order at 6:06 p.m.

Approval of Agenda

1. Terry Tosh moved to accept the Agenda as presented

CARRIED

Approval of Previous Meeting's Minutes

1. Terry Tosh moved to accept the January 13, 2011 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. The joint use agreement with the FVSD has been signed. We now have access to RCS and LCPS.
2. Beng Friesen moved to accept the Business from the Minutes.

CARRIED

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. No financials this month.
2. Waiting for the January bank statement; upon receipt will send financials to Auditor.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. The Olympia is starting to problem. We may want to consider replacing it before it is worthless.
3. Will install water softener soon.
4. ALSL requested that we hire one of their clients to work at the arena for 1 ½ hours a week and we agree to do so.
5. La Crete Chamber of Commerce requested the \$5000 we committed to a community sign. Agreed to send it under the condition that if the sign is not ordered within a year to have it returned.
6. Philip would like to attend the Recreation Facility Personnel Conference from April 17-20.
7. Abe Fehr moved to accept the Manager's report for information.

CARRIED

Recreation Director's Report – Ed Wiebe

1. Reviewed Recreation Director's Report for information purposes.
2. Have 10 teams interested in playing in Challenge Cup so far but still hoping for 12 teams.
3. Have ordered everything for Challenge Cup.
4. Have been working on ball diamonds.
5. Sunday, February 27 at 3:00 HL vs LC hockey game.
6. Could run a ping pong tournament.
7. Simon Wiebe moved to accept the Recreation Director's report for information.

CARRIED

New Business

9.1 Ball Diamonds

- The plan was drawn to scale. A sub committee will meet following the regular meeting to work on details for tender.

9.2 Capital Projects

- Will receive \$81,000 for capital projects from the County.
- The County will reimburse us for capital projects expenses.
- Decided to capitalize on the dollars received for capital projects and apply for a grant to help us provide more recreational opportunities.

George Derksen moved that we apply for a \$120,000 grant.

CARRIED

Beng Friesen moved that we go in camera at 8:31 p.m.

Darlene Bergen moved that we go out of camera at 8:40 p.m.

Simon Wiebe moved that the meeting be adjourned at 8:40 p.m.

Next Meeting – March 10, 2011

Ashley Braun

cc Council

From: Jenny Rustemeyer [jenny@ecoindustrial.ca]
Sent: Monday, March 07, 2011 5:24 PM
To: Bill Kostiw; dkrause@highlevel.ca
Subject: Bio-Industrial/Eco-Industrial Opportunities

Dear Dean and William,
Christopher Rees, who is working on your REDI bio-industrial park concept, recently contacted us as part of his research. He said he would pass our information along, but we thought we'd also get in touch directly to let you know about our Eco-Industrial Park (EIP) course coming up in Calgary.

The course is called Essential Steps to a Successful Eco Industrial Park/Eco Business Zone. It is a full day interactive session that will address:

- 1) overcoming the real and perceived information, regulatory, technical, and economic challenges associated with eco-industrial parks and eco-business zones
- 2) implementing practical and efficient eco-industrial economic development strategies.

You can learn more about the course at <http://ecoindustrial.ca/TrainingCalgary.html>

I should also mention that we have recently begun offering standardized municipal service bundles relating to employment lands analysis and engagement. As Canada's only firm dedicated solely to providing services to achieve sustainable industrial / employment lands, we understand that industrial lands create an essential tax base, generate jobs, and support economic diversity. Our service bundles have been designed to reflect municipal budget and purchasing constraints and to provide you with results quickly and cost-effectively. Please visit at <http://ecoindustrial.ca/MunicipalServices.html> or contact me if you would like more information.

Sincerely,

Jenny

Jenny Rustemeyer
Eco-Industrial Solutions Ltd.
jenny@ecoindustrial.ca
604 737-8506 x112

From: Tracy Casavant
Sent: Monday, March 07, 2011 2:02 PM
To: Jenny Rustemeyer
Cc: Sandy Oh
Subject: High Level

Can you please look up the CAO of High Level, AB and ec dev person if there is one?

Tell him / her we were just speaking with Christopher Rees, who is working on their bioindustrial park concept. He said he will also pass our company information along, but we thought we'd also get in touch and let them know about our EIP course coming up in Calgary. Ref municipal service bundles, too. cc crees@xplornet.com.

Thanks!

Tracy

Tracy Casavant, MES, P.Eng.
President
Eco-Industrial Solutions Ltd.
E: tracy@ecoindustrial.ca
T: 604.737.8506 ext 106
F: 604.648.8439
V: www.ecoindustrial.ca
LinkedIn: <http://ca.linkedin.com/in/tracycasavant>
Eco-Industrial Park Workshops & Training: <http://ecoindustrial.ca/training.htm>

Ashley Braun

From: Jennifer Powers [Jennifer.Powers@gov.ab.ca]
Sent: Monday, March 21, 2011 4:21 PM
To: RCMP High Level ; Bill Kostiw; Arthur Anderson; _TRANS-ORG TCE PR; Alberta Health Services; AMA; ARHCA; Heather Kaszuba; LaPrairie Works Inc.; Mizanur Rahman; Sheriff's Branch; TSS CVEB-Director; TSS Dangerous Goods-Chief Inspector; Workplace Health & Safety
Cc: Ryan Konowalyk
Subject: Project Notification - Contract 6650/10 Hwy 58:06
Attachments: NOCO Contract 6650-10 Hwy 58 2011.doc; Site Plan Hwy 59 Contract 6650-10.pdf

Everyone,
See attached notification of highway and bridge construction operation, & location plan for the above mentioned project. There is no OFMS because all the work is being completed away from the highway.

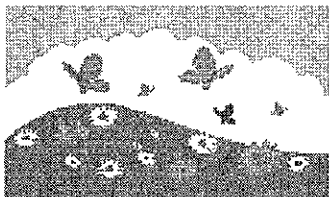
Thanks ☺

Alberta Transportation

Jennifer Powers

☎ (780) 624-6446

✉ (780) 624-2440



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info.*

**NOTIFICATION OF HIGHWAY
AND BRIDGE CONSTRUCTION OPERATIONS**

PROJECT AND LOCATION DESCRIPTION

- Highway Number, Control Section, Length
- Project Limits (i.e. use description in tender)
Negus River (km 39.700)

CONTRACT # 6650/10

Highway 58:06
Sixth Meridian (km 24.000) to South of

TYPE OF CONSTRUCTION & DURATION

Type of delays expected (i.e. Traffic Accommodation Issues)

 x Crushing
 x Clearing
 Grading
 Base Course
 Paving
 Bridge Construction
 Other (Specify)

 x None
 Minor
 Major

Explain Stump removal and burning operations commencing. No speed reduction in effect, while burning occurs & advance warning smoke signs will be in place.

Date of Commencement

March 15, 2011

Expected Project Completion Date

March 31, 2011

Contract Completion Date

October 15, 2011

PROJECT CONTACTS

Name of Firm and Personnel	Position	Office Phone	Cell Phone	Fax #
TRANS Project Administrator Ted Prue	Senior Support Technologist	780-624-6280	780-618-6240	780-624-2440
Engineering Consultant Terry Sadd, ARA Engineering	Project Manager	403-735-6030	780-527-4948	403-735-6035
Contractor Aaron Lambie, Dechant Construction	Project Manager	780-926-4411	780-926-6102	780-926-4415

INSTRUCTIONS

- Report to be completed by Consultant & submitted to Project Sponsor ELECTRONICALLY for distribution.
- Attach copy of Construction Location Plan.
- Report to be completed on all Contract projects.
- Report to be resubmitted on carry-over projects.
- Report to be submitted prior to work commencing. (i.e. after pre-construction meeting)

SUGGESTED DISTRIBUTION LIST (via email)

- TRANS-ORG TCE PR
- Maintenance Contractor
- Rural/Urban Municipalities
- Local R.C.M.P.
- District Supervisor, CVEB
- MLA Constituency Office(s) (if applicable)
- AB Health Services jill.thordarson@albertahealthservices.ca
- Alberta Motor Association (AMA) road.report@ama.ab.ca
- Transport Office, Sherriff's Branch terry.herbert@gov.ab.ca
- Director, TSS, CVEB steve.callahan@gov.ab.ca
- Chief Inspector, TSS, Dangerous Goods terry.wallace@gov.ab.ca
- Workplace Health & Safety GP whs@gov.ab.ca
- Central Permitting (only Bridgellane closure) mizanur.rahman@gov.ab.ca
- Communications heather.kaszuba@gov.ab.ca
- ARHCA heidi@arhca.ab.ca

REPORT PREPARED BY:

Consultant (Print Name)

Ryan Konowalyk, ARA Engineering

Telephone Number

780-617-4002

Email Address

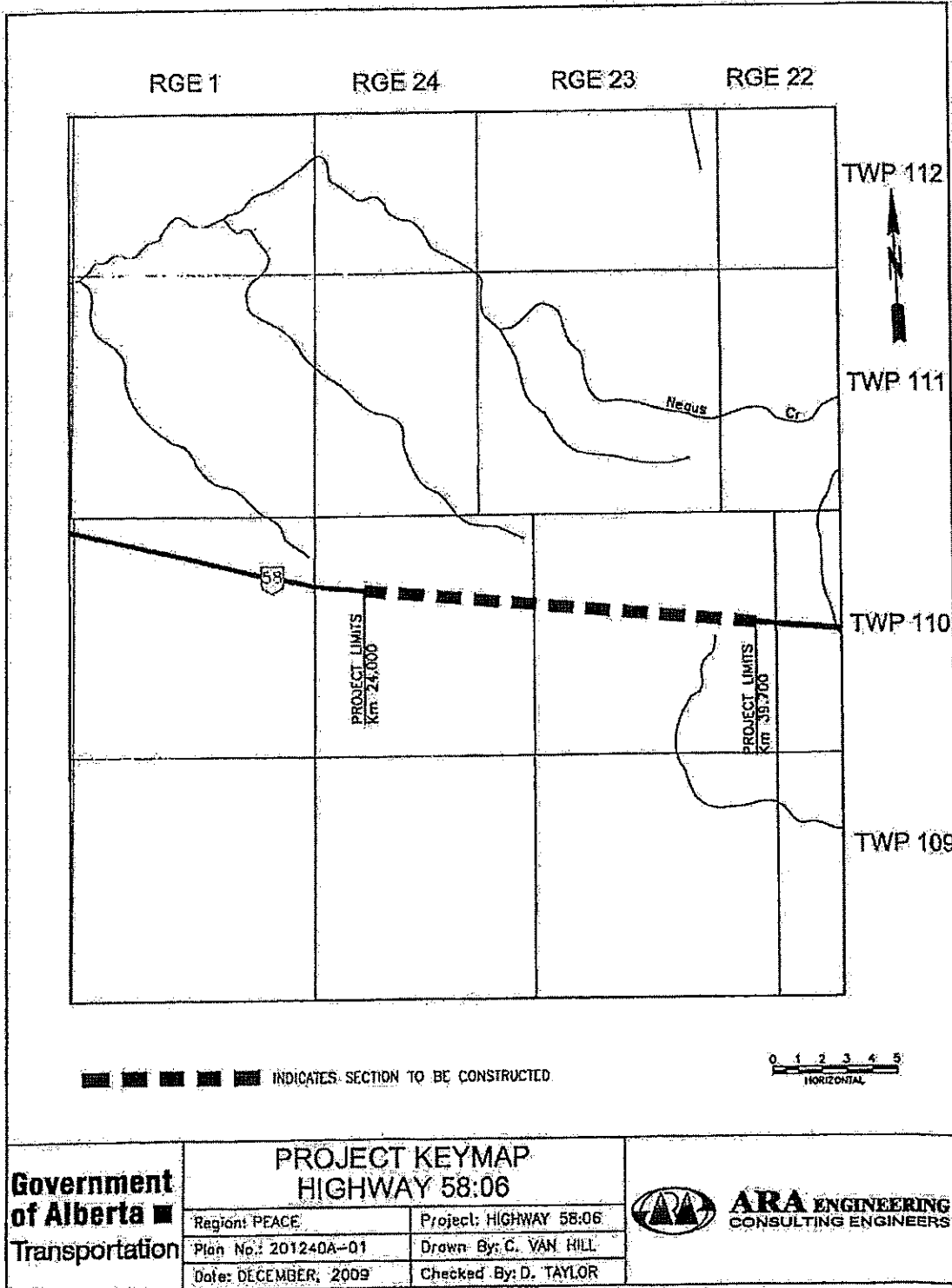
ryan@araeng.com


Date

March 16, 2011

PLANS AND PERMITS

5.5 CONTRACT PLANS



Government of Alberta Transportation	PROJECT KEYMAP HIGHWAY 58:06		 ARA ENGINEERING CONSULTING ENGINEERS
	Region: PEACE	Project: HIGHWAY 58:06	
	Plan No.: 201240A-01	Drawn By: C. VAN HILL	
	Date: DECEMBER, 2009	Checked By: D. TAYLOR	

Ashley Braun

From: Donna Evans [donna.evans@gov.ab.ca]
Sent: Wednesday, March 23, 2011 2:40 PM
Subject: NAEL Agenda - Peace River
Attachments: Agenda.doc; Letter from AB Environment.doc

Importance: High

Attached please find the agenda for Friday's meeting which is being held at the Belle Petroleum Centre. Also attached is a letter from Alberta Environment regarding their presentation on the BC Hydro Site C that was given in Manning. There is a very tight response deadline (March 31, 2011). I will bring some hard copies of the letter to the meeting as well. Safe travels!!

Jan Mazurik



Donna Evans

Northern Alberta Development Council
Bag 900-14
Peace River AB T8S 1T4
(780) 624-6275

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info*



NORTHERN ALBERTA ELECTED LEADERS AGENDA

Friday, March 25, 2011

Peace River, AB

Belle Petroleum Centre (9403 – 94 Street)

9:30 Registration and Coffee

9:55 Welcome

- Lorne Mann, Mayor, Town of Peace River

10:00 Call meeting to order

- Introductions
- Additions and deletions
- Adoption of Agenda
- Adoption of Minutes – Manning, December 10, 2010 meeting
- NAEL Yearly Dues - Budget

10:30 Presentation – Energy & Resource Conservation Board – Shale Gas

- Bob Williard, Sr. Advisor Operations Div., ERCB
- Tom McGee, Board Member, ERCB
- Dean Rokosh, AB Geological Survey, Shale Gas Geologist

11:20 BC Hydro's Site C Clean Energy Project – Letter from Alberta Environment

12:00 Lunch

- The Honourable Hector Goudreau, Minister, Municipal Affairs - Regrets
- The Honourable Frank Oberle, Minister of Justice
- Pearl Calahasen, MLA

1:00 Presentation – Alberta Motor Association, Don Szarko, Director of Advocacy & Community Services

1:45 NAEL Roundtable

2:45 Next meeting location and date

3:00 Adjournment

Dear Northern Alberta Elected Leader Member:

Alberta's Involvement in BC Hydro's Site C Clean Energy Project

In December, Robert Harrison presented information on British Columbia's Site C Clean Energy Project, and on the upcoming Bilateral Water Management Agreement process. He asked to what degree your municipality would like to be involved in providing input to the Site C Project when the opportunity arises.

B.C. Hydro will soon be submitting a 'project description' of their Site C Project to British Columbia's Environmental Assessment Office (BCEAO) and to the Canadian Environmental Assessment Agency (CEAA). This will prompt a formal regulatory review, and will be the opportunity for municipalities to participate in that project planning and development process.

How would you like to be involved in the process?

The regulatory review includes an independent environmental assessment, and opportunities for consultation and input by the public, communities, property owners, Aboriginal groups and the Province of Alberta and Northwest Territories.

We need to know to what degree your municipal government would like to be involved:

- Minimal issues – and would like to receive updates at project milestones, or
- Significant issues – but do not have the staff capacity to attend all the Environmental Assessment meetings, therefore want the Government of Alberta staff to carry these issues into the Environmental Assessment meetings, or
- Significant issues – and want to be a full participant in British Columbia's Environmental Assessment process

No matter which option your municipality chooses, the Government of Alberta will act to ensure municipalities receive information, and your issues are addressed by the project planning and development process.

Alberta's interests regarding Site C

As a reminder, the Government of Alberta will be addressing the following interests:

- Water quality that supports human and aquatic ecosystem health



- Flow variability and sediment transport that supports aquatic ecosystem health of the Peace River and the Peace-Athabasca Delta
- Mitigation of ice jam flooding in the Town of Peace River, Sunny Valley, and Ft. Vermillion
- Ferry crossing operation and use of ice bridges, and
- Water consumption for community and economic development

Please advise us on the degree to which your municipal government would like to be involved. Also please advise us as to who this letter should be addressed to so as to ensure it reaches the appropriate person quickly.

Please contact:

Tim Toth, Transboundary Secretariat

Alberta Environment

9th floor, Oxbridge Place, Edmonton

E-mail: tim.toth@gov.ab.ca or tel. 780-427-4954

Would you respond to Tim Toth by **Thursday, March 31**?

Thank you.

(original signed by)

Robert Harrison

Director, Transboundary Secretariat

Ashley Braun

From: Reception [Reception@auma.ab.ca]
Sent: Wednesday, March 23, 2011 10:05 AM
To: Undisclosed recipients:
Subject: Analysis of March 22 Federal Budget
Attachments: FCM Analysis of Federal Budget 2011.pdf

As indicated in our notice on Monday, please find FCM's detailed analysis of the budget's impact on municipal issues attached.



FCM ANALYSIS OF BUDGET 2011

March 22, 2011

Finance Minister Jim Flaherty introduced the 2011-12 federal budget ("Budget 2011") in Ottawa today, March 22, 2010, at 4 p.m. EDT. The main points of interest to FCM and its members are highlighted below and in the attached chart. This staff analysis will be enhanced and updated as the budget bill moves through Parliament, and as our questions are clarified by officials. Please note that our analysis of the budget confines itself to items related to or of interest to municipal governments only.

The full text of Budget 2011 is available online at: www.fin.gc.ca.

Annex 1 provides the statement FCM's President released immediately following the budget. Annex 2 provides a summary of recent federal investments in municipalities, as existed prior to Budget 2011. Finally, as background, Annex 3 provides a brief explanation of the budget process, particularly when the budget is subject to confidence votes.

Key themes of Budget 2010:

- As expected, Budget 2011 largely frames the government's recent economic performance going into what appears to be a certain spring election.
- Budget 2011 contains no tax increases, nor any changes to previously promised tax rate reductions. Government expenditures will continue to grow, although there are expected savings from strategic reviews of government departments and agencies and continued restraint in government wage increases.
- The government projects a return to balanced budgets by 2014-15, as has been previously projected.
- The budget contains a number of smaller, more targeted spending and regulatory proposals.

Budget highlights for FCM:

1. **Infrastructure:** A commitment to develop a new, long-term infrastructure investment strategy that will renew the Building Canada Plan. A clear demonstration that the Government of Canada sees FCM and municipalities as a partner, alongside provinces and territories, in developing a long-term infrastructure plan. A commitment to enshrining the permanent Gas Tax Fund (GTF) in legislation, as the foundation of and a commitment to building a long-term infrastructure plan.
2. **Sustaining rural and remote communities:** A new tax credit for volunteer fire fighters and support for the recruitment and retention of rural doctors and nurses. These are two important elements of a broader vision for stronger rural Canada that FCM called for in May 2009.
3. **Building a green economy:** The renewal of the Clean Air Agenda, including new funding for the expiring ecoEnergy Retrofit program, as well as a number of other initiatives worth more than \$400 million designed to help communities and businesses reduce energy use and mitigate and adapt to climate change.

FCM's budget priorities:

The focus of our advocacy to the federal government in the lead-up to this budget has been simple: first, to protect core federal commitments to cities and communities; and second, to build a long-term plan – starting today – that meets Canada's future infrastructure needs.

We made two specific and simple recommendations to the federal government for Budget 2011:

1. The federal government must commit to developing a new, long-term infrastructure investment strategy that will renew the Building Canada Plan. The government should begin working immediately with its provincial, territorial and municipal partners to build this plan.
2. As the first step and foundation of this plan – and as its commitment to securing Canada's physical foundations and stopping our public infrastructure from declining once and for all – the government should use Budget 2011 to commit to enshrining the permanent Gas Tax Fund (GTF) in legislation.

More broadly, we have spent the last two years telling the government and indeed all Parliamentarians that Budget 2011 must protect municipalities from spending cuts and offloading as the government sets out to balance its books.

The budget's response to these priorities is one of clear and unequivocal support for our recommendations.

FCM Summary Analysis of Budget 2011:

FCM budget priority	Budget 2010 announcement	Implications for municipalities
1. Commit to developing a new, long-term infrastructure investment strategy that renews the Building Canada Plan 2. Work with provincial, territorial and municipal partners to build this long-term plan	✓ <i>"Going forward, the Government will work with provinces, territories, the Federation of Canadian Municipalities and other stakeholders to develop a long-term plan for public infrastructure that extends beyond the expiry of the Building Canada plan."</i> (p. 89, Budget 2011)	<ul style="list-style-type: none">• Over the past few years, the Government of Canada has worked with municipalities to repair Canada's aging municipal infrastructure.• This commitment will begin the critical process of developing a long-term plan for infrastructure when the Building Canada Plan expires in 2014.• The budget's explicit commitment to work with FCM as a partner alongside federal, provincial and territorial governments is a first, and demonstrates a recognition by the federal government of the important role that municipalities play as an order of government.• FCM will update members on the development of this planning process in the coming weeks, provided an

FCM budget priority	Budget 2010 announcement	Implications for municipalities
		election call does not delay the process.
3. Commit to enshrining the permanent Gas Tax Fund (GTF) in legislation	✓ <i>"To provide greater certainty to provinces, territories and municipalities, Budget 2011 proposes to legislate a permanent annual investment of \$2 billion in municipal infrastructure through the Gas Tax Fund."</i> (p. 91, Budget 2011)	<ul style="list-style-type: none"> • This commitment sends a strong signal that the Government of Canada is committed to developing a long-term plan for tackling the municipal infrastructure deficit. GTF is the foundation of any long-term plan. • The legislative process will allow the municipal sector to focus the attention of all Parliamentarians on the critical role that this program plays in reducing the \$123 billion municipal infrastructure deficit, and will encourage MPs to consider proposals to improve the program, for example, by protecting its value against inflation.
4. Protect municipalities from spending cuts and offloading as the government sets out to balance its books.	✓ <i>"The Government has been clear and consistent that it will not raise taxes or cut transfers...to other levels of government in support of health care and social services, Equalization, and the gas tax transfer to municipalities."</i> (p. 168, Budget 2011)	<ul style="list-style-type: none"> • The Government of Canada has upheld its commitment to protect investments in municipalities from cuts. • It appears municipal transfers are safe from claw backs in the coming years
5. Sustaining rural, remote and northern communities	✓ <i>"Budget 2011 proposes to build on this investment by forgiving a portion of Canada Student Loans for new family physicians, nurse practitioners and nurses that practice in under-served rural or remote communities, including communities that provide health services to First Nations and Inuit populations."</i> (p. 119, Budget 2011) ✓ <i>"Budget 2011 announces a 15-per-cent non-refundable Volunteer Firefighters Tax Credit on an amount of \$3,000 for volunteer firefighters. This credit will be available to volunteer firefighters who perform at least 200 hours of service for their communities during a year."</i> (p. 120, Budget 2011) ✓ <i>"Contributing \$150 million toward</i>	<ul style="list-style-type: none"> • In May 2009, FCM called for a long-term vision for rural Canada, and long-term federal funding commitments to support that vision. • A tax credit for volunteer fire fighters and support for the recruitment and retention of rural doctors are two elements of a broader vision for stronger rural Canada, as is extending all-weather roads in the North. • Today's budget announcement complements a recent measure by Health Minister Leona Aglukkaq to provide support for more than 100 family medicine residents as they receive training and provide medical services in

FCM budget priority	Budget 2010 announcement	Implications for municipalities
	<p><i>the construction of an all-season road between Inuvik and Tuktoyaktuk that completes the Dempster Highway, connecting Canadians from coast to coast.” (p. 67, Budget 2011)</i></p>	<p>rural and remote communities across Canada.</p> <ul style="list-style-type: none"> In rural and remote communities, volunteer firefighters are truly the backbone of front-line response to an emergency. However, many volunteer services, including fire departments, face severe challenges in recruiting and retaining personnel to protect their community. Measures such as the \$3,000 non-refundable tax credit announced in today’s budget will encourage volunteering, and will help municipalities avoid reducing protection or increasing the burden on already overextended tax payers.
<p>6. Build a green economy and support the municipal role in clean air and climate change</p>	<ul style="list-style-type: none"> ✓ <i>\$400 million in 2011–12 for the ecoENERGY Retrofit – Homes program to help homeowners make their homes more energy efficient. Further details regarding this program will be announced in the near future. (p. 126, Budget 2011)</i> ✓ <i>“Building on work to date, Budget 2011 renews funding for the Clean Air Agenda by providing nearly \$870 million over two years for the following activities [partial listing below]:</i> <ul style="list-style-type: none"> <i>\$252 million over two years to support regulatory activities to address climate change and air quality.</i> <i>\$86 million over two years to support clean energy regulatory actions with a focus on energy efficiency.</i> <i>\$58 million over two years to support a suite of programs aimed at helping Canadians adapt to a changing climate.” (p. 126, Budget 2011)</i> 	<ul style="list-style-type: none"> The <i>ecoENERGY Retrofit</i> commitment extends an expiring program that encourages energy efficient retrofits - promoting green jobs (in construction and in supplying materials to improve efficiency). The original version of this program (\$300 million over 2 years) led to \$1.1 billion in additional local spending providing benefits for communities. The renewal of the Clean Air Agenda, including new funding for the expiring <i>ecoEnergy Retrofit</i> program, as well as a number of other initiatives worth more than \$400 million designed to help communities and businesses reduce energy use and mitigate and adapt to climate change.
<p>7. Support for safe streets, sustainable policing and fighting</p>	<ul style="list-style-type: none"> ✓ <i>“The Government is committed to continuing support for effective youth crime prevention practices</i> 	<ul style="list-style-type: none"> The community is the focal point for effective strategies that aim at addressing the

FCM budget priority	Budget 2010 announcement	Implications for municipalities
crime before it starts	<p><i>and programs by investing, in Budget 2011, \$20 million over two years in youth crime prevention programs. These programs promote the provision of community-based educational, cultural, sporting and vocational opportunities to youth to allow them to make smart choices and resist gang involvement or exit gangs." (p. 129, Budget 2011)</i></p>	<p>root causes of crime. Community-based approaches to combating crime can be developed and delivered most effectively through intergovernmental and community-level partnerships.</p> <ul style="list-style-type: none"> • FCM supports crime prevention programs that actively target youth before they become involved with gangs, drugs, violence and other criminal activity and that provide alternatives for youth by developing parks and recreation facilities.

ANNEX 1

Statement by FCM's President on Federal Budget 2011

The following statement was issued on Tuesday, March 22, 2011 immediately following the release of Budget 2011:

Budget Commits to New Long-term Infrastructure Plan for Municipalities

OTTAWA – Today's budget delivered a vital commitment to cities and communities to develop a new, long-term federal infrastructure plan, says the Federation of Canadian Municipalities (FCM).

"Today's commitment makes it clear: strong communities - with quality infrastructure - are essential to a strong economic future," said FCM President Hans Cunningham. "By working together on a long-term plan, we can be ready to make the necessary investments in Canada as existing programs expire."

In today's budget the federal government committed to working with FCM, provinces, territories and other stakeholders to develop a long-term plan for public infrastructure that extends beyond the current Building Canada Plan.

This commitment puts all governments on a path to a stronger infrastructure partnership, built around long-term, predictable investments.

"By working together, governments can make the most of Canadians' tax dollars. We can design programs that cut red tape and minimize costly delays. We can take stock of our gains and plan the long-term investments needed to meet growing challenges," said Cunningham.

The federal budget also included a commitment to enshrine the permanent Gas Tax Fund in legislation, an important first step to providing greater certainty to municipalities, provinces and territories.

"Wherever infrastructure is overstretched or underfunded, productivity suffers, profits fall and jobs are at risk. As the population and economy grows, protecting the Gas Tax Fund's stable, predictable investments will be essential to reducing Canada's infrastructure deficit and securing a high quality of life for Canadians," said Cunningham.

- 30 -

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ANNEX 2

Recent Federal Investments In Municipalities (pre- Budget 2011)

Long-term Funding

- ✓ **\$2 Billion per year federal Gas Tax Fund.** Launched in 2005; made permanent in 2008; doubled from \$1 to \$2 billion per year in 2009-2010.
- ✓ **\$700 million per year Municipal GST-Rebate.** Increased to 100% in 2005/2006.

Infrastructure

- ✓ **\$8.8 billion Building Canada Fund** (over 7 years.) Cost-shared federal-provincial/territorial-municipal program announced in 2007. Includes \$1 billion Community Component dedicated to municipalities with populations less than 100,000.
- ✓ **\$1 billion Green Infrastructure Fund.** Five-year fund announced in 2009 focused on sustainable energy projects. Municipal initiatives with environmental benefits are eligible, including wastewater projects.

Infrastructure Stimulus Programs

- ✓ **\$4 billion Infrastructure Stimulus Fund.** For shovel-ready municipal and provincial-territorial infrastructure projects.
- ✓ **\$500 million top up for BCF community component.** Additional funding to boost investments for smaller municipalities under the Building Canada Fund.
- ✓ **\$500 million for recreational infrastructure.** New funding to upgrade and renew community recreational facilities (e.g. hockey arenas, soccer fields, tennis and basketball courts.)
- ✓ **\$2 billion federal-municipal loan program.** Make up to \$2 billion worth of low interest loans available to municipalities for affordable housing and infrastructure projects. Municipalities can use these funds to pay their portion of cost-shared federal infrastructure programs. The program is administered by the Canada Mortgage and Housing Corporation.
- ✓ Deadline for completion of construction recently extended to October 31, 2011.

Public Transit

- ✓ **\$500 million over 2 years for the Public Transit Capital Trust Fund,** delivered through the provinces and territories. Announced in 2008 and expired in 2009.

Policing and Public Safety

- ✓ **\$400 million over 5 yrs for the Police Officers Recruitment Fund,** announced in 2008 and delivered through the provinces and territories.

Affordable Housing and Homelessness

- ✓ **\$1.9 Billion over 5 years to extend housing and homelessness programs:** the Homelessness Partnering Strategy, the Affordable Housing Initiative, and Residential Rehabilitation Assistance Program.
- ✓ Funding for all three programs expires in March 2011; new funding announced for Affordable Housing Initiative in February 2011.

Affordable Housing Stimulus (ends March 31, 2011)

- ✓ **\$1 Billion for affordable housing renovation and energy retrofits.** Funding flow through existing agreements and will be 50-50 cost-shared with provinces.
- ✓ **\$400 million to build housing units for low-income seniors.** To be cost-shared with the provinces and territories.

- ✓ **\$75 million to build housing for disabled persons.** To be cost-shared with provinces and territories.
- ✓ **\$200 million to build and renovate housing in the North.**

ANNEX 3

THE BUDGET PROCESS

This information is excerpted from the House of Commons Compendium of Procedures, which can be accessed at http://www.parl.gc.ca/compendium/web-content/c_a_index-e.htm.

Overview

The business of "Ways and Means" is the process by which the Government sets out its economic policy (through the presentation of a Budget) and obtains parliamentary approval to raise the necessary revenues (through taxation). A principle fundamental to the Ways and Means process is the requirement that taxation originate in the House of Commons.

The Budget presentation and taxation measures are initiated by means of Ways and Means motions. For a Budget, the Ways and Means motion seeks approval of the budgetary policy of the Government; for legislation, the motion sets out the terms and conditions of the proposed measures, most notably the rates and incidence of taxation.

Only a Minister can move a Ways and Means motion. Once adopted, such a motion forestalls the passage of any amendment that would infringe on the financial initiative of the Crown.

A bill based on a Ways and Means motion is referred to as a "Ways and Means" bill. Ways and Means bills may be introduced following a Budget or at any other time during a session.

The Budget

A formal Budget presentation offers a comprehensive assessment of the financial standing of the Government and gives an overview of the nation's economic condition. It also declares if and how the burden on the taxpayer will be increased or reduced. The Budget is prepared following extensive pre-budget consultations by the Standing Committee on Finance.

Budget Speech

Whenever the Government wishes to make a Budget presentation, a Minister will rise in the House, usually during Question Period, to request that an Order of the Day be designated (that is, be put on the *Order Paper*) for this purpose. The Minister will also specify the date and time of the presentation. The announcement is deemed to be a request that the House sit later than usual on the designated day, if required.

At the specified time on the designated day, the Minister of Finance rises to move a Ways and Means motion, "That this House approves in general the budgetary policy of the Government" and to deliver the Budget speech.

The Budget speech is usually given in late afternoon, after the financial markets have closed.

In order that Members of Parliament and the news media be capable of responding in a timely fashion to the contents of the Budget speech, a closed-door information "lock-up" is usually provided for Members of Parliament and the news media several hours before the actual Budget presentation in the House.

During the Budget speech, the Minister may also table notices of Ways and Means motions setting out the various taxation and other financial measures that will be needed to implement the Budget provisions.

Concurrence in any of these motions, or in any other Ways and Means motions tabled during the session, may not be proposed until the Ways and Means proceeding on the Budget itself (i.e., the Minister of Finance's motion) is completed.

Following the Minister's speech, a Member of the Official Opposition, usually the finance critic, is recognized. After a brief speech, he or she moves the adjournment of the debate.

Budget Debate

At the conclusion of the Budget presentation by the Finance Minister, the Speaker recognizes a representative of the Official Opposition, usually the finance critic, who, after a brief speech, moves the adjournment of the debate. This motion is deemed adopted. In adjourning the debate, the Member reserves the right to speak first when debate on the motion resumes. The House is then adjourned.

Following the day of the Budget speech, the Standing Orders provide for a maximum of four additional days of debate on the Budget motion and any proposed amendments. The four days of debate do not have to be consecutive and, if few Members wish to speak, the debate can be less than four days.

Amendments to the Budget Motion

Amendments to the budget motion are opportunities for expression of non-confidence in the Government. Only one amendment and one sub-amendment may be proposed to the Budget motion.

On the first day of resumed debate on the Budget motion, the opposition Member who had previously moved the adjournment of the budget debate, continues with his or her speech and traditionally moves an amendment at the end of the speech. The next speaker, a Member of the next largest opposition party, typically moves a sub-amendment at the end of his or her speech.

On the second day of debate, the Speaker interrupts the proceedings 15 minutes before the expiry of time provided for government business to put the question to dispose of any sub-amendment. [FCM note: For Budget 2008, this vote has been scheduled for February 28, and as is any amendment to a budget, will be a confidence vote.]

On the third day of debate, the Speaker interrupts the proceedings, as on the second day, and puts the question on any amendment under consideration. [FCM note: For Budget 2008, this vote has not yet been scheduled.]

On the fourth day of debate, unless debate has already concluded, the Speaker likewise interrupts the proceedings to put the question on the main motion.

Budget Presentation	Budget Debate - Maximum of 4 days			
	Day 1	Day 2	Day 3	Day 4
Minister of Finance makes presentation, normally in late afternoon	<i>Amendment and sub-amendment</i> normally moved	<i>Sub-amendment</i> question put 15 minutes before the end of Government Orders	<i>Amendment</i> question put 15 minutes before the end of Government Orders	<i>Main motion</i> question put 15 minutes before the end of Government Orders

